

**MUNICIPAL CORPORATION OF GREATER MUMBAI**  
**K.E.M.HOSPITAL**

**e-PROCUREMENT QUOTATION NOTICE**

No.KEM/GST/82/E-QUOTATION Date: 10.08.2022

The Commissioner of Municipal Corporation of Greater Mumbai (MCGM) invites e-quotation as given below in three packet System i.e. Packet-A (Administrative), Packet-B (Technical) & Packet-C (Commercial & Folder “e”) from registered vendors of medicine supplies. The E-Quotation copy can be download from MCGM’s portal (<http://www.mcgmgov.in>) under e-procurement section after the online payment of security fee.

All interested bidders whether already registered or not registered in MCGM are mandated to get registered with MCGM for e-tendering process & obtained login credentials to participate in the online bidding process. The details of the same are available on the above mentioned portal under ‘Tender’ tab. For registration enrolment for digital signature certificate and user manual, please refer to respective links provided in ‘Tenders’ tab.

The bidders can get digital signature from any one of the Certifying Authorities (CA’s) licensed by controller of certifying authorities namely, Safe Crypt, IDRBT, National Informatics Center, TCS, CUTOMS, MTNL, GNFC and e-Mudhra CA. MCGM has also opened a Help-Desk at the CPD’s office to help the vendors in this regard.

Sr. No	Description	E-Quotation	EMD	Start Date and Time of online Bid Downloading	End Date and Time of online Bid Submission
1.	Adhesive Elastic Bandage 10CM X 2.75M  Bandage, Elastic, Adhesive 10 CMS X 2.75 Meters, Stretched 4.5 Meters.	Rs.220+ 18% GST	Rs.6,000.00	11.08.2022 15:00:00	17.08.2022 15:00:00

The tender document is available on MCGM portal (<http://www.mcgmgov.in>) along with the tender notice. However, the tenderer shall have to pay “e-tender price” through online payment gate way before downloading and uploading the tender documents in SRM Module.

Earnest Money Deposit (EMD) shall be paid online through payment gateway on or before due date and time prescribed. The vendors having standing deposit shall also have to pay full EMD amount online.

The Authority (MCGM) shall not be liable for any omission, mistake or error in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to the tender or the Bidding Process, including any error or mistake therein or in any information or data given by the Authority.

The Municipal Commissioner reserves the right to reject all or any of the E-Quotation(s) without assigning any reason at any stage.

Tenders shall note that any corrigendum issued regarding this tender notice will be published on the MCGM portal only. No corrigendum will be published in the local newspapers.

**By Order of the  
Municipal Commissioner  
Municipal Corporation of Greater Mumbai**

**Sd/-**

**Dy. Dean  
K.E.M. Hospital**

Address for Communication:

**General Store**

Store Bldg, 2<sup>nd</sup> Floor

KEM Hospital & GSM College

Parel Mumbai-400012

And

Venue for Opening of Bid:

**Office of Dy. Dean Office**

## Header Data

E-Quotation No.	Bid No : 7200035115
Name of Organization	Municipal Corporation of Greater Mumbai
Subject	<b>Product Name:-</b> Adhesive Elastic Bandage 10CM X 2.75M  <b>Qty: - 2,000 Nos.</b>
Earnest Money Deposit	Rs.6,000 /-
E-Quotation Start date	11.08.2022, 15:00HRS
Bid Security Deposit/ EMD End date & time of E-Quotation Submission End date & time for receipt of EMD	17.08.2022,15:00HRS
Opening of Packet "A	17.08.2022,15:00HRS
Opening of Packet "B	17.08.2022,15:10HRS
Opening of Packet "C	22.08.2022,15:00HRS
Address for communication	Office of the:- General Store Store Bldg,2 <sup>nd</sup> floor KEM HOSPITAL & GSM COLLEGE PAREL MUMBAI-400012.
Website	<a href="http://portal.mcgm.gov.in">http:// portal.mcgm.gov.in</a>
Venue for opening of E-Quotation	Dy.Dean Office

**This tender document is not transferable.**

The MCGM reserves the rights to accept any of the application or reject any or all the application received for the above subject without assigning any reason thereof.

Sd/-  
Dy-Dean  
KEM HOSPITAL

<b>Description</b>	<b>Quantity Required</b>	<b>Rate Per unit Rs.</b>	<b>Rate of Taxes Rs.</b>	<b>Total Cost Rs.</b>

***Check list of Documents to be uploaded in PACKET A and PACKET B as per the order given below.***

***Attached copies of following documents as applicable should be submitted***

<b>Sr No</b>	<b>PACKET A Description of Document</b>
1.	Pan Card with Photograph.(Only for Indian Bidder)
2.	Signed copy of E-Quotation Document (Schedule of Specifications, Mandatory Conditions)
3.	FORM FEE RECEIPT and EMD RECEIPT

<b>Sr No</b>	<b>PACKET B Description of Document</b>
1.	Valid Drug Mfg Lic / Import Lic. / Medical Devices Licence Along with approved Product List
2.	ISO 9001:2000 Certificate
3.	Drug Selling Lic. (As applicable)
4.	Taxes bifurcation and HSN code mentioned letterhead as specified at pt.no.4 in Terms and Condition copy. (Do not disclosed any indication of Basic rate)
5.	Quality Control Report

**Full Signature of the Quotationer**

**With Official Seal & Address**

## **TERMS & CONDITIONS**

(For Local Purchase of medicine costing below Rs 3, 00,000/-)

1. Following documents duly attested should be enclosed with e-quotation
  - I. GST Registration Certificate.
  - II. PAN Documents of the Co. / Proprietor / Two Directors with Color Photos.
2. The rates should be stated in figures as well as in words.
3. The offer should be inclusive of all taxes. (i.e. GST / Delivery charges etc) subsequent increases in the price /cost due to any reasons will not be entertained.
4. Bifurcation of taxes should be submitted on letterhead with HSN code along with name of items. (Basic rate should not be disclosed any indication of basic rate will lead to rejection)
5. Supply should be made at General Store, K.E.M.Hospital, Parel Mumbai-12 in full quantity at once.
6. EMD Should be paid online on or before of the due date & time.
7. The payment will be made within 30 days after receipt of complete supply.
8. Delivery / Penalty:-
  - I. Supply should be made within 30 days of the receipt of Purchase order.
  - II. For delay supply – ½ % per week or part thereof after the expiry of the delivery period subject to maximum 10%.
  - III. Failure of the supply Security Deposit / EMD will be forfeited and the material purchased at the risk and cost of the supplier? Action deemed fit will be taken against bidder.
  - IV. Variation in specification – material will be rejected and cost of the said material will be recovered from the Quotationer / supplier.
9. On Finalization of Quotation at time of supply indemnity bond on 200/- rupees stamp paper is required.
10. On Completion of supply Contract Bond on 500/- Rupees Stamp Paper is required. (P.O. of above Rs.50,000/- to Rs.3,00,000/-)
11. As per Circular no. CA/FRG/10318 Dt. 24.03.2022 successful Quotationer should pay Rs. 10,380/- for Legal & Stationary Charges. (P.O. of above Rs.1,00,001/- to Rs.3,00,000/-)
12. Quotation fee of Rs.220 + 18% GST has to be paid online on given date and time.
13. Action deemed fit including blacklisting will be taken if it is found that:-
  - I. Forged documents are submitted OR
  - II. If it becomes responsive of the basis of submission of bogus certificate OR
  - III. If the supply received substandard quality / non supply.

14. Sample will be ask from all the bidders who have participated after the opening of Packet "A" and Packet "B" and need to submit sample immediately on same day (before opening of Packet "C", failing as which offer will not be consider and action will be taken

15. Incomplete offer will be left out of consideration.

16. **"MCGM supply not for sale" is compulsory on the product. No MRP on the product.**

17. Minimum half of the expiry period should be available for user department from the date of delivery and unused drugs or expired drugs will be replaced.

18. The drugs / medicine shall make all the requirements set out as per WHO GMP standard.

19. Valid Drug Manufacturing license along with product list.

Above (18 & 19) Need to submit the documents (Pkt A & Pkt B) as per check list given failing of which offer will be treated as invalid

20. Signature & Company Seal/Stamp is required on quotation form.

21. The undersigned has reserved all rights to reject any offer without assigning any reasons to the Quotationer.

**22. Quality Control Report**

NOTE: ALL THE UPLOADED DOCUMENTS SHOULD BE IN "PDF FORMAT".

Sd/-  
**Dy. Dean**  
K.E.M.Hospital