

MUNICIPAL CORPORATION OF GREATER MUMBAI
K.E.M.HOSPITAL
e-PROCUREMENT QUOTATION NOTICE
No.KEM/839/MST(T) 16.09.2022

The Commissioner of Municipal Corporation of Greater Mumbai (MCGM) invites e-quotation as given below in three packet System i.e. Packet-A (Administrative), Packet-B (Technical) & Packet-C (Commercial) from registered vendors of medicine supplies. The E-Quotation copy can be download from MCGM's portal (<http://www.mcgm.gov.in>) under e-procurement section after the online payment of security fee.

All interested bidders whether already registered or not registered in MCGM are mandated to get registered with MCGM for e-tendering process & obtained login credentials to participate in the online bidding process. The details of the same are available on the above mentioned portal under 'Tender' tab. For registration enrolment for digital signature certificate and user manual, please refer to respective links provided in 'Tenders' tab.

The bidders can get digital signature from any one of the Certifying Authorities (CA's) licensed by controller of certifying authorities namely, Safe Crypt, IDRBT, National Informatics Center, TCS, CUTOMS, MTNL, GNFC and e-Mudhra CA. MCGM has also opened a Help-Desk at the CPD's office to help the vendors in this regard.

Sr. No	Description	E-Quotation	EMD	Start Date and Time of online Bid Downloading	End Date and Time of online Bid Submission
1	Tab Metoprolol 50 mg Qty :- 15000 Strips Bid No. 7200036301	Rs.220/- +GST 18%	6000/-	21.09.2022 17:00 HRS	28.09.2022 17:00 HRS

The tender document is available on MCGM portal (<http://www.mcgm.gov.in>) along with the tender notice. However, the tenderer shall have to pay "e-tender price" through online payment gateway before downloading and uploading the tender documents in SRM Module.

Earnest Money Deposit (EMD) shall be paid online through payment gateway on or before due date and time prescribed. The vendors having standing deposit shall also have to pay full EMD amount online.

The Authority (MCGM) shall not be liable for any omission, mistake or error in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to the tender or the Bidding Process, including any error or mistake therein or in any information or data given by the Authority.

The Municipal Commissioner reserves the right to reject all or any of the E-Quotation(s) without assigning any reason at any stage.

**By Order of the
Municipal Commissioner
Municipal Corporation of Greater Mumbai**

**Sd/-
Dy Dean
K.E.M. Hospital**

Address for Communication:

Medical Store

Store Bldg, 1st Floor

KEM Hospital & GSM College

Parel Mumbai-400012

And

Venue for Opening of Bid:

Office of Dy. Dean Office

Header Data

E-Quotation No.	Bid No : 7200036301
Name of Organization	Municipal Corporation of Greater Mumbai
Subject	Product Name:- Tab. Metoprolol 50 mg Qty: - 15000 Strips
Earnest Money Deposit	Rs.6000/-
E-Quotation Start date	21.09.2022, 17:00HRS
Bid Security Deposit/ EMD End date & time of E-Quotation Submission End date & time for receipt of EMD	28.09.2022 , 17:00HRS
End date & time for receipt of EMD	28.09.2022, 17:00HRS
Opening of Packet "A	29.09.2022,15:00HRS
Opening of Packet "B	29.09.2022,15:10HRS
Opening of Packet "C	30.09.2022,15:00HRS
Address for communication	Office of the:- Medical Store Store Bldg,1 st floor KEM HOSPITAL & GSM COLLEGE PAREL MUMBAI-400012.
Website	http:// portal.mcgm.gov.in
Venue for opening of E-Quotation	Online at above address.

This tender document is not transferable.

The MCGM reserves the rights to accept any of the application or reject any or all the application received for the above subject without assigning any reason thereof.

**Sd/-
Dy-Dean
KEM HOSPITAL**

Description	Quantity Required	Rate Per unit Rs.	Rate of Taxes Rs.	Total Cost Rs.
Tab. Metoprolol 50 mg	Qty:-15000 Strips (1 x 10)			

Check list of Documents to be uploaded in PACKET A and PACKET B as per the order given below.

Attached copies of following documents as applicable should be submitted

Sr No	PACKET A Description of Document
1.	Pan Card with Photograph.(Only for Indian Bidder)
2.	Certified copy of GST Registration number
3.	Signed copy of E-Quotation Document (Schedule of Specifications, Mandatory Conditions)
4.	FORM FEE RECEIPT and EMD RECEIPT

Sr No	PACKET B Description of Document
1.	Valid Drug Manufacturing Licence along with product list and test report
2	Drug Selling Licence as applicable
3	Authority Letter from Manufacturer
4	Rate should be quoted per strip
5	Quality control test report.
6	Valid Item wise WHO-GMP certificate / COPP
7	Taxes bifurcation and HSN code mentioned letterhead as specified at pt.no.4 in Terms and Condition copy. (Do not disclosed any indication of Basic rate)

- **Do not disclose any prices in Packet “A” and Packet “B”**

**Full Signature of the Quotationer
With Official Seal & Address**

TERMS & CONDITIONS

(For E Quotation of medicine costing below Rs 3, 00,000/-)

1. Following documents duly attested should be enclosed with e-quotation
 - I. GST Registration Certificate.
 - II. PAN Documents of the Co. / Proprietor / Two Directors with Color Photos.
2. The offer should be inclusive of all taxes. (i.e. GST / Delivery charges etc) subsequent increases in the price /cost due to any reasons will not be entertained.
3. Bifurcation of taxes should be submitted on letterhead with HSN code along with name of items. (Basic rate should not be disclosed any indication of basic rate will lead to rejection)
4. Supply should be made at Medical Store K.E.M.Hospital, Parel Mumbai-12 in full quantity at once.
5. EMD Should be paid online on or before of the due date & time.
6. The payment will be made within 30 days after receipt of complete supply.
7. Delivery / Penalty:-
 - I. Supply should be made within 30 days of the receipt of Purchase order.
 - II. For delayed supply – ½ % penalty per day or part thereof after the expiry of the delivery period subject to maximum 10%.
 - III. Failure of the supply, EMD will be forfeited and action deemed fit will be taken against supplier.
 - IV. Variation as per specifications – if material get rejected, the cost of the said material will be recovered from the Quotationer / supplier.
8. On Finalization of Quotation at time of supply indemnity bond upon 200/- rupees stamp paper is required.
9. On Completion of supply Contract Bond upon 500/- Rupees Stamp Paper is required. (P.O. of above Rs.50,000/- to Rs.3,00,000/-)
10. **As per Circular no. 10318 Dt. 24.03.22 successful Quotationer should pay towards Legal & Stationary Charges. (P.O. of above Rs.50,000/- to Rs.3,00,000/-)**
11. Quotation fee of Rs. 220 + 18% GST has to be paid online on given date and time.
12. Action deemed fit including blacklisting will be taken if it is found that:-
 - I. Forged documents are submitted OR
 - II. If it becomes responsive on the basis of submission of bogus certificate OR
 - III. If the supply received is substandard quality / non supply.

13. Sample will be ask from 1st & 2nd Lowest bidders after the opening of “C” packet and need to submit sample along with Quality Control Test Report immediately on next day, failing which offer will not be considered and action will be taken

14. Incomplete offer will be left out of consideration.

15. “MCGM supply not for sale” is compulsory on the product. No MRP on the product.

16. Minimum half of the expiry period should be available for user department from the date of delivery and unused drugs or expired drugs will be replaced.

17. The drugs / medicine shall fulfill all the requirements set out as per WHO GMP standard.

18. copy of Valid Drug Mfg Lic / Import Lic. Along with approved Product List

Above (17 & 18) Need to submit the documents (Pkt A & Pkt B) as per check list given failing which offer will be treated as invalid

19. Signature & Company Seal/Stamp is required on quotation form.

20. The undersigned has reserved all rights to reject any offer without assigning any reasons to the Quotationer.

21. Quality Control Report

* In order to get maximum response, any shortfall of documents in Packet “A” & “B” can be submitted by bidder on his own immediately within two days of opening packet A & B failing of which offer will be treated as non response.

NOTE: ALL THE UPLOADED DOCUMENTS SHOULD BE IN “PDF FORMAT”.

Kindly do not upload unnecessary documents in Packet “A” & Packet “B”. Upload only those documents which are asked.

Sd/-
Dy. Dean
K.E.M. Hospital