

**BRIHANMUMBAI MUNICIPAL CORPORATION**

**Draft Quotation**

**Subject :** Supply and Installation of Biometric attendance Machines For  
Dy.Ch.E.(Roads)ES section.

**E. M. D. : Rs. 2800 /-**

***Name of the Contractor & Address***

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.....  
.....  
.....  
.....

**Office of**

DyCh Engineer (Roads) ES,  
4<sup>th</sup> floor, Municipal Garage Bldg,  
Behind BEST depot, Pant Nagar,  
Ghatkopar (E), Mumbai 400 075.

**BRIHANMUMBAI MUNICIPAL CORPORATION**

**Draft Quotation Notice**



**FOR**

**Name of Work** : Supply and Installation of Biometric attendance Machines For Dy.Ch.E(Roads)ES section.

**E. M. D.** : Rs. 2800/-

**Due Date** : 29 /09 /2022 at 03:00 PM

DyCh Engineer (Roads) ES,  
4<sup>th</sup> floor, Municipal Garage Bldg,  
Behind BEST depot, Pant Nagar,  
Ghatkopar (E), Mumbai 400075

Prepared by

Checked by

Approved By

Sd/-

Sd/-

Sd/-

**S.E.(Roads)E.S.**

**A.E.( Roads)E.S**

**E.E.( Roads)E.S**

# **BRIHANMUMBAI MUNICIPAL CORPORATION**

## **Quotation Notice**

Sealed quotations are invited for the “**Supply and Installation of Biometric attendance Machines For Dy.Ch.E(Roads)ES section.**” as per attached terms and condition, specifications and schedule of quantities.

1. The quotation shall be enclosed in sealed envelope, sealed with sealing wax only. Mere pasting of envelope will not suffice and such s will not be accepted. The shall be addressed to the Municipal Commissioner of Greater Mumbai, super scribed for "as above mentioned at Sr.No.1" and shall be delivered at the office of :

Assistant Engineer (Roads) ES, 4<sup>th</sup> floor, Municipal Garage Bldg,  
Behind BEST depot, Pant Nagar, Ghatkopar (E), Mumbai 400075

On / /2022 up to **1.00 pm**. Quotations received after this hour and date shall be returned unopened to the Quotationer. Quotation will be opened on the same day immediately after 2.00 pm.

2. Quotationer shall pay the Earnest Money Deposit of **Rs.2800/- (Rupees Two Thousand Eight Hundred Only)** on or before due date & time and attach a copy of the receipt of earnest money deposit while submitting the quotation. The Earnest Money Deposit shall be paid in the office of the any ward office in City / Suburbs are at where CFC is provided during the payment hours i.e. **8.00 a.m. to 8.00 p.m.** on or before due date & time. Deposit will not be accepted by cheque. However, Bank draft will be accepted. **Quotationer having standing deposit shall also pay the Earnest Money Deposit as stated above.** If the EMD receipt is not submitted along with the quotation on the due date, the quotation shall be rejected outright & quotation shall be treated as Non-Responsive
3. The original copy of the properly filled in, duly signed and sealed quotation shall be delivered in an envelope at the office of Asst. Engineer (Roads) Eastern Suburbs, at above-mentioned address. **The quotationer shall sign on all the pages of the documents and on every relevant information / certificates / literatures etc., enclosed.** Quotationers shall not be allowed to fill in or seal their quotations at any Municipal Office. Unsealed quotations will not be accepted. Quotations received after the due date and time will not be considered. **The mandatory information prescribed in notice shall be filled in completely otherwise there will be out rightly rejected and 10 % EMD shall be fortified.**
4. Quotationers are expected to fill in their s carefully and scrutinize them before delivering them to the Municipal Authorities stated above. No verification on any ground such as mistake or misunderstanding will be allowed after the quotation is opened, recommended or accepted. On opening of quotation, if it is found that quotationer has not submitted the required documents, then the quotationer shall be intimated to comply with the said requirements within stipulated time period (**max 3 days**) from the opening of quotation & if he fails to do so their offer shall be out rightly rejected and **10% amount of EMD shall be fortified.**

5. The rates quoted shall be firm and no variation will be allowed on any account. The quotationer shall fill amount in figures and in words compulsorily.

6. **Taxes:** G.S.T. and other state levies / cess which are not covered under GST will be applicable. The quotationer shall quote inclusive of all taxes. It is clearly understood that BMC will not bear any additional liability towards payment of any Taxes & Duties.

In case of the for supply of articles only, the quotationer shall state the rates of all the taxes such as GST etc. applicable as imposed by Government at the time of submission of the and work out the amount thereof, if the taxes are not mentioned, it will be presumed that taxes and duties are included and no taxes shall be entertained. The offer which do not show the rates of taxes / duties chargeable but vaguely stated taxes are applicable or G.S.T. extra etc. will be left out of consideration.

Rates accepted by BMC shall hold good till completion of work and no additional individual claim shall be admissible on account of fluctuations in market rates; increase in taxes / any other levies / tolls etc. except that payment / recovery for overall market situation shall be made as per Price Variation.

The quotationer shall quote the cost showing all applicable SGST, CGST, IGST & Other taxes if any, on various items.

**Chapter XXI- Miscellaneous, section 171(1) of GST Act 2017 governs the 'Anti Profiteering Measure' (APM)**

**As per provision of this section, any reduction in rate of tax on any supply of goods or services or benefit of input tax credit shall be passed on to the recipient by way of commensurate reduction in prices. Accordingly, the contractor should pass on the complete benefit accruing to him on account of reduced tax rate or additional input tax credit, to BMC. Further all provisions of GST Act will be applicable to the quotationer.**

7. **Period of delivery / work** shall be specifically stated, but shall not be more than **45 days**.

8. Every quotation shall remain open for acceptance for **180 days** from the date of opening of the quotation. As some minimum period for evaluating the various and samples and obtaining approval of competent authority is necessary. Quotations specifying the validity less than 180 days shall be rejected out rightly.

9. The quotationer shall not withdraw his offer within the validity period. If he does so, the earnest money deposit paid shall be forfeited to the Corporation.

10. The Municipal Commissioner does not bind himself to accept the lowest or any quotation and reserves the right to select one or more items of the quotation and the quotationer will be required to supply any item or items so selected at the rates quoted.

11. **Guarantee** : The successful quotationer shall give a guarantee for **12 calendar months** from the date of supply / commissioning or completion of the work for any manufacturing defects or faulty workmanship on BMC prescribed **"Maintenance Guarantee" from affixed with Rs. 100/- adhesive stamp / franking**. If any defect is noticed within the guarantee period and intimated to the contractors, the same shall be rectified free of cost. Prescribed maintenance guarantee

forms are obtainable from the office of the Chief Accountant, BRIHANMUMBAI MUNICIPAL CORPORATION, Head Office, Mahanagarpalika Marg, Mumbai – 400 001.

- 12. Terms of Payment:** As per Municipal procedure, the payment for work done will be made **within 30 days from the receipt of the bill subject to verification as per normal rules**. In case of supply of article/s the payments will be made within **30 days** from the receipt of the bill subject to satisfactory test/approval of the article/s including its installation, if any.
- 13.** Intending quotationers are informed that the payment of bills and other claims arising out of the contract will be made in the name of the bank by ECS only. The quotationer, therefore, will have to furnish the information as regards the name and complete address of their bank, its branch and their A/C No. etc. along with the documents. They will also have to submit fresh information when there is any change in this regard.
- 14. Income Tax :** The contractor shall pay Indian Income Tax on all payment made to him under the contract, other than reimbursement made to him by the corporation to cover payment by the contractor of minor custom dues etc. or any other payment which the contractor may make on the Corporations behalf. Under the provision of section 194 C of the Income Tax Act. The corporation is required to deduct tax from the source. Under present legislation, will deduct as **Tax 2%** of the gross amount of each bill submitted. Any expatriate site staff not normally residents of India, employed by the contractors shall pay personal Income Tax on all money earned and paid in India.
- 15.** As per Government of Maharashtra notification, & as per relevant circulars of BMC regarding applicable for this e-Quotation.
- 16. Penalty:** For failure to supply the article/s within the stipulated period, a penalty equivalent to **½% per week** or part thereof on the total cost of the work / supply will be recovered from the contractor's bill without any reference to the contractor. The amount of the penalty will be, however, subject to the **maximum of 10%** of the total contract value.
- 17.** The quotationer shall invariably submit the quotation notice together with the specification schedule of quantities and rates duly filled in and signed. Any irregularities in this respect may render the liable for rejection.
- 18.** The quotation shall be faultless in figures and entirely free from erasures, the containing any unattested corrections, alterations, overwriting, erasures, or mistakes in figures shall be rejected.
- 19.** All quotationers must state the **names and addresses of all the partners** in the space provided for, in the papers. Any quotationer failing to do so, will render himself liable to have his deposit forfeited, and the contract, if entered into, canceled at any time during its currency.
- 20.** If it is found that two or more persons who are connected with one another either financially or as principal and agent or master and servant, have quoted separately under different names for the same contract without disclosing connection, the s will be rejected, and the deposit forfeited. Any contract entered into such conditions will also be canceled at any stage and time during its currency.
- 21.** The firms with common Proprietor / Partner or connected with one another either financially or as principal and agent or as master and servant or with proprietor / partners closely related to each

other such as husband, wife, father / mother and minor son / daughter and brother / sister shall not quote separately under different name for the same contract.

22. If it is found that firms as described above have quoted separately under different names for the same contract, all such quotationer (s) shall stand rejected and EMD of each such firm / establishment shall be forfeited. In addition, such firms / establishments shall be liable at the discretion of the Municipal Commissioner, for further penal action including blacklisting.
23. If it is found that closely related persons as described above have submitted separate s under different names of firms / establishment but with common address for such establishments / firms and or if such establishment / firms though they have different addresses are managed by or governed by the same person / persons jointly or severally such s shall be liable for action as in above clause, including similar action against the firms / establishments concerned.
24. If after award of contract, it is found that the accepted violated any of the clauses (20 to 23) the contract shall be liable for cancellation at any time during its currency in addition to penal action against the contractors as well as related firms / establishments.
25. In the case of Joint Stock Company, the contract must be sealed with the seal of the Company in the presence of and **signed by two Directors or by a person duly authorized** to sign the contract for the company authorized by a **Power of Attorney**, such power of attorney being sealed and signed as aforesaid. All such Power of Attorneys must be **registered in the Municipal Head Office** to CA section as aforesaid.
26. Postponement of the payment of the full security deposit or the execution of the contract will not be permitted by the reason of the BRIHANMUMBAI MUNICIPAL CORPORATION having in possession, other deposits on account of other s or contracts, which deposits may be or become returnable to the quotationers and which they may wish to transfer as a security deposit under this contract. Such transfer will not under any circumstances be permitted.
27. In case the deposit paid by transfer of G.P. notes the endorsement in favor of the Corporation should be "Pay to the BRIHANMUMBAI MUNICIPAL CORPORATION or Order" and should bear the "Examined" stamp of the public debit office, Reserve Bank of India. In the case Mumbai Municipal debentures the transfer endorsement should bear the "Examined" stamp of the State Bank of India.
28. The contractor shall not be liable for any liquidated damages for delay or for failure to perform the contract for reasons of **force majeure** such as acts of God, acts of the public enemy, acts of Government firms floods, epidemics, guaranteeing restriction, strike, freight embargoes and provided that the contractor shall within 10 days from the beginning of such delay notify the purchaser in writing of the case of delay. The purchaser shall verify the facts and grant such extensions as facts justify.
29. The Earnest money deposit will be refunded, if the quotation is not accepted by the competent authority. In case of successful quotationers, this deposit will be **refunded only after successful completion of work / supply** of articles.
30. The shall be considered invalid unless:-
  1. It is signed by the competent party or parties, at the following places.

- a) The printed undertaking addressed to the Municipal Commissioner at last page.
  - b) The schedule of quantities, and rates, and
  - c) The specifications
  - d) Information form
2. Name and the address of all the partners shall be given in the space provided thereof.
  3. The copy of the Pan card along with the photograph shall be provided.
  4. A certified provisional copy of the registration certificate shall be provided.
  5. Adequate submission of documents as per technical & financial criteria as per PQC.
- 31.** No alternation or interpolation will be allowed to be made in any of the terms or conditions of this contract or in the specification or in the schedule of quantities. If any such alteration or interpolation be made by the quotationer, his will, be rejected out rightly.
- 32.** Quotationers shall not quote more than one alternative rate for any item. If having more than one alternative rate for the same item, are liable to be rejected out rightly.
- 33.** Quotations containing contradictory onerous and vague stipulations and heading conditions such as 'Subject to prior sale' "offer subject to availability of stock", "Offer subject to confirmation at the time of order", "Rates subject to Market Fluctuations" etc., are liable to be rejected out rightly.
- 34.** The quotationers shall have to make their own arrangements to secure Import License and or release of controlled or scarce raw materials or parts if required by them for fulfillment of their contract. The Municipal Commissioner shall not be found to give any assistance to the quotationers in that behalf.
- 35. Jurisdiction of Court :** In case of any claim, dispute or difference arising out of any terms and conditions of the contract, the Cause of Action thereof shall be deemed to have arisen in Mumbai & all legal proceedings in respect of any such claim, dispute or difference shall be instituted in a competent court in the City of Mumbai only.
- 36.** Contractors' attention is drawn to provisions of Maharashtra Contract Labour Regulation & Control Rules 1970 and Child Labour Prevention & Control Regulation 1986.
- 37.** It is, therefore, directed that the provision therein shall be strictly followed by the contractor.
- ~~**38.** As per the above provision, if the total number of workers engaged on any contract work exceed 20 (Twenty), then, it is imperative on the part of contractor to obtain registration certificate from Labour Commissioner for the said work. The certificate shall be valid and produced during currency of contract in force.~~
- 39.** Quotationers shall submit an undertaking for **Best price on stamp paper of Rs. 200/-** duly notarized by notary with red seal and registration number
- 40.** The **Lowest successful quotationer** shall submit **an undertaking cum indemnity bond on stamp paper of Rs.200/-**
- 41.** The **Lowest successful quotationer** shall submit an **'Irrevocable Undertaking' on Rs.500/-** stamp paper, duly notarized as per Annexure A1 in prescribed format.
- 42.** If contract Sum exceeds above Rs. 50,000/- and up to Rs.1,00,000/-, the Successful quotationer shall pay the Legal Charges & Stationary charges amounting to Rs.6,290/-. If contract Sum exceeds above Rs. 1,00,001/- up to Rs.3,00,000/-, the Successful quotationer shall pay the

Legal Charges & Stationary charges amounting to **Rs.10,380/-** as per legal dept Circular no. 10318 dated 24.03.2022 or as amended after issue of letter of acceptance.

- 43.** Contract execution applicable for contracts more than Rs.50,000/-. Successful quotationer shall have to submit all relevant documents for contract execution process within 30 days from the date of receipt of letter of acceptance. Otherwise EMD will be forfeited OR penalty of Rs.500/- per day will be imposed.
- 44.** The successful quotationer, here after referred to as the contractor shall pay an amount equal to Two (2) percent of the contract sum in form of Demand Draft (DD) shall be paid within thirty days from the date of issue of letter of acceptance.
- 45.** Contract Deposit will be refunded after completion of Maintenance Guarantee period.
- 46.** Wherever the total value of contract exceed Rs. 50,000/- the successful quotationer shall enter into a written contract with BMC on prescribed enclosed form for subject supply / work. The stamp duty of Rs.500 will be applicable to contract agreement document.

**AE(Roads)ES**



## Information to be filled in by the quotationer

- 1 **No** :
- 2 **EMD amount & receipt no with date** : Rs. \_\_\_\_\_ & \_\_\_\_\_ dtd \_\_\_\_\_
- 3 **Quotationer's Name** : M/s. \_\_\_\_\_
- 4 **Quotationer's address & contact numbers** : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 5 **If it is proprietary concern?** : Yes / No  
**if so, name of the owner** :
- 6 **If it is partnership concern ?** : Yes / No  
**If so, name of each partner** : 1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_  
4. \_\_\_\_\_
- Partnership deed and copy of registration certificate enclosed?** : Yes / No
- 7 **If it is a Company?** : Yes / No
- 8 **If so, documentary proof to show that the company is registered is enclosed ?** : Yes / No
- 9 **E-mail id** : \_\_\_\_\_
- 10 **Vendor Code No** : \_\_\_\_\_
- 11 **Name of the Bank** : \_\_\_\_\_
- A Branch** : \_\_\_\_\_
- B Address** : \_\_\_\_\_  
\_\_\_\_\_
- C Bank Account No** : \_\_\_\_\_
- 12 **Whether registered under G.S.T. Act, 2017** : Yes / No.

13 **Registration must be Effective on date of** : Registration No: \_\_\_\_\_

14 **Certificate in support of above if registered is enclosed?** : Yes / No

15 **The certification of PAN document and Photographs** : Can be done by any of the following authorities:  
1. Practicing Notary appointed by Govt. of Maharashtra / Govt. of India with his stamp but without red seal)  
2. Gazetteer Officer  
3. Any officer of the rank Asst. Engineer / Administrative Officer and above of BMC

16 **Certificates / documents in support of above enclosed?** : Yes / No

If above information is already on enclosed letter head, no necessity to furnish the same here (Please do not fill above information, if furnished on letter head.)

If the vendor changes the Bank or the Branch he should immediately inform office of AO (FAR), in writing

**Signature of authorized person  
of concern Company / Quotationer**

## CONTRACT AGREEMENT FORM

Tender / Quotation \_\_\_\_\_ Dated \_\_\_\_\_

Standing committee / AMC(P) / DMC(Infra) /Ch.Eng.(Rds&Traffic)/Dy. Ch.Eng.(Roads)E.S.'s sanction No.

\_\_\_\_\_ Contract for the work of

\_\_\_\_\_ This agreement made this day of \_\_\_\_\_ between  
Inhabitants of M/s. \_\_\_\_\_ carrying on business at

\_\_\_\_\_ in \_\_\_\_\_  
under the style and name of  
Messrs. \_\_\_\_\_ (Hereinafter called "the

Contractor") of the one part and Shri. \_\_\_\_\_ the Dy. Municipal  
Commissioner (SE) (hereinafter called "the Commissioner " in which expressions are included, unless  
the inclusion is inconsistency with the, context or meaning thereof, his successor or successors for  
the time being holding the office of the Dy. Municipal Commissioner of the Second Part and the Municipal  
Corporation of Brihan Mumbai (hereinafter called "the Corporation") of the third part. WHEREAS the  
Contractor has quoted for the works described above and his quotation has been accepted by the  
Commissioner (with the approval of the standing committee of the Corporation) NOW THIS AGREEMENT  
WITNESSES as follows: -

- 1) In this agreement words expressions shall have the same meaning as are respectively assigned to them in the Conditions of Contract for works hereinafter referred to.
- 2) The following documents shall be deemed to form and be read and construed as part of this agreement viz.
  4. The said quotation and letter of acceptance
  - D) The Specifications
  5. The conditions of contract
  6. The appendices
  7. The Schedule of Prices
  8. Instructions to quotationer.
- 3) In consideration of the payment to be made by the Commissioner to hereby convenient with the Commissioner to carry out the work of \_\_\_\_\_  
\_\_\_\_\_ in conformity in all respects with the provisions of the contract.
- 4) The Commissioner hereby convenient to pay to the Contractor in consideration of carrying out the work of \_\_\_\_\_  
\_\_\_\_\_, the Contract Price at times in the manner prescribed by the Contract.

IN WITNESS WHEREOF the parties hereto have caused their respective common seals to be hereunto affixed (for have hereunto set their respective hands and seals) the day and year above written.

Signed and delivered by the  
Contractor\_\_\_\_\_

\_\_\_\_\_

Trading under the name  
Contractors.

in the presence of & style of

Full name\_\_\_\_\_

Address\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signed by Dy. Municipal Commissioner

\_\_\_\_\_

\_\_\_\_\_

in the presence of

**Dy. Municipal Commissioner**

The common seal of the BRIHANMUMBAI MUNICIPAL CORPORATION was hereunto affixed on the-----  
-----20 \_\_\_\_ in the presence of two members of the standing committee of the Corporation.

\_\_\_\_\_ 1. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ 2. \_\_\_\_\_

\_\_\_\_\_ and in the presence of the  
Municipal Secretary\_\_\_\_\_

Municipal Secretary

**Note:** The successful quotationer will have to pay for preparing contract documents and stamp duty as mentioned in Quotation documents.

## PROFORMA FOR BANKER'S GUARANTEE

KNOW ALL MEN & THESE PRESENTS WITNESS that WE \_\_\_\_\_  
\_\_\_\_\_ BANK, a Banking Corporation constituted by the Banking  
Companies (Acquisition and Transfer of Undertaking) Act, 1970 carrying on the business of Banking in  
Mumbai and at other places in India & having its Head Office at  
\_\_\_\_\_  
\_\_\_\_\_ and Branch Office at \_\_\_\_\_  
\_\_\_\_\_ herein after referred to as 'the said bank' SEND GREETINGS.

WHEREAS the Municipal Corporation of BrihanMumbai hereinafter referred to as M.C.G.M. has  
invited Quotations for execution of work of \_\_\_\_\_  
\_\_\_\_\_ hereinafter referred to as the said works.

AND WHEREAS Shri /Smt. /M/s. \_\_\_\_\_  
\_\_\_\_\_ has/ have responded to the said quotation & having been declared  
as he successful quotationer has/ have agreed to execute the contract for the said work as per terms and  
conditions of quotation document.

AND WHEREAS the term of the quotation document require that the successful quotationer shall  
furnish to the M.C.G.M. a Contract Deposit of Rs. \_\_\_\_\_  
(Rupees \_\_\_\_\_  
\_\_\_\_\_) for faithful compliance of the terms & conditions contained in the  
quotation document, the work awarded under the quotation and the agreement date \_\_\_\_\_.

WE \_\_\_\_\_ Bank to hereby undertake  
to pay on demand to the Municipal Corporation of Brihan Mumbai an amount not exceeding  
Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) if  
Shri / Smt. / M/s. \_\_\_\_\_ commits  
any breach of any of the terms and conditions contained in the quotation, and commits breach of an  
agreement executed on \_\_\_\_\_ with Deputy Municipal Commissioner  
(Infrastructure) of the Municipal Corporation of Brihan Mumbai hereinafter referred to as D.M.C.

WE, \_\_\_\_\_ do hereby undertake and  
agree to pay to the Municipal Corporation of Brihan Mumbai without demur, merely on demand by the  
Deputy Municipal Commissioner of the Municipal Corporation of Brihan Mumbai, the amount due under this  
guarantee. Any such demand made on the Bank shall be conclusive as regards the amount due and  
payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to  
an amount no exceeding Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_)

WE, \_\_\_\_\_ Bank, hereby further agree that the  
Guarantee herein contained shall remain in full force and effect during the period and till the work awarded  
under the quotation is faithfully executed, the obligation under the quotation document & the agreement  
dated \_\_\_\_\_ is discharged by Shri/ Smt. / M/s. \_\_\_\_\_ to  
the satisfaction of the Deputy Municipal Commissioner of the Municipal Corporation of Brihan Mumbai.

WE, \_\_\_\_\_ Bank further agree & undertake to extend the  
period of this guarantee from time to time.

WE, \_\_\_\_\_ Bank hereby further agree with the Deputy Municipal Commissioner of his successor or successors that the Municipal Corporation of Brihan Mumbai shall have the fullest liberty without our consent and without affecting in any manner our obligations here under to vary any of the terms and conditions of the quotation document, the agreement dated \_\_\_\_\_ and the contract entered into with the \_\_\_\_\_ of the Municipal Corporation of Brihan Mumbai by Shri / Smt./ M/s. \_\_\_\_\_.

WE, \_\_\_\_\_ Bank further undertake not to revoke this guarantee during its currency, except with the previous consent of the Deputy Municipal Commissioner of the Municipal Corporation of Brihan Mumbai in writing.

Dated this \_\_\_\_\_ day of \_\_\_\_\_

WITNESS

**List of approved bank for Acceptance of Bank Guarantee**

- The following banks with their Branches in Greater Mumbai upto Virar to Kalyan have been approved only for the purpose of accepting Banker's Guarantee from 1994-95 onwards until further instructions.
- The Banker's guarantee issued by branches of approved Banks beyond Kalyan and Virar can be accepted only if the said Banker's Guarantee is countersigned by the Manager of a Branch of the same bank within the Mumbai city limits categorically endorsing thereon that the said Banker's Guarantee is binding on the endorsing Branch of the Bank within Mumbai limits and is liable to be enforced against the said Branch of the Bank in case of default by the contractor / supplier furnishing the Banker's Guarantee.

**LIST OF APPROVED BANK**

<b>A)</b>	<b>S.B.I. AND ITS SUBSIDIARY BANKS</b>	42	Tamilnadu Marchantile Bank Ltd.
1	State bank of India	43	Vyasa Bank Ltd.
2	<del>State bank of Bikaner and Jaipur</del>	44	Development credit Bank
3	State bank of Hyderabad	45	Indusind Bank Ltd.
4	State bank of Mysore	46	I.C.I.C.I. Banking Corporation Ltd.
5	State bank of Patiala	47	S.B.I. Commercial & International Bank
6	State bank of Saurashtra	48	H.D.F.C. Bank Ltd.
7	State bank of Travanoore	49	I.D.B.I. Bank Ltd.
8	State bank of Indor.	50	Axis bank Ltd.
<b>B)</b>	<b>NATIONALIZED BANKS</b>	51	Kotak Mahindra Bank Ltd.
9	Corporation Bank	52	
10	Andhra Bank	<b>E)</b>	
11	Alahabad Bank	53	Abhudaya Co-Op Bank Ltd.
12	Bank of Baroda	54	Bassein Catholic Co-Op Bank Ltd.
13	Bank of India	55	Mumbai merchantile Co-Op Bank Ltd.
14	Bank of Maharashtra	56	Cosmos Co-Op Bank Ltd.
15	Canara Bank	57	Bharat Co-Op Bank Ltd.
16	Central Bank of India	58	Janata Sahakari Bank Ltd.
17	Dena Bank	59	Rupee Co-Op Bank Ltd.
18	Indian Bank	60	Sangli Urban Co-Op Bank Ltd.
19	Indian Overseas Bank	61	Saraswat Co-Op Bank Ltd.
20	Oriental Bank of Commerce	62	Citizen Co-op. Bank Ltd.
21	Punjab National Bank	63	Shamrao Vithal Co-Op Bank Ltd.
22	Punjab and Sind Bank	64	Mumbai District Central Co-Op Bank Ltd.
23	Syndicate Bank	65	Maharashtra State co-op Bank Ltd.
24	Union Bank of India	66	Greater Mumbai Co-Op Bank Ltd.
25	United Bank of India	67	The Mahanagar Co-op.Bank Ltd.
26	UCO Bank	68	North Canara G. S. B. Co-Op Bank Ltd
27	Vijaya Bank	69	The Royal Bank of Rajastan
<b>C)</b>	<b>SCHEDULED AND COMMERCIAL BANK</b>	70	Punjab & Maharashtra Co.-Op.Bank Ltd.
28	Bank of Madura Ltd.	71	THE THANE JANATA SAHAKARI BANK LTD.
29	Bank of Rajasthan Ltd.	72	JANKALYAN SAHAKARI BANK LTD.
30	Banaras State Bank Ltd.	<b>E)</b>	<b>FOREIGN BANK</b>
31	Bharat Overseas Bank Ltd.	73	American Express Bank Ltd.
32	Catholic Syrian Bank Ltd.	74	ANZ Grindlays Bank
33	City Union Bank Ltd.	75	Bank of America Nt & SA
34	Dhanalakshmi Bank Ltd.	76	Bank of Tokyo Ltd.
35	Federal Bank Ltd.	77	Banque Indosuez
36	Jammu and Kashmir Bank Ltd.	78	Banque National de Paris
37	Karnataka Bank Ltd.	79	Barclays Bank
38	Karur Vyasa Bank Ltd.	80	Citybank
39	Lakshmi Vilas Bank Ltd.	81	Hongkong and Shanghai Banking Corporation
40	Nedungadi Bank Ltd.	82	Mitsui Taiyokobe Bank Ltd.
41	Ratnakar Bank Ltd.	83	Standard Chartered Bank
42	South Indian Bank Ltd.	84	Cho-hung Bank

## Undertaking for Best Price

(As per circular u/no. DMC / CPD / OD / 15 dated. 06/05/2013 , to be submitted with )( On stamp paper of Rs. 200/- duly notarized by notary with red seal and registration number)

**Sub:** \_\_\_\_\_

To,  
The Municipal Commissioner  
For the BRIHANMUMBAI MUNICIPAL CORPORATION

**Sir ,**

“I / We .....( Full Name in capital letters starting with surname ), the Proprietor / Managing Partner / Managing Director / Holder of the Business / Manufacturer / Authorized Dealer, for the establishment / firm / registered company , named herein below , do hereby , state and declare that I/We ----- whose names are given herein below in details with the addresses have not filled in this quotation under any other name or under the name of any other establishment / firm or otherwise , nor are We in any way related or concerned with any establishment / firm or any other person , who have filled in the quotation for the aforesaid work.”

“ I / We do hereby further undertake that, we have offered the best prices for the subject supply / work as per the present market rates. **Further , we do here by undertake and commit that we have not offered / supplied the subject product / similar product / system or sub system in the past one year in the Maharashtra State for quantity variation upto - 50% or + 10 % at a price lower than that offered in the present bid to any other outside agencies including Govt. / Semi Govt. agencies and within the BMC also.** Further, we have filled in the accompanying quotation with full knowledge of the above liabilities and therefore we will not raise any objection or dispute in any manner relating to any action, including forfeiture of deposit and blacklisting , for giving any information which is found to be incorrect and against the instructions and directions given in this behalf in this quotation.

I / We further agree and undertake that in the event it is revealed subsequently after the allotment of work / contract to me / us , that any information given by me / us in this quotation is false or incorrect , I / We shall compensate the BMC for any such losses or inconvenience caused to the Corporation in any manner and will not resist any claim for such compensation on any ground whatsoever , I / We agree and undertake that I / We shall not claim in such case any amount , by way of damages or compensation for cancellation of the contract given to me / us or any work assigned to me / us or is withdrawn by the Corporation.”

However , in case of price difference, if it is a result of differential tax structures, different dollar value of Rupee, differential logistic of transport etc. Considering this aspect, before invoking the penalty, black-listing, I/We will be given a reasonable opportunity of being heard by representing our case as to why such price variation / differential has been arisen.

In case if the explanation submitted by me / us is unsatisfactory then action including forfeiture of despoite and black-listing may be taken against me/us.

**Quotationer's full Signature with full name  
& address with rubber stamp**



## **UNDERTAKING CUM INDEMNITY BOND (On stamp Paper of R.200/-)**

I, \_\_\_\_\_ of \_\_\_\_\_, do hereby declared and undertake as under.

- 3) I declare that I have submitted certificates as required to Executive engineer (Monitoring) at the time of registration of my firm/company \_\_\_\_\_ and there is no change in the contents of the certificates that are submitted at the time of registration.
- 4) I declare that I \_\_\_\_\_ in capacity as Manager/Director/Partners/Proprietors of \_\_\_\_\_ has not been charged with any prohibitory and /or penal action such as banning(for specific time or permanent)/de-registration or any other action under the law by any Government and/or Semi Government and/or Government undertaking.
- 5) I declare that I have perused and examined the tender document including addendum, condition of contract, specifications, drawings, bill of quantity etc. forming part of tender and accordingly, I submit my offer to execute the work as per tender documents at the rates quoted by me in capacity as \_\_\_\_\_ of \_\_\_\_\_.
- 6) I further declare that if I am allotted the work and I failed to carry out the allotted work in accordance with the terms and conditions and within the time prescribed and specified, BMC is entitled to carry out the work allotted to me by any other means at my risk and cost, at any stage of the contract.
- 7) I also declare that I will not claim any charge/damages/compensation for non availability of site for the contract work at any time.
- 8) I declare that I will positively make the arrangements of the required equipment on the day of commencement or with respect to the progress of the work in phases, as per the instructions of site in charge

**Signature of Bidder/Bidders**

**Annexure – A1**  
**Irrevocable Undertaking**

(On RS. 500/- stamp paper duly notarized by notary with red seal and registration number)

I Shri./Smt. .... aged..... years Indian Inhabitant. Proprietor/Partner/Director of M/s. .... resident at ..... do hereby give Irrevocable undertaking as under :

- 1) I Say & undertake that as specified in section 171 of CGST Act 2017, any reduction in rate of tax on supply of goods or services or the benefit of input tax credit shall be mandatorily passed on to BMC by way of commensurate reduction in prices.
- 2) I further say and undertake that I understand that in case the same is not passed on and is discovered at any later stage, BMC shall be at liberty to initiate legal action against me for its recovery including, but not limited to, an appeal to the Screening Committee of the GST Counsel.
- 3) I say that above said irrevocable undertaking is binding upon me/my partners/Company/other Directors of the company and also upon my/our legal heirs, assignee, Executor, Administrator etc.
- 4) If I fail to compliance with the provisions of the GST Act, I shall be liable for penalty/punishment or both as per the provisions of GST Act.

Whatever has been stated here in above is true & correct to my/our own knowledge & belief.

**Solemnly affirmed at**

**DEPONANT**

**This day of**

**BEFORE ME**

Interpreted Explained and Identified by Me.

# **BRIHANMUMBAI MUNICIPAL CORPORATION**

**Subject:** Supply and Installation of Biometric attendance Machines For Dy.Ch.E(Roads)ES section.

## **Scope of Work**

- The successful quotationer shall supply MFSTAB IV 7" Biometric Terminal MFSTAB IV tab – 11 nos for Dy.Ch.E(Roads)ES department as per the technical specification along with one year warranty.
- The successful quotationer Shall Submit Authorization Letter from OEM.
- The successful quotationer shall carry out the installation, testing and commissioning of all devices at various chowkies and office under Dy.Ch.E(Roads)ES section along with active data connectivity.
- The quotationer shall Provide Metal enclosure with Lock & Key facility for each device.
- The successful quotationer shall be responsible for the successful functional working of devices and its allied accessories along with trial testing.
- Any allied accessories required if any, for functional working of the instruments which are not mentioned in BOQ should be provided by successful quotationer at free of cost.
- The material / equipment or instrument to be supplied shall be strictly as per the technical specifications.
- The equipment / instrument to be supplied shall be new and from the fresh stock.
- The quotationer shall have service center and support / back-up office in Mumbai or Thane or Navi Mumbai.
- All the required upgradation of software , firmware, and replacement / repairs of spares like adaptor, battery etc shall be the contractor's responsibility without having any additional cost during the 1 year warranty period.
- Guarantee shall consist of repairing or replacing defective parts free of cost during guarantee period.
- During the warranty Period i.e. Free Maintenance Period, successful quotationer shall attend the breakdown within 48 working hours at respective location after lodging the complaint by BMC's authority.
- The successful quotationer shall impart sufficient hands on training to BMC's staff.

## **Technical Specifications:**

MFSTAB IV 7" Biometric Terminal MFSTAB IV  
Model : 7" Biometric Terminal MFS TAB IV

### **Hardware and System :**

- CPU - 32 bit ARM9 Core CPU
- Memory - 2GB RAM / 16GB eMMC
- LCD - 7" TFT LCD with 1024x600 Resolution
- Touch Screen - Scratch Resistant Multi-Point Capacitive with 6H Toughen Glass
- Operating System - GMS Certified Android OS / Customized Android OS (optional)
- Camera - 5MP Auto Focus Backed camera + 2 MP Fixed Focus front
- LED Indicators – Power ON / OFF Battery /Charging Status
- RTC -Yes
- Operating/Stores Temperature : 0 Degree – 50 Degree C
- Operating Humidity : 10% - 90% RH
- Weight – Approx.0.7Kg Depend upon Configuration
- Fingerprint Type – Scratch free optical sensor.
- Image Specs – 500 DPI, 8 Bit Grayscale
- Contactless Card (Optional)- ISO 14443 Type A/B Cards , Mifare
- 4G / 3G /GPRS – 2G (900/1800 ) 3G (B1/B2/B5/B8)
- 4G(B1/B3/B5/B7/B8/B38/B40/B41)
- WiFi – IEEE 802,11B/G/N
- Ethernet – 10/100 mbps
- USB (Optional)- USB 2.0 Type A
- SD Card – Micro SD Card(Support Upto 32 GB)
- Bluetooth – BT+BLE 4.0
- GPS - 16 Channels , NMEA complaint , AGPS Supported
- SIM Socket – 1 \*Sim Socket
- DC Jack – 1\* DC Power Input
- RS -485 (Optional) - 1 Host or Slave (selected)
- Wiegand (Optional)- 1 Input
- GPIO(Optional)- 5V TTL 1\* Output, 1 \* Input
- Relay Optional – 5V/3A Relay with Non potential Contacts  
(NC/NO/COM as Output)
- Power Adapter - Input AC 100-240V , 50Hz , Output :DC 12 V , 1.5 A
- Battery Pack – Li-Po 4000 m A H , Rechargeable & Replaceable Battery .

**SE (Roads) ES**

**AE (Roads) ES**

# BRIHANMUMBAI MUNICIPAL CORPORATION

<b>Sub</b>	<b>Supply and Installation of Biometric attendance Machines For Dy Ch Eng.(Roads)E.S. section</b>
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## Bill Of Quantity

Sr. No.	Description	Quantity		Rate in Rs.	Per	Amount in Rs.
1	Mantra MFSTAB IV 4 G Machine	11	NOS		NOS	
2	Installation, testing and commissioning of Mantra MFSTAB	11	NOS		NOS	
3	Metal Box with lock & keys	11	NOS		NOS	
<b>Total in Rs.</b>						
				CGST	9%	
				SGST	9%	
<b>Total in Rs. (Inclusive of GST)</b>						

In words Rs:-  
.....

**Quotationer's full address & Tel. No.**

**Quotationer's Signature & Office Stamp**

**UNDERTAKING**

To,

**The Municipal Commissioner,  
BRIHANMUMBAI MUNICIPAL CORPORATION,  
Mumbai – 400 001.**

**Subject :** Supply and Installation of Biometric attendance Machines For  
Dy.Ch.E.(Roads)ES section.

Sir,

I / we have read the terms and conditions as stipulated in the Quotation enclosed herewith and accept the same.

Your's faithfully,

**Quotationer's Signature  
& Office Stamp.**

# **BRIHANMUMBAI MUNICIPAL CORPORATION**

DyChEng./Roads/

/E.S. Dt.

## **e-Quotation Notice**

The Commissioner of BRIHANMUMBAI MUNICIPAL CORPORATION invites “e-Quotations” on item rate basis for the following as shown below:

<b>Sr. No</b>	<b>Description</b>	<b>Eligibility Criteria</b>	<b>E.M.D Rs.</b>	<b>Work completion / Delivery period</b>	<b>Quotation copy Cost Rs.</b>	<b>Due Date and Time of submission of quotation</b>
1	Supply and Installation of Biometric attendance Machines For Dy.Ch.E.(Roads)ES section.	The quotationer shall have done similar nature of work in BMC.	2800	45 Days	Rs 260/- (220+9% CGST & 9% SGST)	29. 09.2022 at 03:00 PM

### **Post Qualifying Criteria (Eligibility):**

The Quotationer should specifically note the following post qualifying criteria.

<b>Financial</b>	The average annual turnover of the quotationer shall be <b>Rs.51,000/-</b> during the last three financial year i.e. 2018 -19, 2019-20 & 2020-21 from the due date of the quotation.
<b>Technical</b>	<ol style="list-style-type: none"><li>1) The quotationer should have successfully completed similar type of work in Govt /semi Govt. organization or any Municipal Corporation. Documentary proof of Work Orders / supply should be furnished at the time of collection of quotation copy.</li><li>2) <ol style="list-style-type: none"><li>a) Value of single job carried out at (1) above shall not be less than <b>Rs.85,000/-</b></li><li>b) Value of two jobs carried out at (1) above shall not be less than <b>Rs.60,000 /- each.</b></li><li>c) Value of three jobs carried out at (1) above shall not be less than <b>Rs.51,000 /- each.</b></li></ol></li><li>3) The quotationer shall be manufacturer or authorized dealer / distributor / OEM of the manufacturer for Biometric attendance machines.</li></ol>

Sealed quotations are invited and kept due as above in the office of :

DyCh Engineer (Roads) ES,  
4<sup>th</sup> floor, Municipal Transport Garage Bldg,  
Behind BEST depot, Pant Nagar, Ghatkopar (E), Mumbai 400 075.

**Earnest Money Deposit (EMD):**

Quotationer are required to pay the EMD as above in cash / P.O. / Demand Draft drawn in favor of BRIHANMUMBAI MUNICIPAL CORPORATION at any of the Citizens Facilitation Center (CFC) at 24 wards & major hospitals in city during cash hours, till and on any day up to due date of quotation.

The Quotationer shall collect the necessary challan for EMD and Quotation documents from the abovementioned office address during 11.00 AM to 5.00 PM.

The copy of the EMD paid original receipt shall be submitted along with the other relevant documents while submitting the bid documents. Bidders registered in BMC with adequate standing deposit, also need to pay the EMD for this quotation.

**Quotation Notice:**

Quotation Notice will be available at the above office address during office hours except on 2nd & 4th Saturdays and Holidays. The quotation documents will be issued to the quotationer after producing the quotation copy payment receipt.

Quotation notice is to be filled completely and to be submitted on or before 1.00 pm of due date, by sealing it properly by means of sealing wax / lacquer sealed. The quotation copies shall not be sent by post.

Quotation should reach at the office Assistant Engineer (Roads) Eastern Suburb on or before dt. 29.09.2022 **up to 4.00 P.M.** Quotation received late will not be considered.

**Opening of Quotation:**

The quotation will be opened on same day after 02.00 pm. Quotation will be opened at address stated above, in front of the bidders who wish to attend. If the office happens to be closed on the date of receipt of the quotation as specified, the Quotation will be received and opened on the next working day at the same time and venue.

Sd/-

**Assistant Engineer (Roads)**  
**Eastern suburb**