

## E-QUOTATION NOTICE

### MUNICIPAL CORPORATION OF GREATER MUMBAI PUBLIC HEALTH DEPARTMENT

Room No. 45, 3<sup>rd</sup> Floor, F/South Ward Office, Dr. B.A. Road, Parel, Mumbai – 400 012

### e- PROCUREMENT QUOTATION NOTICE

The Commissioner of Municipal Corporation of Greater Mumbai (MCGM) invites e-quotation as given below in three Packet systems i.e. Packet –A (Administrative), Packet-B (Technical) & Packet-C(Commercial & Folder “c”) from registered vendors of Chemical supplies. The E-Quotation copy can be downloaded from MCGM’s portal (<http://www.mcgm.gov.in>) under e – procurement section after the online payment of scrutiny fee.

All interested bidders whether already registered or not registered in MCGM are mandated to get registered with MCGM for e-tendering process & obtain login credentials to participate in the online bidding process. The details of the same are available on the above mentioned portal under ‘Tenders’ / E Quotation tab. For registration enrolment for digital signature certificates and user manual, please refer to respective links provided in ‘Tenders’ tab.

The bidders can get digital signature from any one of the Certifying Authorities (CA’s) licensed by controller of certifying authorities namely, Safes Crypt, IDRBT, National informatics centre, TCS, CUSTOMS, MTNL, GNFC and e-Mudhra CA. MCGM has also opened a Help-desk at the CPD’s office to help the vendors in this regard.

Sr. No	Description	E- Quotation Price (Rs.)	EMD (Rs.)	Start Date and Time of online E-Quotation Downloading	End Date and Time of online E-Quotation Submission
1.	Redy to use Compact Dry Plates for E. Coil / Coliform Testing Qty. 1000 Nos.	Rs. 220 + GST	Rs. 1000/-	10.08.2022	18.08.2022

Note: Last date for on line payment of Earnest Money Deposit (EMD) is, on or before due date and time prescribed.

The tender document is available on MCGM portal (<http://www.mcgm.gov.in>) along with this tender notice. However, the tenderer shall have to pay "e-tender price" through online payment gateway before downloading and uploading the tender document in SRM Module.

**Earnest Money Deposit (EMD) shall be paid on line through payment gateway on or before due date and time prescribed. The vendors having standing deposit shall also have to pay full EMD amount online.**

The Authority (MCGM) shall not be liable for any omission, mistake or error in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to the tender or the Bidding Process, including any error or mistake therein or in any information or data given by the Authority.

The Municipal Commissioner reserves the right to reject all or any of the E-Quotation(s) without assigning any reason at any stage.

Tenders shall note that any corrigendum issued regarding this tender notice will be published on the MCGM portal only. No corrigendum will be published in the local newspapers.

**By Order of the  
Municipal commissioner  
Municipal Corporation of Greater Mumbai**

**Sd/-06.08.2022**  
Municipal Analyst

Address for Communication and Venue for opening of bid:

Municipal Analyst

Municipal Laboratory

Room No 49, 2<sup>nd</sup> Floor

G/North ward office

Dadar (w)

**Mumbai – 400 028**

Email:- municipalanalyst@gmail.com

**For detailed Quotation document please scroll down**

## HEADER DATA

<b>E-Quotation No.</b>	7200035003
<b>Name of Organization</b>	Municipal Analyst, Municipal Laboratory Room No 49, 2 <sup>nd</sup> Floor, G/North ward office Dadar (w) <b><u>MUMBAI – 400 028</u></b>
<b>Subject</b>	Purchase of Redy To Use Compact Dry Plate for E. Coil / Coliform Testing for the use of Municipal Analyst, Municipal Laboratory under Public Health Department.
<b>Earnest Money Deposit</b>	Rs. 1000/-
<b>E-Quotation Start date</b>	10.08.2022 on 15.00 pm
<b>End date &amp; time of E-Quotation Submission</b>	18.08.2022 on 15.00 pm
<b>End date &amp; time for receipt of EMD</b>	18.08.2022 on 15.00 pm
<b>Opening of Packet “A”</b>	22.08.2022 on 12.05 pm
<b>Opening of Packet “B”</b>	22.08.2022 on 12.10 pm
<b>Opening of Packet “C”</b>	26.08.2022 on 12.00pm
<b>Address for Communication</b>	Municipal Analyst, Municipal Laboratory Room No 49, 2 <sup>nd</sup> Floor, G/North ward office <b>Dadar (w) <u>MUMBAI – 400 028</u></b> Email:- municipalanalyst@gmail.com
<b>Website</b>	<a href="http://portal.mcgm.gov.in">http:// portal.mcgm.gov.in</a>
<b>Venue for opening of E-Quotation</b>	Online at above address.

**MUNICIPAL CORPORATION OF GREATER MUMBAI  
PUBLIC HEALTH DEPARTMENT**

**Office of the:-**  
Municipal Analyst,  
Municipal Laboratory  
Room No 49, 2<sup>nd</sup> Floor,  
G/North ward office  
Dadar (w) Mumbai – 400 028

To,

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\_\_\_\_\_  
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Dear Sir,

1. Any other information, if required, will be supplied on personal application, at the office of the undersigned on any working day during office hours.
2. The prices should be inclusive of delivery etc., charges, at this respective Municipal Laboratory.
3. Taxes if any should be shown separately, as otherwise it will be presumed that rates quoted by you are inclusive of all Taxes and will be not be paid on any account. If you do not to charge Taxes Please State Accordingly.
4. Terms & Conditions are enclosed.

Your's faithfully,

**Sd/-06.08.2022**

**Municipal Analyst  
Municipal Laboratory**

**Check list of Documents to be uploaded in PACKET A and PACKET B as per the order given below.**

<b>Sr No</b>	<b>PACKET A Description of Document</b>	<b>Sr No</b>	<b>PACKET B Description of Document</b>
1.	Particulars of the E-Quotation	1.	Experience Certificate
2.	Form of undertaking of Mandatory Conditions	2.	Other Documents
3.	Irrevocable Undertaking to be signed by the Quotationer of Rs. 500/- Stamp Paper		
4.	PRO-FORMA for uploading details of EMD,		
5.	Signed copy of E-Quotation Document (Schedule of Specifications, Mandatory Conditions)		
6.	Firm / Company / Registration Certificates and Partnership deed		
7.	Solvency Certificate		
8.	Pan Card with Photograph.(Only for Indian Bidder)		
9.	GST Registration Certificate as applicable		

**Full Signature of the Quotationer with  
Official Seal & Address**

## **GENERAL TERMS & CONDITIONS**

(For Local Purchase of accessories costing below Rs 3, 00,000/- )

**Sub.:** Purchase of Redy To Use Compact Dry Plate for E. Coil / Coliform Testing for the use of Municipal Analyst, Municipal Laboratory under Public Health Department.

### **TERMS & CONDITIONS**

Following documents duly attested by notary / Administrative officer (M.C.G.M.) should be enclosed with e-quotation

- GST Registration Certificate.
- PAN Documents of the Co. / Proprietor / Two Directors with Color Photos.
- Authority Letter from the Manufacturing Company / Authorized agent / Distributor should be enclosed (If Applicable).
- The rates should be stated in figures as well as in words.
- Supply should be made at Municipal Laboratory G/North Ward .
- The offer should be inclusive of all taxes. (i.e. GST / Delivery charges etc) subsequent increases in the price /cost due to any reasons will not be entertained.
- The undersigned has reserved all rights to reject any offer without assigning any reasons to the Quotationers.
- The payment will be made within 30 days after receipt of complete supply.
- Delivery / Penalty :-
  - Supply should be made within 30 days of the receipt of Purchase order.
  - For delay supply – ½ % per week or part thereof after the expiry of the delivery period subject to maximum 10%.
  - Failure of the supply Security Deposit / EMD will be forfeited and the material purchased at the risk and cost of the supplier.
  - Variation in specification – material will be rejected and cost of the said material will be recovered from the quotationer / supplier.
    - Blacklist :- The firm shall be blacklisted if it is found that :-
  - Forged documents are submitted OR
  - If it becomes responsive of the basis of submission of bogus certificate OR
  - It the supply received sub standard quality / non supply.
- The offer should be kept valid for 120 days period from the due date of the Quotation. Incomplete offer will be left out of consideration.
- The dealer should specify following terms & Conditions in their offer.
- Legal and Stationary charges are applicable

	GST (Should be Inclusive) :-
	Payment Terms :-
	Delivery period :-
	Expiry period :-
	Validity (Not less than 120 days):-

**Sd/-06.08.2022**

**Municipal Analyst  
Municipal Laboratory**

# **Specification for Ready to use Dry Media Plate for Coliform & E.coli**

1. Plate should be 55 mm dry sterile media plate
2. It should be used for isolation of coliform & E.Coli organisms from water samples.
3. No further biochemical identification required
4. Result should be got within 24 Hrs.
5. The media should be ISO / WHO GMP Certified
6. Media should be stored at room temperature
7. Each plate should have batch No/ code No. and Expiry date.

Sd/-06.08.2022  
Municipal Analyst  
Municipal Laboratory