

SECTION 1. - E-TENDER NOTICE

BRIHANMUMBAI MUNICIPAL CORPORATION

Assessment & Collection Department

No.AC/645/New/Exp /24-25 dt. 27.09.2024

E-TENDER NOTICE

Subject :- Supply of White Window Printed Envelops (size 22.5cm × 10cm) for the use of Assessment & Collection department of Municipal Corporation.

The Commissioner of Brihanmumbai Municipal Corporation invites the following online tender. The tender copy can be downloaded from BMC's portal (<http://www.mcgm.gov.in>) under "Tenders" section. However, the bid will be invited through Mahatender portal (<https://mahatenders.gov.in>) only.

Bidders who wish to participate in the Bidding process must register on the website <http://www.mahatenders.gov.in/nicgp/app>. Bidders, whose registration is valid, may please ignore this step. At the time of enrolment, the information required for enrolment should be filled. After enrolment the bidder will get his user name and password to his Mail Id.

Bidders should have valid Class III Digital Signature Certificate (DSC) obtained from any licensed Certifying Authorities (CA). For registration, enrolment for digital signature certificates and user manual, Interested Bidders should follow the respective links provided in Mahatenders Portal (<https://mahatenders.gov.in>)

All interested vendors, are required to be registered with BMC .Vendors not registered with BMC before can apply online by clicking the link „Vendor Registration“ under the „e-Procurement“ section of BMC Portal, Vendors already registered with BMC need to contact helpdesk to extend their vendor registration.

The administrative, technical and commercial bids shall be submitted online up to the end date & time mentioned below.

Sr. No.	Name and location of work	Qty	Scrutiny Fee (With GST)	Bid Security	Start date & Time for online Bid Downloading	End date & Time for online Bid Submission
1.	Supply of White Window Printed Envelops (size 22.5 C.M ×10 C.M) for the use of Assessment & Collection department of Municipal Corporation.	6,25,000 nos.	Rs.1,320/- + Rs.240/- (18% GST) = Rs.1,560/-	Rs. 13,625/-	28.09. 2024 at 11:00hrs	05.10. 2024 at 16:00hrs

The tender document is available on BMC portal (<http://www.mcgm.gov.in>) along with this tender notice. However, the bid will be invited through Mahatender portal (<https://mahatenders.gov.in>).

Earnest Money Deposit (EMD) shall be paid on line through payment gateway on or before due date and time prescribed. The vendors having standing deposit shall also have to pay full EMD amount online.

The Authority (BMC) shall not be liable for any omission, mistake or error in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to the tender or the Bidding Process, including any error or mistake therein or in any information or data given by the Authority.

The Municipal Commissioner reserves the right to reject all or any of the e-Tender(s) without assigning any reason at any stage.

Bidders shall note that any corrigendum issued regarding this tender notice/tender will be published on the BMC portal and Mahatender portal only. No corrigendum will be published in the local newspapers.

**Sd/-
Dy. Assessor & Collector (Computer)**

Address for Communication and Venue for opening of bid :
Office of: Assessor & Collector
504, N. M. Joshi Marg, Municipal Printing Press Building,
3rd floor, Byculla (west),
Mumbai- 400 011.
email - ao02compho.ac@mcgm.gov.in

For detailed tender document please scroll down

SECTION 2 - HEADER DATA

Tender Document No	2024_MCGM_1095742_1
Name of Organization	Brihanmumbai Municipal Corporation
Subject	Supply of 6,25,000 White Window Printed Envelops (size 22.5 C.M ×10 C.M) for the use of Assessment & Collection Department of Municipal Corporation.
Cost of E-Tender (Estimated Cost)	Rs. 6,81,250/-
Tender scrutiny fee of E-Tender	Rs.1,320/- + Rs.240/- (18% GST) = Rs.1,560/- (Bidders should note that the Scrutiny fee will be payable immediately after opening of Packet „A“ & „B“ and before opening of Packet „C“ in any of the Ward Citizens Facilitation Centres (CFCs) by collecting Chalan from Expenditure Section of Assessment & Collection Department)
Bid Security Deposit/ EMD	Rs. 13,625/-
Date of issue and sale of tender	28.09.2024 from 11:00 Hrs
Last date & time for sale of tender	05.10.2024 from 16:00 Hrs
Submission of Packet A, B & Packet C (Online)	05.10.2024 from 16:00 Hrs
Opening of Packet A	07.10.2024 from 11:00 Hrs
Opening of Packet B	07.10.2024 from 11:05 Hrs
Opening of Packet C	08.10.2024 from 11:00 Hrs
Address for communication	Office of: Assessor & Collector 504, N. M. Joshi Marg, Municipal Printing Press Building, 3 rd floor, Byculla (west), Mumbai- 400 011.
Venue for opening of bid	Online in A & C's office Byculla (west),

This tender document is not transferable.

The BMC reserves the rights to accept any of the application or reject any or all the application received for above subject without assigning any reason thereof.

Sd/-
Dy. Assessor & Collector (Computer)