

Brihanmumbai Municipal Corporation

Public Health Department

M.W. Desai Hospital, Malad (East)

No.HO/7569/MWDH Dt. 29.01.2024

EXPRESSION OF INTEREST FOR PROVIDING USG SERVICES For 3 Months

The Public Health Department of BMC expresses its interest to all organizations and agencies to appoint a panel of Radiologists for Sonography, routine and congenital anomaly scan , Doppler scan services of pregnant women in MW Desai Hospital, Malad. Interested respondents may submit their Letter of Interest to the Admin Office of the Chief Medical Officer, Third Floor, MW Desai Hospital, Malad, Mumbai -400097 within 7 days along with the required documents.

Terms & Conditions for outsourcing sonography services :

1. The appointment of NGO/Trust/ Company will be for 1 year renewable thereafter for another term of 1 year depending on the performance.
2. Appointment is only for doing routine, emergency obstetric sonography and congenital anomaly scan of ANC mothers and colour doppler scans.
3. Days and Timings are as per need and convenience of patients attending at the center or as decided by the Chief Medical Officer.
4. NGO/Trust/ Company or Hospital will not charge patients for USG services.
5. NGO/Trust/ Company will be paid charges for obstetric Sonography, colour Doppler or congenital anomaly (same charge) as per circular no. ChMS & HOD/SHCS/2632 Dt. 29.05.2018 attached with EOI.
6. Sonologist/Cardiologist has to work in BMC set up on available Sonography machines.
7. The centers where machines are not available or not working, it will be the responsibility of the operator to buy and install a machine for performing the scans.

8. The Salary/Honorarium, PF Tax implication etc of Sonologist will be borne by NGO /Trust/Company.
9. BMC MSR rules and regulation will not be applicable for Employees/Radiologists appointed by NGO/Trust/Company nor they can claim / insist for permanent employment from BMC.
10. The payment will be done at the end of month after verification of report by Incharge officer of respective center with due process as applicable.
11. The payments will be released in the name of NGO/Trust/Company.
12. All BMC rules, regulations and Laws are applicable for NGO/Trust/Company.
13. F form with result/report to be filled and submitted by NGO/Trust/Company
14. Monthly report to be submitted to Ch.M.O. by Sonologist in the prescribed format on the last day of every month without fail.
15. PCPNDT registration and any other registrations required for above sonography, congenital anomaly scan etc is mandatory and it is the responsibility of NGO/Trust/Company to give necessary documents to obtain registration from concerned authority.
16. Quality of services would be supervised by the Public Health Department periodically. If gross discrepancy is noted in the reports the contract may be terminated after due procedure by the Public Health department.
17. The NGO/Trust/Company/Individual will bear the medicolegal responsibility of the ultrasonography reports.
18. Any fictitious / forged / misleading information / documents that are proved to be submitted by NGO/Trust/Company in EOI will be penalized with 5 years of blacklisting.
19. The Service provider will be finalized by in camera lottery from all successful organizations qualified after scrutiny.

Selection criteria-

1. Sonologist should be available for emergency cases also.
2. In case the BMC USG machine is not available / not working for any reason, the service provider (NGO /Trust/Company) should arrange the alternate USG machine/ probe at that center on a temporary basis at their own cost till other arrangements are made.
3. Service provider (NGO /Trust/Company) shall enroll minimum 3 Radiologists for the centre to avoid risk of non availability of services.
4. Service provider (NGO /Trust/Company) shall comply with Annexure A, B, C and Annexure D.
5. Signed Copy of EOI, All documentary evidence as required as per Annexure A, B, C and D are to be provided along with the application form at the time of submission.

All Interested Organizations and Agencies may submit their application within 7 days of publishing of this EOI at the Admin Office of the Chief Medical Officer, Third Floor, MW Desai Hospital, Malad, Mumbai -400097.

Sd/-
Chief Medical Officer
MW Desai Hospital

ANNEXURE A

Details of Service Provider

Name of NGO /Trust/Company-

Address-

Phone No.-

Email id-

Registration Date -

PAN Card No-

GSTIN No-

BMC Vendor No.-

Name of Authorized Representative-

Phone no. of Authorized Representative-

Email ID of Authorized Representative-

Sign and Seal of Organization

ANNEXURE B

Technical Qualification Criteria

The bidder needs to submit documents to validate the criteria set forth below.

Sr. No.	Particulars	Documentary Evidence
1	The bidder should have a minimum average annual turnover of Rs. 20 Lakhs over the last 3 financial years (2020-2021, 2021-2022 & 2022-23)	CA certificate turnover certificate
2	The bidder should have at least 10 radiologist on its payroll In the current financial year	Appointment letter and TDS certificate (Form-16)
5	The bidder should have an employee base of at least 25 people	Employee's Provident Fund Payment Challan ESI Challan
6	The bidder should have NABH or NABL accreditation	Copy of Certificate
7	The bidder should have operations in The Greater Mumbai Region	Copy of certificate confirming operations in Greater Mumbai Region to be attached
8	The bidder should have provided Ultrasound services to any Government or Semi-Government hospital in Maharashtra	Valid proof to be attached

ANNEXURE C

Declaration Form

I / We undersigned authorized representatives of(NGO /Trust/Company) have read and understood content , terms and conditions specified in EOI and we agree to give services as per terms and conditions.

Sign and Seal of Organization

ANNEXURE D

Document Checklist

I / We **have checked and submitted documents for**
EOI as below-

1. Organization Registration Document
2. PAN Card
3. GST Certificate
4. Authority letter by Directors /Trustees to representative to submit EOI
5. EOI with sign and seal.
6. Filled Annexure A and C with Sign and seal.
7. Signed and sealed Documents required in Annexure B.

Sign and Seal of Organization