

# **BRIHANMUMBAI MUNICIPAL CORPORATION**

**(Storm Water Drain Department)**

## **DRAFT - QUOTATION**

**Name of work** - To appointment of Surveyor for Total station survey of hutments situated at central Railway land, (known as Meghawadi) T.H. Katariya marg in G/N ward.

- 1) Sealed quotations are invited for “To appointment of Surveyor for Total station survey of hutments situated at central Railway land, (known as Meghawadi) T.H. Katariya marg in G/N ward” as per the attached terms and conditions and schedule of quantities.
- 2) The quotation shall be enclosed in sealed envelope, sealed with sealing wax only. Mere pasting of envelope will not suffice and such quotations will not be accepted. The quotation shall be addressed to the Brihanmumbai Municipal Commissioner and shall be delivered at the office of **Dy.Ch.E.(S.W.D)City ,Ground Floor, Worli Engineering Hub, Dr. E Moses Road , Worli , Mumbai-18 Tel no. 022-24955059/24955229 Fax no. 022-24980097** up to 3.00 P.M. on 11.11. 2022. Quotations received after this time and date shall not be accepted. Quotations will be opened on the same day after 4.00 P.M.
- 3) Quotationer shall pay the **Earnest Money Deposit of Rs. 3000/- (Rupees three thousand only)**- on or before the end of submission time and date of quotation i.e. up to 3.00 P.M. on 11.11. 2022. The quotationer shall pay the E.M.D. only by a Demand Draft, payable in the name of the ‘**Brihanmumbai Municipal Corporation**’ along with confirmation letter from issuing Bank. The quotationer shall submit DD for E.M.D. along with bank confirmation letter physically in sealed envelope in Packet ‘A’ on or before the end time and date of submission of the quotation i.e. up to 3.00 P.M. on 11.11. 2022. If such DD along with bank confirmation letter is not submitted physically in Packet ‘A’ in due time and date the quotation shall be treated as non – responsive and shall not be opened. The quotationers, who are having Standing Deposit with BMC shall also have to pay full E.M.D.

On opening of the quotation if it is found that quotationer has not submitted the required documents then the quotationer will be intimated to comply with the said requirements within 3 days from the date of opening of quotation. If he fails to do so then 10% amount of EMD will be forfeited and he will be made non-responsive for the said quotation.

3A) Surveyor / Quotationer who are not registered with BMC will have to apply for registering their firm within one month time period from award of contract otherwise their bid security i.e. EMD will be forfeited/ recovered & penalty of 0.1 % of contract cost or 10,000/- whichever is more will be recovered/ deducted from contractors payment.

**4) Quotation shall contain following documents**

The original copy of the quotation properly filled in, duly signed and sealed shall be delivered in an envelope at the office of **Dy.Ch.E.(S.W.D) City** at the above-mentioned address. The quotationer shall sign on all the pages of the quotation documents and on every relevant information / certificates / literature etc., enclosed. Quotationers shall not be allowed to fill in or seal their quotations at any Municipal Office. Unsealed quotation will not be accepted. Quotations received after the due date and time will not be considered.

5) The quotationers are expected to fill in their quotations carefully and scrutinize them before delivering them to the Municipal Authorities stated above. No verification of the documents submitted in the quotation and changes in rate quoted on any ground will be allowed after the Quotation is opened, recommended or accepted.

6) The rates quoted shall be firm and no variation will be allowed on any account.

**7) TAXES**

If it is pure service i.e. it does not involve supply of goods, GST will not be applicable as it is in relation to activities under 243W.

**8) Period of Work: 2 Months (Including Monsoon)**

9) Every quotation shall remain open for acceptance for **90 days** from the date of opening of the Quotation. As, some minimum period for evaluating the various quotations and obtaining approval of competent authority is necessary, Quotations specifying the validity less than 90 days will be rejected outright.

10) The quotationer shall not withdraw his offer within the validity period. If he does so, the earnest money deposit paid will be forfeited

11) The Municipal Commissioner is not binding to accept the lowest or any quotation and reserves the right to select the quotation.

**12) TERMS OF PAYMENT:**

Payment will be released after successful completion of work and acceptance of submission by the competent Authority

13) Intending quotationers are informed that the payment of bills will be made in the name of the bank by cheque / ECS only. The quotationers, therefore, will have to furnish the

information as regards the name and complete address of their bank, its branch and their A/C No. etc. along with the quotation documents. They will also have to submit fresh information when there is any change in this regard.

**14) PENALTY:**

For failure to complete the work within the stipulated period, a penalty equivalent to 1% per week or part thereof on the value of the delayed work will be recovered from the contractor's bill without any intimation to the contractor. The amount of the penalty will be, however, subject to the maximum of 10% of the total contract value.

**15)** The quotationer shall invariably submit the quotation notice form together with rates duly filled in and signed. Any irregularities in this respect may render the quotation liable for rejection.

**16)** The quotation should be faultless in figures and entirely free from erasures. The quotation containing any unattested corrections, alterations, overwriting, erasures, or mistakes in figures will be rejected.

**17)** All Quotationers must state the names and addresses of all the partners in the space provided for, in the quotation papers. Any quotationer failing to do so, will render himself liable to have his quotation deposit forfeited, and cancellation the contract, if entered into, at during time period of contract.

**18)** If it is found that two or more persons who are connected with one another either financially or as principal and agent or master and servant, have quoted separately under different names for the same contract without disclosing connection, the quotations will be rejected, and the quotation deposit will be forfeited. Any contract entered into such conditions will also be cancelled at any stage

**19)** The firms with common Proprietor / Partner or connected with one another either financially or as principal and agent or as master and servant or with proprietor / partners closely related to each other such as husband, wife, father /mother and minor son / daughter and brother / sister shall not quote separately under different name for the same contract.

**20)** If it is found that firms as described above have quoted separately under different names for the same contract, all such tender (s) shall stand rejected and tender deposit of each such firm / establishment will be forfeited. In addition, such firms / establishments shall be liable at the discretion of the Municipal Commissioner, for further penal action including blacklisting.

**21)** If it is found that closely related persons as described above have submitted separate quotations under different names of firms / establishment but with common address for

such establishments / firms and or if such establishment / firms though they have different addresses are managed by or governed by the same person / persons jointly or severally such quotations will be liable for action as in clause No.20, including similar action against the firms / establishments concerned.

- 22) If after award of contract, it is found that the accepted quotation violated any of the clauses the contract shall be liable for cancellation at any stage during Contract period in addition to penal action against the contractors as well as related firms / establishments.
- 23) Legal and stationary charges are as per circular Legal Dept. Cicular No.26006 dated 22.07.2022.

Sr.No	Contract Value in Rs.	Legal and Stationary Charges in Rs.
1	Rs 100000/- to 300000/-	10380/- + GST

- 24) In the event of the quotation being accepted, full amount of contract deposit must be paid and the contract must be signed by all the partners of the firm and if one or more partners are not available for this purpose, signatory must produce a Power of Attorney authorizing him to sign on behalf of all the absent partners. All such Power of Attorney must be registered in the office of the Additional Chief Accountant (Water & Sewerage)'s office.
- 25) **Security Deposit:-** The successful Quotationer, here after referred to as the Contractor shall pay an amount of **Rs. 6000/- (Six thousand only)** shall be paid within Seven (07) days from the date of issue of letter of acceptance.
- 26) Contract deposit will be refunded, if the quotation is not accepted by the competent authority. In case of successful Quotationer, contract deposit will be retained as security for a due execution of the contract.
- 27) Quotationer failing to pay the contract deposit and to execute contract within 7 days from the receipt of contract documents shall be deemed to have committed a breach of the undertaking given by them in their quotations, and the Municipal Commissioner shall forfeit the quotation deposit.
- 28) In the case of Joint Stock Company, the contract must be sealed with the seal of the Company in the presence of and signed by two Directors or by a person duly authorized to sign the contract for the company, authorized by a Power of Attorney. Such power of attorney being sealed and signed as aforesaid. All such Power of Attorneys must be registered in the Municipal Head Office as aforesaid.

- 29) Postponement of the payment of the full security deposit or the execution of the contract will not be permitted by the reason of the Brihanmumbai Municipal Corporation having in possession, other deposits on account of other quotations or contracts, which deposits may be or become returnable to the quotationer and which they may wish to transfer as a security deposit under this contract. Such transfer will not under any circumstances be permitted.
- 30) The Contractor shall not be liable for any liquidated damages for delay or for failure to perform the contract for reasons of force Marjory such as acts of God, acts of the public enemy, acts of Government firms floods, epidemics, guaranteeing restriction, strike, freight embargoes and provided that the contractor shall within 10 days from the beginning of such delay notify in writing of the case of delay. It will be verified and grant such extension as facts will be justified.
- 31) The quotation shall be considered invalid unless it is signed by the competent party or parties, at the following three places.
- a) The printed undertaking addressed to the Municipal Commissioner at last page.
  - b) The schedule of bill of quantities and rates.
  - c) Details of firms duly filled in.
- 32) No alternation or interpolation will be allowed to be made in any of the terms or conditions of this contract or in BOQ. If any such alteration or interpolation be made by the quotationer, his quotation is liable to be rejected outright
- 33) Quotations containing contradictory onerous and vague stipulations and heading conditions such as "Rates subject to Market Fluctuations" etc. , are liable to be rejected outright.
- 34) **JURISDICTION OF COURT**  
In case of any claim, dispute or difference arising out of any terms and conditions of the contract, the Cause of Action thereof shall be deemed to have arisen in Mumbai & all legal proceedings in respect of any such claim, dispute or difference shall be instituted in a competent court in the City of Mumbai only.
- 35) **Quotationer's attention is drawn to the provisions of Maharashtra Contract Labour Regulation & Control Rules 1970 and Child Labour Prevention & Control Regulation 1986.** It is directed that the provision therein shall be strictly followed by the Quotationer. As per the said provision, if the total number of workers engaged for execution of the work, exceed 20 (Twenty), then, it is imperative on the part of Quotationer to obtain registration

certificate from Labour Commissioner for the said work. The valid certificate shall be submitted within 07 days after issue of LOA/Work Order.

**36) Scope of work :-**

The total station survey work will also include the survey of hutments situated along the alignment of storm water pipe drain of 2400mm dia and box drain of size 8mx 2.4m on railway land (known as Meghwadi), T.H. Katariya marg, G/N ward and obtaining the required data such as area of hutment type of structure, usage, name of the hutment dweller and affected area of the hutments submission of details on a plan at a scale of 1:500 and in a tabular form in hard and soft copy.

-Sd-

**Ex.E. (S.W.D) ZII**

## BRIHANMUMBAI MUNICIPAL CORPORATION

**Name of the work:** Mitigation of flooding at Lakhanasi Nappu marg, Vachharaj lane, Bhandarkar marg in F/N ward  
- To carry out total station survey of hutments situated at Central Railway land, ( known as Meghwadi) T.H. Katariya marg in G/N ward.

Sr. No	Description	Qty	Unit	Rate	Amount (Rs.)
1	To carry out total station survey with reference to existing co-ordinate system by establishing control stations by establishing temporary bench mark from permanent bench mark at hutments situated at central Railway land, T.H. Katariya marg in G/N ward and to submit 2 copies of the report of Total Station survey, 5 sets of Drawings incorporating all collected data of Total Station survey plans. The total station survey work will also include the survey of hutments situated along the alignment of 2400mm dia SWD pipes and box drain of size 8mx2.4m and obtaining the required data such as area of hutment type of structure, usage, name of the hutment dweller, affected area of hutment and submission of details on a plan at a scale of 1:500 and in a tabular form. Also prepare and submit drawings on Auto cad to the scale of 1:500 of Total Station Survey in Pen Drive etc.	-	Lump sum	-	2,15,000/-
		<b>Total Estimated Cost</b>			<b>2,15,000/-</b>
		Contractor Quoted Amount			
	Final Cost In Words				

Quotationer's Full Address & Telephone No.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Quotationers Sign & Stamp**

**BRIHANMUMBAI MUNICIPAL CORPORATION**

(INFORMATION TO BE FILLED IN BY THE QUOTATIONER)

- 1) Name of the work. : \_\_\_\_\_
- 2) Due Date: \_\_\_\_\_
- 3) E.M.D. Amount Rs. : \_\_\_\_\_
- 4) Name of the Bank : \_\_\_\_\_
  - a) Branch : \_\_\_\_\_
  - b) Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 5) Bank Account No. : \_\_\_\_\_
- 6) Name of Contractor : \_\_\_\_\_
  - a) Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  - b) Telephone No. : \_\_\_\_\_  
(Please delete the  
Information, if furnished  
on letter head.)
- 7) Vendor Registration No.  
under SAP system in \_\_\_\_\_  
BMC.

Signature & Rubber Stamp of Contractor

(Note: If the contractor changes the Bank or the Branch he should immediately inform this office, in writing).

(To be filled in by the Quotationers.)

**DETAILS OF FIRMS**

A) Quotation. : \_\_\_\_\_

B) Quotationers Name: \_\_\_\_\_

C) Quotationers address: \_\_\_\_\_  
& Telephone No. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

D) Whether registered under: Yes / No.  
B.S.T. Act, 1959  
(Registration must be: Registration No. \_\_\_\_\_  
Effective on date of  
Quotation. \_\_\_\_\_

E) Certificate in support : Enclosed / not enclosed  
Of (D) above if registered.  
(If this format is not filled in, it will be presumed that the quotationer is not registered dealer.)

F) Information regarding status of Tenderers / Quotationers:  
i) If it is proprietary concern? : \_\_\_\_\_  
if so, name of the owner : \_\_\_\_\_  
ii) If it is partnership concern : \_\_\_\_\_  
Please furnish name of each \_\_\_\_\_  
Partner and copy of registration \_\_\_\_\_  
Certificate.  
ii) In case of company, please furnish  
Documentary proof to show that the  
Company is registered.

G) Quotationer shall submit certified copies of the PAN Documents and photographs of the individuals, owners, Karta of the Hindu undivided family, firms, private limited companies, registered Co-operative Societies, partners of the Partnership Firms and at least two Directors, if number of Directors is more than two in case of Private Limited Companies. However, in case of Public Limited companies, Semi Government Undertakings, Govt. undertakings, No PAN Document will be insisted.

The certification of PAN No. and Photographs can be done by any of the following authorities: -

- i) Practicing Notary appointed by Govt. of Maharashtra / Govt. of India with his stamp but with out red seal) or
- ii) Gazetted Officer or
- i) Any officer of the rank Asstt. Engineer / Administrative Officer and above, of BMC

H) Certificates / documents in support of 'G' above:      Enclosed / Not Enclosed

**Signature of authorized person  
of concern Company / Quotationer**

## **UNDERTAKING**

To,

**The Municipal Commissioner,  
Brihanmumbai Municipal Corporation,  
Mumbai – 400 001.**

**Subject: -** To appointment of Surveyor for Total station survey of hutments situated at central Railway land, (known as Meghawadi) T.H. Katariya marg in G/N ward

Sir,

I / we have read the terms and conditions as stipulated in the Quotation enclosed herewith and accept the same.

Yours faithfully,

**Quotationer's Signature  
& Office Stamp.**