

# BRIHANMUMBAI MAHANAGARPALIKA

## KHAN BAHADUR BHABHA HOSPITAL

### KURLA (WEST)

HO /KBK/ 6288 /DT.06.10.2022

The Commissioner of Municipal Corporation of Greater Mumbai (MCGM) invites e quotation as given below in three packet System i.e. Packet-A (Administrative), Packet-B (Technical) & Packet-C (Commercial & Folder “e”) from registered vendors of medicine supplies. The E-Quotation copy can be download from MCGM portal (<https://portal.mcgm.gov.in>) under e-procurement section after the online payment of security fee.

All interested bidders whether already registered or not registered in MCGM are mandated to get registered with MCGM for e-tendering process & obtained login credentials to participate in the online bidding process. The details of the same are available on the above mentioned portal under ‘Tender’ tab. For registration enrolment for digital signature certificate and user manual, please refer to respective links provided in ‘Tenders’ tab.

The bidders can get digital signature from any one of the Certifying Authorities (CA`s) licensed by controller of certifying authorities namely, Safe Crypt, IDRBT, National Informatics Center, TCS, CUTOMS, MTNL, GNFC and e-Mudhra CA. MCGM has also opened a Help-Desk at the CPD`s office to help the vendors in this regard.

Sr. No	Description	E-Quotation	EMD	Start Date and Time of online Bid Downloading	End Date and Time of online Bid Submission
1.	TAB METFORMIN 500MG.	Rs.220+18% GST	4000/-	07.10.2022 18:00 HRS	13.10.2022 18:00 HRS

The tender document is available on MCGM portal (<http://www.mcgm.gov.in>) along with the tender notice. However, the tenders shall have to pay “e-tender price” through online payment gateway before downloading and uploading the tender documents in SRM Module.

Earnest Money Deposit (EMD) shall be paid online through payment gateway on or before due date and time prescribed. The vendors having standing deposit shall also have to pay full EMD amount online.

The Authority (MCGM) shall not be liable for any omission, mistake or error in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to the tender or the Bidding Process, including any error or mistake therein or in any information or data given by the Authority.

The Municipal Commissioner reserves the right to reject all or any of the E-Quotation(s) without assigning any reason at any stage.

Tenders shall note that any corrigendum issued regarding this tender notice will be published on the MCGM portal only. No corrigendum will be published in the local newspapers.

**By Order of the  
Municipal commissioner  
Municipal Corporation of Greater Mumbai**

**Sd/-  
Medical Superintendent  
Khan Bahadur Bhabha Hospital  
Kurla (West)**

Address for Communication and Venue for opening of bid:

**Office of Medical Superintendent**

Khan Bahadur Bhabha Hospital, Kurla (West)

Mumbai:- 400 070

Maharashtra

# Header Data

E-Quotation No.	Bid No.7200037207
Name of Organization	MUNICIPAL CORPORATION OF GREATER MUMBAI
Subject	TAB METFORMIN 500MG.
Earnest Money Deposit	4000/-
E-Quotation Start date	07.10.2022 18:00 HRS
Bid Security Deposit/ EMD End date & time of EQuotation Submission End date & time for receipt of EMD	13.10.2022 18:00 HRS
Opening of Packet "A	14.10.2022 11:00 HRS
Opening of Packet "B	14.10.2022 11.10 HRS
Opening of Packet "C	17.10.2022 11:00 HRS
Address for communication	Office of Medical Superintendent Khan Bahadur Bhabha Hospital Kurla (W), Mumbai: - 400 070 Maharashtra
Website	<a href="https://portal.mcgm.gov.in">https://portal.mcgm.gov.in</a>
Venue for opening of E-Quotation	Online at above address

**This tender document is not transferable.**

The MCGM reserves the rights to accept any of the application or reject any or all the application received for the above subject without assigning any reason thereof.

Sd/-  
Medical Superintendent  
Khan Bahadur Bhabha Hospital  
Kurla (West)

Description	Quantity Required	Rate Per Pkt Rs.	Rate of Taxes Rs	Total Cost Rs.
TAB METFORMIN 500MG.	35000 PKT (1*10 Tab)			

Check list of Documents to be uploaded in PACKET A and PACKET B as per the order given below. Attached copies of following documents should be submitted.

Sr.No.	PACKET A Description of Document
1.	FDA Drug License.
2.	FORM FEE RECEIPT and EMD RECEIPT.
3.	Valid Drug Manufacturing License along with product list as applicable
4.	Pan Card with Photograph.(Only for Indian Bidder)
5.	Certified copy of GST Registration number
6.	Signed copy of E-Quotation Document (Schedule of Specifications, Mandatory Conditions
7.	Taxes bifurcation and HSN code mentioned letterhead as specified at pt.no.4 in Terms and Condition copy. (Do not disclosed any indication of Basic rate)
8.	Quality Control test Report with samples Full Signature of the Bidder.
9.	<b>Valid WHO-GMP CERTIFICATE &amp; COPP.</b>

Sr. No.	PACKET "B" ( TECHNICAL BID)
1.	Copy of Quotation Documents should be attested by Vendor.
2.	<b>Specification : TAB METFORMIN 500 MG.</b>

Full Signature of the Quotationer With  
Official Seal & Address

## TERMS & CONDITIONS

1. Following documents duly attested should be enclosed with e-quotation
  - I. GST Registration Certificate.
  - II. PAN Documents of the Co. / Proprietor / Two Directors with Color Photo
2. The offer should be inclusive of all taxes. (i.e. GST / Delivery charges etc) subsequent increases in the price /cost due to any reasons will not be entertained.
3. Bifurcation of taxes should be submitted on letterhead with HSN code along with name of items.  
(Basic rate should not be disclosed any indication of basic rate will lead to rejection)
4. Supply should be made at Medical Store, Khan Bahadur Bhabha Hospital, Kurla (W) in full quantity at once.
5. EMD Should be paid online on or before of the due date & time.
6. The payment will be made within 30 days after receipt of complete supply.
7. Submit batch wise test report at the time of supply.
- 8. Delivery / Penalty:-**
  - I. Supply should be made within 30 days of the receipt of Purchase order.
  - II. For delayed supply – ½ % penalty per week or part per week or part thereof after the expiry of the delivery period subject to maximum 10%.
  - III. Failure of the supply Security Deposit / EMD will be forfeited .
9. On Finalization of Quotation at time of supply indemnity bond upon 200/- rupees stamp paper is required.
10. LEGAL+STATIONARY CHARGES (AS PER APPLICABLE CIRCULAR IN FORCE):-  
Successful bidder shall pay the Legal Charges +Stationary charges as per Circular no. 03, Dt. 22/06/2021 .

Sr. No.	Contract Value in Rs.	Legal &Stationary charges in Rs.
1.	10001 to 50,000/-	Nil
2.	50,001 to 1,00,000/-	6290/-
3.	100001 to 3,00,000/-	10380/-
4.	300001 to 500000/-	12470/-

The bidders are requested to note that stationary charges as given in the table above will be recovered from the successful bidder for supply of requisite prescribed forms for preparing certificate bills in respect of the work.

11. Quotation fee- of Rs.220/- + 18% GST has to be paid online on given date and time.
  12. Action deemed fit including blacklisting will be taken if it is found that:-
    - I. Forged documents are submitted OR
    - II. If it becomes responsive on the basis of submission of bogus certificate OR
    - III. If the supply received is substandard quality / non supply.
  13. Quality Control Report .
  14. Incomplete offer will be left out of consideration.
  15. **Sample must be submitted before the due date (Opening Pkt C) to the Medical store.**
  16. Minimum half of the expiry period should be available for user department from the date of delivery and unused drugs or expired drugs will be replaced.
  17. The drugs / medicine shall full fill all the requirements set out as per WHO GMP standard.
  18. COPP of Valid Drug Mfg Lic / Import Lic. Along with approved Product List Above (18 & 19) Need to submit the documents (Pkt A ) as per check list given failing which offer will be treated as invalid .
  19. Signature & Company Seal/Stamp is required on quotation form.
  20. The undersigned has reserved all rights to reject any offer without assigning any reasons to the Quotationer.
  21. Any short document remain to upload in system can be submitted by company/vendor on their own within two days from opening packet A & Packet B.
  22. The Offer should be kept valid for 180 days period from the due date of quotation.
- \* In order to get maximum response, any `shortfall of documents in Packet "A" & "B" should be submitted by bidder on his own immediately within two days of opening packet A & B failing of offer will be treated as non response.

**NOTE: ALL THE UPLOADED DOCUMENTS SHOULD BE IN "PDF FORMAT".**

Sd/-  
Medical Superintendent  
Khan Bahadur Bhabha Hospital  
Kurla (West)