

**MUNICIPAL CORPORATION OF GREATER MUMBAI**  
**K.E.M.HOSPITAL**  
**e-PROCUREMENT QUOTATION NOTICE**  
**KEM/ 18 /MST/L.V/22 (NON-SCH)(E-QUOTATION)**

The Commissioner of Municipal Corporation of Greater Mumbai (MCGM) invites e-quotation as given below in three packet System i.e. Packet-A (Administrative), Packet-B (Technical) & Packet-C (Commercial & Folder “e”) from registered vendors of medicine supplies. The E-Quotation copy can be download from MCGM’s portal (<http://www.mcgm.gov.in>) under e-procurement section after the online payment of security fee.

All interested bidders whether already registered or not registered in MCGM are mandated to get registered with MCGM for e-tendering process & obtained login credentials to participate in the online bidding process. The details of the same are available on the above mentioned portal under ‘Tender’ tab. For registration enrolment for digital signature certificate and user manual, please refer to respective links provided in ‘Tenders’ tab.

The bidders can get digital signature from any one of the Certifying Authorities (CA’s) licensed by controller of certifying authorities namely, Safe Crypt, IDRBT, National Informatics Center, TCS, CUTOMS, MTNL, GNFC and e-Mudhra CA. MCGM has also opened a Help-Desk at the CPD’s office to help the vendors in this regard.

<b>Sr. No</b>	<b>Description</b>	<b>E-Quotation</b>	<b>EMD</b>	<b>Start Date and Time of online Bid Downloading</b>	<b>End Date and Time of online Bid Submission</b>
1	Inj.Sodium Chloride 0.9% (100 ml) Qty:- 22,300/-  BID NO:- 7200032921	Rs.220/- +GST18%	6000/-	18.06.2022 10.00 HRS	25.08.2022 17.00 HRS

The tender document is available on MCGM portal (<http://www.mcgm.gov.in>) along with the tender notice. However, the tenderer shall have to pay “e-tender price” through

online payment gate way before downloading and uploading the tender documents in SRM Module.

Earnest Money Deposit (EMD) shall be paid online through payment gateway on or before due date and time prescribed. The vendors having standing deposit shall also have to pay full EMD amount online.

The Authority (MCGM) shall not be liable for any omission, mistake or error in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to the tender or the Bidding Process, including any error or mistake therein or in any information or data given by the Authority.

The Municipal Commissioner reserves the right to reject all or any of the E-Quotation(s) without assigning any reason at any stage.

Tenders shall note that any corrigendum issued regarding this tender notice will be published on the MCGM portal only. No corrigendum will be published in the local newspapers.

**By Order of the  
Municipal Commissioner  
Municipal Corporation of Greater Mumbai**

**Sd/-  
Dy.Dean-I  
K.E.M. Hospital**

Address for Communication:

**Medical Store**

Store Bldg, 1<sup>st</sup> Floor

KEM Hospital & GSM College

Parel Mumbai-400012

And

Venue for Opening of Bid:

**Office of Dy.Dean-I Office**

## Header Data

E-Quotation No.	Bid No : 7200032921
Name of Organization	Municipal Corporation of Greater Mumbai
Subject	<b>Product Name</b> Inj.Sodium Chloride 0.9% (100 ml) Qty:- 22,300 /-
Earnest Money Deposit	Rs.6000 /-
E-Quotation Start date	18.06.2022 10:00HRS
Bid Security Deposit/ EMD End date & time of E-Quotation Submission End date & time for receipt of EMD	25.06.2022 15:00HRS
End date & time for receipt of EMD	25.06.2022 15:00HRS
Opening of Packet "A	27.06.2022 15:00HRS
Opening of Packet "B	27.06.2022 15:10HRS
Opening of Packet "C	29.06.2022 15:00HRS
Address for communication	Office of the:- Medical Store Store Bldg,1 <sup>st</sup> floor KEM HOSPITAL & GSM COLLEGE PAREL MUMBAI-400012.
Website	<a href="http://portal.mcgm.gov.in">http:// portal.mcgm.gov.in</a>
Venue for opening of E-Quotation	Online at above address.

**This tender document is not transferable.**

The MCGM reserves the rights to accept any of the application or reject any or all the application received for the above subject without assigning any reason thereof.

Sd/-  
**Dy-Dean-I**  
**KEM HOSPITAL**

Description	Quantity Required	Rate Per unit Rs.	Rate of Taxes Rs.	Total Cost Rs.
Inj.Sodium Chloride 0.9% (100 ml)	22,300 /-			

**Check list of Documents to be uploaded in PACKET A and PACKET B as per the order given below.**

**Attached copies of following documents as applicable should be submitted**

Sr No	PACKET A Description of Document
1	Shops and Establishment/ company registration Certificate
2	Attested copy of PAN Card Of his own, in case of retailer /dealer /supplier /distributor, of proprietor if proprietary/ ownership firm, of Company if, Pvt. Ltd. Company, of firm if partnership firm, of Sansthas/society or Trust, in case of the Sansthas/society trust which are registered under public trust Act 1950/ Registration Act 1860/ The Maharashtra Co-op. societies Registration Act 1960. (whichever is Applicable) However, in case of public limited companies, semi Government undertakings, Government undertakings, no Pan Documents will be Insisted.
3	Photograph of individuals, proprietor or all partners as the case may be;
4	Attested copy of valid Sales Tax/Central Sales Tax/VAT/GST registration certificate (whichever is applicable)
5	Attested copy of Power of Attorney (if applicable)
6	Bidder Profile ( <b>Annexure —EII</b> )
7	EMD payment receipt.
8	Authority letter for appointment of bonafide Distributor Certificate, wherever applicable.
Sr No	PACKET B Description of Document
1.	Copy of valid Drug/Medical Devices manufacturing license/Import license with Product list.
2.	Copy of valid FDA Drug License for sell of drugs/Medical Devices. (As applicable)
3.	Item wise WHO-GMP Certificate/COPP certificate
4.	Test report from manufacturer/FDA approved laboratory /Govt. aided laboratory/in house test report from manufacturer.
5.	Copy of Quotation Documents Should be Attested by Vendor.
6.	Quality Control Report at the time of supply.
7.	Taxes bifurcation and HSN code mentioned letterhead as specified at pt.no.4 in Terms and condition copy.( Do not disclosed any indication of Basic rate)

**Full Signature of the Quotationer  
With Official Seal & Address**

## **TERMS & CONDITIONS**

(For Local Purchase of medicine costing below Rs 3, 00,000/-)

1. Following documents duly attested should be enclosed with e-quotation
  - I. GST Registration Certificate.
  - II. PAN Documents of the Co. / Proprietor / Two Directors with Color Photos.
2. The rates should be stated in figures as well as in words.
3. The offer should be inclusive of all taxes. (i.e. GST / Delivery charges etc) subsequent increases in the price /cost due to any reasons will not be entertained.
4. Bifurcation of taxes should be submitted on letterhead with HSN code along with name of items. (Basic rate should not be disclosed any indication of basic rate will lead to rejection)
5. Supply should be made at Medical Store K.E.M.Hospital, Parel Mumbai-12 in full quantity at once.
6. EMD Should be paid online on or before of the due date & time.
7. The payment will be made within 30 days after receipt of complete supply.
8. Delivery / Penalty:-
  - I. Supply should be made within 10 days of the receipt of Purchase order.**
  - II. For delay supply – ½ % per day or part thereof after the expiry of the delivery period subject to maximum 10%.
  - III. Failure of the supply Security Deposit / EMD will be forfeited and the material purchased at the risk and cost of the supplier? Action deemed fit will be taken against bidder.
  - IV. Variation in specification – material will be rejected and cost of the said material will be recovered from the Quotationer / supplier.
9. On Finalization of Quotation at time of supply indemnity bond on 200/- rupees stamp paper is required.
10. On Completion of supply Contract Bond on 500/- Rupees Stamp Paper is required. (P.O. of above Rs.50,000/- to Rs.3,00,000/-)
11. As per Legal Dept. Circular no.10318 Dt.24.03.2022 successful Quotationer should pay Legal & Stationary Charges.
12. Quotation fee of Rs.220 + 18% GST has to be paid online on given date and time.
13. Action deemed fit including blacklisting will be taken if it is found that:-
  - I. Forged documents are submitted OR
  - II. If it becomes responsive of the basis of submission of bogus certificate OR
  - III. If the supply received substandard quality / non supply.
14. Sample will be ask from 1st & 2nd Lowest bidders after the opening of “C” packet and need to submit sample immediately on next day, failing as which offer will not be consider and action will be taken
15. Incomplete offer will be left out of consideration.
16. “MCGM supply not for sale” is compulsory on the product. No MRP on the product.
17. Minimum half of the expiry period should be available for user department from the date of delivery and unused drugs or expired drugs will be replaced.

18. The drugs / medicine shall make all the requirements set out as per WHO GMP standard.
19. Above (18 & 19) Need to submit the documents (Pkt A & Pkt B) as per check list given failing of which offer will be treated as invalid.
20. Signature & Company Seal/Stamp is required on quotation form.
21. The undersigned has reserved all rights to reject any offer without assigning any reasons to the Quotationer.
22. Quality Control Report.

**\*In order to get maximum response,any shortfall of documents in Packet “A” and “B” can be submitted by bidder on his own immediately within two day’s of opening packet A & B failing of which offer will be treated as non response.**

**NOTE: ALL THE UPLOADED DOCUMENTS SHOULD BE IN “PDF FORMAT”.**

**Kindly do not upload unnecessary documents in Packet”A” and Packet “B”. Upload only those documents which are asked.**

**Sd/-  
Dy.Dean(I)  
K.E.M.Hospitals**

To,  
Dy. Dean-I  
Medical Store  
Store Bldg, 1<sup>st</sup> Floor  
KEM Hospital & GSM College  
Parel Mumbai-400012

Sir/madam,

I/We have read all the Terms & Condition as stipulated in the above E-Quotation notice and accept the same.

Yours faithfully.

Quotationers Signature, Address,  
Office stamp & Telephone No., if any

Copy to:

M/s .....  
.....  
.....

**ANNEXURE – —E||**  
**Bidder Profile**

<b>Sr. No.</b>	<b>Particular of Bidder (To be submitted in Bidder's Letterhead)</b>	<b>Details</b>
1.	Name of the Bidder	
2.	Postal Address	
3.	Telephone Numbers	
4.	Fax Numbers	
5.	Constitution of the Company	
6.	Name & Designation of the person authorized to make commitments to the Municipal Corporation of Greater Mumbai	
7.	Email Address	
8.	Year of commencement of business	
9.	Turnover of the company for last 3 years	
10.	Profit of the company for last 3 years	
11.	GST registration Number	
12.	PAN Document Number	
13.	Mention all the third party certification (please enclose the copies of the certificates)	
14.	Brief Description of facilities available with the bidder	
15.	Name of the Bank & Name of the Branch	
16.	Bank Account Type & Number	
17.	9 Digit MICR No. of Bank & IFSC Code	