

**MUNICIPAL CORPORATION OF GREATER MUMBAI
PUBLIC HEALTH DEPARTMENT**

**Malaria Surveillance Office, Kasturba Hospital, Ward No. 05 Chinchpokli, Mumbai – 400 011.
No. HO/14369/AHOS Dt. 17.10.2022**

e- PROCUREMENT QUOTATION NOTICE

Enquiry No. HO/P/2614/EHO Dt. 30 - 09 -2022

The Commissioner of Municipal Corporation of Greater Mumbai (MCGM) invites e-quotation as given below in three Packet systems i.e. Packet –A (Administrative), Packet-B (Technical) & Packet-C (Commercial & Folder “c”) from registered vendors of medicine supplies. The E-Quotation copy can be downloaded from MCGM’s portal (<http://www.mcgm.gov.in>) under e – procurement section after the online payment of scrutiny fee.

All interested bidders whether already registered or not registered in MCGM are mandated to get registered with MCGM for e-tendering process & obtain login credentials to participate in the online bidding process. The details of the same are available on the above mentioned portal under ‘Tenders’ tab. For registration enrolment for digital signature certificates and user manual, please refer to respective links provided in ‘Tenders’ tab.

The bidders can get digital signature from any one of the Certifying Authorities (CA’s) licensed by controller of certifying authorities namely, Safes Crypt, IDRBT, National informatics centre, TCS, CUSTOMS, MTNL, GNFC and e-Mudhra CA. MCGM has also opened a Help-desk at the CPD’s office to help the vendors in this regard.

Sr. No	Description	E- Quotation Price(Rs.)	EMD (Rs.)	Start Date and Time of online E-Quotation Downloading	End Date and Time of online E-Quotation Submission
1.	Purchase of Disposable Plastic Lancet (Needle Type) for the use A.H.O. (Surveillance) Office under Public Health Department. Quantity :- 7 Lakhs (Nos.)	Rs.200/- + GST 18%	Rs. 6,000/-	27.10.2022 At 11:00 Hrs	09.11.2022 At 15:00 Hrs

Note: Last date for on line payment of Earnest Money Deposit (EMD) is, on or before due date and time prescribed.

The tender document is available on MCGM portal (<http://www.mcgm.gov.in>) along with this tender notice. However, the tenderer shall have to pay "e-tender price" through online payment gateway before downloading and uploading the tender document in SRM Module.

Earnest Money Deposit (EMD) shall be paid on line through payment gateway on or before due date and time prescribed. The vendors having standing deposit shall also have to pay full EMD amount online.

The Authority (MCGM) shall not be liable for any omission, mistake or error in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to the tender or the Bidding Process, including any error or mistake therein or in any information or data given by the Authority.

The Municipal Commissioner reserves the right to reject all or any of the E-Quotation(s) without assigning any reason at any stage.

Tenders shall note that any corrigendum issued regarding this tender notice will be published on the MCGM portal only. No corrigendum will be published in the local newspapers.

**By Order of the Municipal commissioner
Municipal Corporation of Greater Mumbai**

Sd/-

**Dy. Executive Health Officer
(Surveillance)**

Sd/-

**Executive Health Officer
Public Health Department**

Address for Communication and Venue for opening of bid:

Office of Assistant Health Officer (Surveillance)

Ward No. 05, Kasturba

Hospital Compound,


Sane Guruji Marg,

Chinchpokli (West),

Mumbai – 400 011.

Email:-ahosurv@gmail.com

HEADER DATA

E-Quotation No.	7200038234
Name of Organization	MUNICIPAL CORPORATION OF GREATER MUMBAI, PUBLIC HEALTH DEPARTMENT Malaria Surveillance Office, Kasturba Hospital Compound, Ward No. 05, Chinchpokli (West), Mumbai – 400 011.
Subject	Purchase of Disposable Plastic Lancet (Needle Type) for the use A.H.O.(Surveillance) Office under Public Health Department. Quantity :- 7 Lakhs (Nos.) 
Earnest Money Deposit	Rs. 6,000/-
E-Quotation Start date	27 - 10 - 2022 from 11:00 hrs.
End date & time of E-Quotation Submission	09 - 11 - 2022 at 15:00 hrs.
End date & time for receipt of EMD	09 - 11 - 2022 at 14:00 hrs.
Opening of Packet “A”	14 - 11 - 2022 at 15:00 hrs.
Opening of Packet “B”	14 - 11 - 2022 at 15:05 hrs
Opening of Packet “C”	17 - 11 - 2022 at 15:00 hrs
Address for Communication	Office of Assistant Health Officer (Surveillance) Ward No. 05, Kasturba Hospital Compound, Sane Guruji Marg, Chinchpokli (West), <u>Mumbai – 400011.</u> Email:- ahosurv@gmail.com
Website	http://portal.mcgm.gov.in
Venue for opening of E-Quotation	Online at above address.

MUNICIPAL CORPORATION OF GREATER MUMBAI
PUBLIC HEALTH DEPARTMENT (Surveillance)
No. HO/14369/AHOS Dt. 17.10.2022

Asst. Health Officer (Surveillance)
Ward No. 05, Kasturba Hospital
Compound, Sane Guruji Marg,
Chinchpokli (West),
Mumbai – 400 011.

To

Dear Sir,

1. Any other information, if required, will be supplied on personal application, at the office of the undersigned on any working day during office hours.
2. The prices should be inclusive of delivery etc., charges, at this respective Allopathic Dispensaries.
3. Taxes if any should be shown separately, as otherwise it will be presumed that rates quoted by you are inclusive of all Taxes and will be not be paid on any account. If you do not to charge Taxes Please StateAccordingly.
4. The e-quotations should remain open for 7 days.
5. Terms & Conditions areenclosed.

Your's faithfully,

Sd/-
Dy. Executive Health Officer
(Surveillance)

Name and Description of Article	Quantity Required	Rate Per unit Rs.	Rate of Taxes Rs.	Total Cost Rs.
Purchase of Disposable Plastic Lancet (Needle Type)	7 Lakhs (Nos.)			

Check list of Documents to be uploaded in PACKET A and PACKET B as per the order given below.

Sr No	PACKET A	Sr No	PACKET B
	Description of Document		Description of Document
1.	Particulars of the E-Quotation	1.	Experience Certificate
2.	Form of undertaking of Mandatory Conditions		
3.	Irrevocable Undertaking to be signed by the Quotationer of Rs. 500/- Stamp Paper		
4.	PRO-FORMA for uploading details of EMD,		
5.	Signed copy of E-Quotation Document (Schedule of Specifications, Mandatory Conditions)		
6.	Firm / Company / Registration Certificates and Partnership deed		
7.	Solvency Certificate		
8.	Pan Card with Photograph.(Only for Indian Bidder)		
9.	GST Registration Certificate as Applicable		

**Full Signature of the Quotationer with
Official Seal & Address**

GENERAL TERMS & CONDITIONS

(For Local Purchase of material costing below Rs 3,00,000/- single envelope system)

Sub.: Purchase of Disposable Plastic Lancet (Needle Type) for the use A.H.O.
(Surveillance) Office under Public Health Department.

Ref.: Enquiry No. HO/P/2614/EHO Date: 30.09.2022 Due on 09.11.2022

TERMS & CONDITIONS

1. Following documents duly attested by Notary / Administrative officer (M.C.G.M.) should be enclosed with quotation
 - i. GST Registration Certificate.
 - ii. PAN Documents of the Co. / Proprietor / Two Directors with Color Photos.
 - iii. Authority Letter from the Manufacturing Company / Authorized agent / Distributor should be enclosed (If Applicable).
2. The rates should be stated in figures as well as in words.
3. Supply should be made Asst. Health Officer (Surveillance) Department, Kasturba Hospital Compound, Ward No. 05, Chinchpokli (West), Mumbai - 400011.
4. Offer should be submitted as per specification given by this office.
5. The offer should be inclusive of all taxes. (i.e. GST / Delivery charges etc) subsequent increases in the price / cost due to any reasons will not be entertained.
6. The undersigned has reserved all rights to reject any offer without assigning any reasons to the Quotationers.
7. The payment will be made within 30 days after receipt of complete supply.
8. Delivery / Penalty:-
 - i. Supply should be made within 30 days of the receipt of Purchase order.
 - ii. For delay supply – ½ % per week or part thereof after the expiry of the delivery period subject to maximum 10%.
 - iii. Failure of the supply Security Deposit / EMD will be forfeited and the material purchased at the risk and cost of the supplier.
 - iv. Variation in specification – material will be rejected and cost of the said material will be recovered from the quotationer / supplier.
10. Blacklist :- The firm shall be blacklisted if it is found that:-
 - i. Forged documents are submitted OR
 - ii. If it becomes responsive of the basis of submission of bogus certificate OR
 - ii. If the supply received sub standard quality / non supply.

11. The offer should be kept valid for 120 days period from the due date of the Quotation.
12. Incomplete offer will be left out of consideration.
13. Undertaking for Best Price Certificates.
14. The dealer should specify following terms & Conditions in their offer.
 - i. GST (Should be Inclusive):-
 - ii. Payment Terms:-
 - iii. Delivery period:-
 - iv. Expiry period:-
 - v. Validity (Not less than 120days):-

Sd/-

**Dy. Executive Health Officer
(Surveillance)**