## BRIHANMUMBAI MUNICIPAL CORPORATION Municipal Printing Press



Bid/ No:- 2024\_MCGM\_2024\_MCGM\_1113961

Supplying finished booklets of Dr. Babasaheb Ambedkar to BMC

Manager, Municipal Printing Press 546, N M Joshi Marg, Cement Godown building, 2<sup>nd</sup> floor, Near bakri adda, Byculla (West) Mumbai – 400 011

	INDEX					
Section No.	This Tender Document Consists Of					
	E-Tender Notice					
	Header Data					
	Preamble					
	Instructions to Vendors participating in e-Tendering for the supply of general ma					
	to BMC.					
	Flow of activities of tender					
	Important General Conditions and Instructions to tenderers					
	Force Majeure- Obligations Of The Parties					
	Annexures					
	Annexure – 1 Particulars about the tenderer					
	Annexure – 2 Tender form					
	Annexure – 3a Undertaking to be signed by the tenderer (Affidavit)					
	Annexure – 3b Undertaking to be signed by the tenderer					
	Annexure – 4a					
	Annexure – 5 Experience Certificate					
	Annexure- 6 Authorization letter for attending tender opening					
	Annexure-7 Articles of Agreement					
	Annexure- 8 Internal Grievance Redressal Mechanism					
	Annexure- 9 Agreement of integrity pact					
	Annexure- 10 Authorization letter of authorized representative for downloading and					
	uploading tender					
	Annexure- 11 Declaration by the tenderer regarding HSN Code					
	Annexure- 12 Declaration by the tenderer regarding Items quoted					
	Annexure- 13 Details of Litigation History					
	Annexure –A Irrevocable Undertaking					
	Descriptions and Specifications of portable 500 ml Gel Based Fire Extinguisher					
	Details of the Item Data					

## 1. E-TENDER NOTICE BRIHANMUMBAI MUNICIPAL CORPORATION

## **Municipal Printing Press Tender No.**

Bid/Rfx No: 2024\_MCGM\_1113961

The Commissioner of Brihanmumbai Municipal Corporation (BMC) invites e- tenders as given below in three Packet systems i.e. Packet –A (Administrative), Packet-B (Technical) & Packet-C (Commercial) from the.

The Firms who have their own multicolor Offset Printing and Binding Unit within 10 km area from Municipal Printing Press are qualified to fill and submit the tender. Offers received from canvasser will be kept outright. the tender copy can be downloaded from NIC portal <a href="https://www.mahatenders.gov.in/">https://www.mahatenders.gov.in/</a>

All interested bidders whether already registered or not registered in NIC portal are mandated to get registered with NIC portal for e-tendering process & obtain login credentials to participate in the online bidding process. The details of the same are available on the above mentioned portal. For registration enrolment for digital signature certificates and user manual, please refer to respective links provided in 'Tenders tab.

The bidders can get digital signature from any one of the Certifying Authorities (CA"s)licensed by controller of certifying authorities namely, Safes Crypt, IDRBT, National informatics centre, TCS, CUSTOMS, MTNL, GNFC and e -Mudhra CA. BMC has also opened a Help-desk at the Municipal Press's office to help the vendors in this regard.

The technical and commercial bids shall be submitted online up to the end date & time mentioned below.

Sr No.	Description	E-Tender Scrutiny Fee	EMD	Start Date & Time for online Bid Downloading	End Date & Time for Online Bid Submission
1	Supplying finished booklets of Dr. Babasaheb Ambedkar to BMC  Bid no: - 2024_MCGM_1113961	Rs. 6600 /- Rs.1188 /- (+18% GST) Rs. 7788 /-	Rs.75520 /-	12/10/2024 From 11:00hrs	21/10/2024 Up to 16:00hrs

Note: Last date for payment of Earnest Money Deposit (EMD) of **Rs.75520**/- online is on or before due date and time prescribed. The vendors having standing deposit shall also have to pay full EMD amount online.

The Last date for submission of tender samples and payment of Testing charges (if required) shall be informed to prospective bidders, who participated in bid by e-mail on e-mail address provided by them.

The pre-bid meeting will be held on 27.06.2024, at 3.00 pm. venue of the same is at Conference hall, Office of the education officer's office, Triveni sangam Municipal school, Mahadev Palav Marg Currey Road Mumbai 400012.

The prospective tenderer(s) should submit their suggestions/observations, if any, in writing minimum 2 days before Pre-bid meeting. Only suggestions/observations received in writing will be discussed and clarified in pre-bid meeting and any modification of the tendering documents, which may become necessary as a result of pre-bid meeting, shall be made by BMC exclusively through the issue of an addendum/corrigendum. The tender uploaded shall be read along with any modification. Authorized representatives of prospective tenderer(s) can attend the said meeting and obtain clarification regarding specifications, works & tender conditions. Authorized representatives should have authorization letter to attend the pre-bid meeting.

The tender document is available on Mahatender portal (<a href="https://mahatenders.gov.in/nicgep/app">https://mahatenders.gov.in/nicgep/app</a>) along with this tender notice. However, the tenderer shall have to pay "scrutiny fee " through offline payment mode within two days of prior intimation from the Municipal Printing Press department. Challan for the same will be issued by Municipal Printing Press.

The Authority (BMC) shall not be liable for any omission, mistake or error in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to the tender or the Bidding Process, including any error or mistake therein or in any information or data given by the Authority.

The Municipal Commissioner reserves the right to reject all or any of the e-Tender(s) without assigning any reason at any stage.

Tenders shall note that any corrigendum issued regarding this tender notice will be published on the Mahatender portal only. No corrigendum will be published in the local newspapers.

By Order of the

Dy. Municipal commissioner **Brihanmumbai Municipal Corporation** 

Sd/-**Manager,** 

**Municipal Printing Press** 

Address for Communication and Venue for opening of Bid:

Manager, Municipal Printing Press 546, N M Joshi Marg, Cement Godown building, 2<sup>nd</sup> floor, Near bakri adda, Byculla (West) Mumbai – 400 011 E-mail:- manager.mpp@mcgm.gov.in

For detailed tender document please scroll down

Tender for – Supplying finished booklets of Dr. Babasaheb Ambedkar to BMC

## 2.HEADER DATA

E-Tender No.	Bid Number:- 2024_MCGM_1113961			
Name of Organization	BRIHANMUMBAI MUNICIPAL CORPORATION			
Subject	Supplying finished booklets of Dr. Babasaheb Ambedkar to BMC			
Contract period	6 months			
Scrutiny Fee	Rs. 6600/- Rs.1188/ (+18% GST) Rs.7788/-			
Earnest Money Deposit	Rs.75520/-			
Start Date and Time of Bid Submission	12/10/2024 at 16:00hrs			
End date & time for Bid Submission	21/10/2024 Up to 16:00hrs			
Opening of Packet A				
Opening of Packet B	As mentioned on Mahatender Portal  Manager, Municipal Printing Press 546, N M Joshi Marg, Cement Godown building, 2 <sup>nd</sup> floor, Near bakri adda, Byculla (West) Mumbai – 400 011 E-mail:- manager.mpp@mcgm.gov.in			
Opening of Packet C				
Address for Communication				
Venue for opening of bid	Same as above			
Pre-Bid	As mentioned on Mahatender Portal			

This Tender Document is not transferable