

BRIHANMUMBAI MUNICIPAL CORPORATION

(Hydraulic Engineer's Department)

short e-Quotation Notice

The Commissioner of MUNICIPAL CORPORATION OF GREATER MUMBAI invites "e-Quotations" on item rate basis for the following as shown below:

Sr. No	Description	Eligibility Criteria	E.M.D Rs.	Work completion / Delivery period	Quotation copy Cost Rs.	Due Date and Time of submission of quotation
1	Work of Binding of old Muster and Pay sheet documents of staff working in ASG (City) under AE(M)WW City's section.	Firm dealing in this line	2000/-	30 Days	Rs 220/- +9 % CGST & 9 % SGST	28.09.2022 at 01:00PM

Post Qualifying Criteria (Eligibility):

The Quotationer should specifically note the following post qualifying criteria.

Financial	The average annual turnover of the quotationer shall be Rs.59,000/- during the last three financial year i.e. 2019-20 , 2020-21 & 2021-22 from the due date of the quotation.
Technical	Quotationer should have executed the similar type of work such as work of Binding of Muster and Pay sheet / Service records/ office records to Govt /semi Govt. organization or Public Sector Company or any Municipal Corporation in one of the last Five (5) financial years. Documentary proof of Work Orders along with performance certificate should be furnished at the time of collection of quotation copy. The copy of the work order shall be attached with quotation documents. a) Value of single job carried out at (1) above shall not be less than Rs.97,000/- b) Value of two jobs carried out at (1) above shall not be less than Rs.68,000/- each. c) Value of three jobs carried out at (1) above shall not be less than Rs.59,000/- each.

Sealed quotations are invited and kept due as above in the office of :

Assitant Engineer (Maint) Water Works - City,
566, N. M. Joshi Road., Opp. 'S' Bridge,
Byculla (West), Mumbai – 400 011
Phone Number : 23073326, 27, 28

Earnest Money Deposit (EMD):

Quotationers are required to pay the EMD as above in cash / P.O. / Demand Draft drawn in favor of Municipal Corporation of Greater Mumbai at any of the Citizens Facilitation Center (CFC) at 24 wards & major hospitals in city during cash hours, till and on any previous day of due date of quotation.

The Quotationer shall collect the necessary challan for EMD and Quotation documents from the abovementioned office address during 11.00 AM to 5.00 PM.

The copy of the EMD paid original receipt shall be submitted along with the other relevant documents while submitting the bid documents. Bidders registered in MCGM with adequate standing deposit, also need to pay the EMD for this quotation.

Quotation Notice :

Quotation Notice will be available at the above office address during office hours except on 2nd & 4th Saturdays and Holidays. The quotation documents will be issued to the quotationer after noting number & date in Accounts Section of AE (Maint) WW -.City's office.

Quotation notice is to be filled completely and to be submitted on or before 1.00 pm of due date, by sealing it properly by means of sealing wax / lacquer sealed. The quotation copies shall not be sent by post.

Quotation should reach at the office of Assistant Engineer (Maint) Water Works - City on or before dt.**28.09.2022 up to 1.00 P.M.** Quotation received late will not be considered.

Opening of Quotation :

The quotation will be opened on same day after 2.00 pm. Quotation will be opened at address stated above, in front of the bidders who wish to attend. If the office happens to be closed on the date of receipt of the quotation as specified, the Quotation will be received and opened on the next working day at the same time and venue.

Sd/-

Assistant Engineer (Maint.)

Water Works City - II