

## **Introduction**

### **Garden & Trees -**

The corporation has decentralized most of the main departments functioning at the city central level under Departmental Heads, and placed the relevant sections of these Departments under the Assistant Commissioner of the Ward.

Horticulture Assistant & Jr. Tree Officer are the officers appointed to look after works of Garden & Trees department at ward level.

Jr. Tree Officer is subordinate to Tree Officer appointed to implement various provisions of 'The Maharashtra (Urban Areas) Protection & Preservation of Trees Act, 1975 (As modified upto 3<sup>rd</sup> November 2006).

As per Central Right to Information Act 2005, Jr. Tree Officer is appointed as Public Information Officer for Trees in the ward jurisdiction and As per Maharashtra Public Records Act-2005 and Maharashtra Public Records Act Rules -2007, he is appointed as Record Officer for Trees in ward jurisdiction.

As per section 63(D) of MMC Act, 1888 (As modified upto 13<sup>th</sup> November 2006), development & maintenance of public parks, gardens & recreational spaces is the discretionary duty of MCGM. Horticulture Assistant is appointed to maintain gardens, recreational grounds, play grounds in the Ward.

As per Central Right to Information Act 2005, Horticulture Assistant is appointed as Public Information Officer for gardens, recreational grounds, play grounds in the ward jurisdiction and As per Maharashtra Public Records Act-2005 and Maharashtra Public Records Act Rules -2007, he is appointed as Record Officer for Trees in ward jurisdiction.

**Assistant Commissioner  
P/North**

Organization's structural Chart



**Superintendent of Garden**



**Dy. Supdt. of Garden Z-IV**



**Assistant Superintendent of Gardens, P/North**



**Assistant Engineer (Maint.) P/North**



**Jr. Tree Officer, P/North**

**Horticulture Assistant P/North**



**Mestri II**



**Mali**

**Labour**

**SECTION 4 (1) (B) (i)**

|   |                              |   |
|---|------------------------------|---|
| The particulars of functions & duties of the public authority 1 | Name of the public authority | Jr. Tree Officer / H.A.   |
| 2   | Address                      | P/North ward office bldg., Opp. Liberty Garden, Mamletdar wadi, Malad (W), Mum-64   |
| 3   | Head of the office           | Jr. Tree Officer  |
| 4   | Parent Government Department | Garden & Trees  |
| 5   | Reporting to which office    | Assistant Commissioner 'P/North' Ward   |
| 6   | Jurisdiction Geographical    | P/North ward is bounded by the East side of Kurar village, West side by Manori village, Madh Iland, Arabian Sea Coast & North side by Goras wadi, Valnai, Shankar lane, Ganesh nagar & South side by Govind nagar road, Chincholi bunder. |
| 7   | Mission                      | <ol style="list-style-type: none"><li>1. To maintain flora in the ward.</li><li>2. To prevent unauthorized tree cutting.</li><li>3. To plant &amp; maintain trees.</li></ol>  |
| 8   | Vision                       | <ol style="list-style-type: none"><li>1. To plant trees at sufficient spacing &amp; maintain them.</li><li>2. No accidents due to trees.</li></ol>  |
| 9   | Objectives                   | Protection & Preservation of Trees as per 'The Maharashtra (Urban Areas) Protection & Preservation of Trees Act, 1975 (As modified upto the 3 <sup>rd</sup> November 2006)  |
| 10  | functions                    | (a) Planting new trees.   |

|    |   |   |
|----|---|---|
|    |   | <p>(b) Removal of dead &amp; dangerous trees/ branches of roadside trees &amp; trees in municipal premises.</p> <p>(c) Pruning of trees for proper growth, balancing, smooth traffic etc.</p> <p>(d) Taking action against illegal tree cutting.</p> <p>(e) Submitting reports to higher authorities regarding cutting/ pruning of trees in private, semi government &amp; government premises.</p> <p>(f) Maintenance of nurseries.</p>  |
| 11 | Details of services provided (In Brief)                           | <ol style="list-style-type: none"> <li>1. Inspection of trees existing in public and private premises as per complaints received.</li> <li>2. Pruning / Trimming of roadside trees.</li> <li>3. Submitting report about trees to ASG, P/North / Asst. Commissioner , P/N' Ward for issuing trimming permission in private/ government/ semi-government premises.</li> <li>4. Supervision of tree transplantation work.</li> <li>5. Supervision of tree cutting/ trimming work being carried out as per permission.</li> <li>6. Providing Technical Assistance regarding plantation of trees.</li> </ol> |
| 12 | Physical assets (Statement of lands & Buildings and other Assets) | As per separate sheet attached  |
| 13 | Organization's structural Chart                                   | As per separate sheet attached  |

|    |                            |  |
|----|----------------------------|--|
| 14 | Tel. Nos. & Office timings | Telephone no: 28823266 Extn:<br>219<br><br>E-mail - -<br><br>Office timings: 8.00 a.m. to 12.00<br>noon and 2.30 p.m. to 5.30 p.m.<br>(Monday to Friday) & 8.00 a.m.<br>to 11.30 a.m. (Saturday) Visiting<br>Hours: 03.00 p.m. to 05.00 p.m.<br>(Monday to Friday) |
| 15 | Weekly Holidays            | Sundays and Public Holidays.   |

**SECTION 4 (1) (B) (i)**

|   |                              |   |
|---|------------------------------|---|
| The particulars of functions & duties of the public authority 1 | Name of the public authority | Horticulture Assistant  |
| 2   | Address                      | P/North ward office bldg., Opp. Liberty Garden, Mamletdar wadi, Malad (W), Mum-64   |
| 3   | Head of the office           | Horticulture Assistant  |
| 4   | Parent Government Department | Garden & Trees  |
| 5   | Reporting to which office    | Assistant Commissioner 'P/North' Ward   |
| 6   | Jurisdiction Geographical    | P/North ward is bounded by the East side of Kurar village, West side by Manori village, Madh Iland, Arabian Sea Coast & North side by Goras wadi, Valnai, Shankar lane, Ganesh nagar & South side by Govind nagar road, Chincholi bunder. |
| 7   | Mission                      | 1. To maintain flora in the ward.<br>2. To maintain gardens, recreational grounds, play grounds.  |
| 8   | Vision                       | 1. To provide well maintained open spaces to the citizens of Mumbai.<br>2. To provide sufficient recreational facilities to children.   |
| 9   | Objectives                   | Development & maintenance of gardens, recreational grounds, play grounds.   |
| 10  | Functions                    | 1. Upkeep & maintenance of play grounds.<br>2. Renovation & maintenance of gardens.<br>3. Development & maintenance of  |

|    |   |   |
|----|---|---|
|    |   | <p>recreational grounds.</p> <p>4. Issuing permissions for various functions on play grounds as per Policy.</p> <p>5. Submitting reports to higher authorities regarding gardens, recreational grounds, play grounds.</p>   |
| 11 | Details of services provided (In Brief)                           | <p>6. Inspection of gardens, recreational grounds, play grounds at regular intervals.</p> <p>7. Attending public complaints pertaining to gardens, recreational grounds, play grounds.</p> <p>8. Submitting report about gardens, recreational grounds, play grounds to ASG,P/N / Asst. Commissioner 'P/N' Ward.</p> <p>9. Supervision of garden development &amp; maintenance work.</p> <p>10. Issuance of permission for the use of play grounds as per Policy.</p> <p>11. Providing technical help to Asstt. Commissioner regarding gardens, recreational grounds, play grounds.</p> |
| 12 | Physical assets (Statement of lands & Buildings and other Assets) | As per separate sheet attached  |
| 13 | Organization's structural Chart                                   | As per separate sheet attached  |
| 14 | Tel. Nos. & Office timings  | <p>Telephone no: 28823266 Extn: 219</p> <p>Email :</p>  |

|    |                 |  |
|----|-----------------|--|
|    |                 | Office timings: 8.00 a.m. to 12.00 noon and 2.30 p.m. to 5.30 p.m.(Monday to Friday) & 8.00 a.m. to 11.30 a.m. (Saturday)<br>Visiting Hours: 03.00 p.m. to 05.00 p.m. (Monday to Friday) |
| 15 | Weekly Holidays | Sundays and Public Holidays.   |



**SECTION 4 (1) (b) (ii)**

The powers of Jr. Tree Officer & Horticulture Assistant

**A**

| Sr. No. | Designation            | Powers- Financial | Under which legislation / rules / orders / GRs | Remarks |
|---------|------------------------|-------------------|--|---------|
| 1       | Jr. Tree Officer       | Nil               |  |         |
| 2       | Horticulture Assistant | Nil               |  |         |

**B**

| Sr. No. | Designation            | Powers -Administrative | Under which legislation / rules / orders / GRs | Remarks   |
|---------|------------------------|------------------------|--|---|
| 1       | Jr. Tree Officer       | -                      |  | As subordinate officer to Tree Officer under The Maharashtra (Urban Areas) Protection & Preservation of Trees Act, 1975 |
| 2       | Horticulture Assistant | -                      |  | As subordinate officer to Tree Officer under The Maharashtra (Urban Areas) Protection & Preservation of Trees Act, 1975 |

**C**

| Sr. No. | Designation            | Powers -Magisterial | Under which legislation / rules / orders / GRs | Remarks |
|---------|------------------------|---------------------|--|---------|
| 1       | Jr. Tree Officer       | Nil                 |  |         |
| 2       | Horticulture Assistant | Nil                 |  |         |

**D**

| Sr. No. | Designation            | Powers- Quasi Judicial                                      | Under which legislation / rules / orders / GRs | Remarks |
|---------|------------------------|---|--|---------|
| 1       | Jr. Tree Officer       | Appointed as Public Information Officer under RTI Act, 2005 | Circular No. MOM/027 Dt. 05.05.2010            |         |
| 2       | Horticulture Assistant | Appointed as Public Information Officer under RTI Act, 2005 | Circular No. MOM/027 Dt. 05.05.2010            |         |

**E**

| Sr. No. | Designation            | Powers -Judicial | Under which legislation / rules / orders / GRs | Remarks |
|---------|------------------------|------------------|--|---------|
| 1       | Jr. Tree Officer       | Nil              |  |         |
| 2       | Horticulture Assistant | Nil              |  |         |

**Section 4 (1) (b) (ii)**

**The duties of Jr. Tree Officer**

**Jr. Tree Officer**

Jr. Tree Officer of the Ward works as per 'The Maharashtra (Urban Areas) Protection & Preservation of Trees Act, 1975 (As modified upto the 3<sup>rd</sup> November 2006). His work includes Protection & Preservation of trees, taking action against illegal tree cutting, trimming of trees, transplanting of trees. Jr. Tree Officer is subordinate officer to Tree Officer appointed to carry out duties as per 'The Maharashtra (Urban Areas) Protection & Preservation of Trees Act, 1975 (As modified upto the 3<sup>rd</sup> November 2006)

Jr. Tree Officer of the ward is responsible to Assistant Commissioner of the Ward and Zonal Dy. Municipal Commissioner for day-to-day work of the department in respect of Administrative and policy work. He is also responsible to Asst. Supdt. of Gardens of Zone in respect of technical matters.

Jr. Tree Officer of the ward is assisted by Mestry & Mali/labour staff to execute daily work. Jr. Tree Officer of the Ward executes following duties/works with the help of the staff working under his control:-

1. Issuance of Tree Trimming permissions in private / semi-Govt. & Government premises.
2. Issuance of dead & dangerous tree cutting permission through Zonal Asst. Supdt. of Gardens/ Dy. Supdt. of Gardens.
3. Inspection of cutting/transplantation permission to development sites.
4. Inspection of trees in ward jurisdiction on roads & in private, semi-Govt. & Government premises.
5. Providing help in natural calamities, fallen trees in case of private premises.
6. Taking legal action on unauthorized tree cutting works.
7. Co-ordination & correspondence with various central agencies regarding day to day work.

Following registers are maintained by the office of the Jr. Tree Officer of the Ward:-

1. Dispatch Register.
2. RTI Register
3. Catalogue of records.

## **Duties of Jr. Tree Officer posted in the Municipal Administration Ward**

### **Following Tree Authority works:-**

- 1) To protect & preserve all trees in all lands within his/her jurisdiction.
- 2) Plantation of new trees as per program.
- 3) Development & maintenance of Nursery for supply of seeds, saplings & trees to persons, who desire to plant new trees & for planting in his/her jurisdiction & to maintain Tree Bank including Medicinal trees.
- 4) Attending the complaints of dead & dangerous trees & granting permission by following due procedure of Tree Authority.
- 5) Maintenance of newly planted trees, existing trees & refilling of casualty.
- 6) Procuring all the materials i.e. RHE, CDM, Fertilisers, Tree guards etc. by utilizing budgetary provision made in the Tree Authority budget every year.
- 7) To prepare & submit in advance the budget provision required for Tree Authority works before the financial year end.
- 8) To utilize all the budget provision provided in Tree Authority for various works before the financial year end.
- 9) To process all the proposals of Tree Authority necessary for construction of new roads or widening of roads, widening of S.W.Drain, widening of Nallas, construction of bridges & for safeguarding danger to life & property.
- 10) Organizing of flowers, fruits, vegetables, tree or plant show & assisting private & public institutions in organizing such shows.
- 11) To grant advice & technical assistance to persons seeking advice or assistance in any matter connected with planting, protecting & preservation of trees.
- 12) To verify to ascertain whether trees of required numbers, variety & standard are planted or not by persons to whom permission has been granted by the Tree Authority for cutting / transplanting irrespective of ownership of land i.e. Govt., Semi-Govt., private etc. & report of Tree Officer & Supdt. of Gardens.
- 13) To inspect & take action as per the provision provided in the Maharashtra (Urban Areas) Preservation & Protection of Trees Act, 1975 against all the unauthorized cutting of trees by lodging N.C., doing Police punchanama & registering F.I.R. etc. & maintain record for persue.
- 14) To survey all the Municipal Schools, Hospitals, Dispensaries & Cemeteries in the ward & carry out plantation of trees if scope exists.
- 15) To survey all the roads, open spaces & prepare proposed tree plantation every year before monsoon & to maintain record.
- 16) To attend the work of regular trimming/pruning of overgrown dangerous branches of trees

for balancing the trees & for illumination of street lights without obstruction by following due procedure of Tree Authority.

17) To supervise the work of mali/labour staff regularly in his/her jurisdiction.

18) To maintain registers of all types of records pertaining to department i.e. dead stock register, consuming articles/material register, production & sale of plants worksheet register, field diary, etc.

19) Implementation of Maharashtra (Urban Areas) Preservation & Protection of Trees Act, 1975 amended till date.

20) In view of appointment letter issued, the post of Jr. Tree Officer & Horticulture Assistant are interchangeable, whenever necessary.

21) Any other works assigned by Superiors.

## **Section 4 (1) (b) (ii)**

### **The duties of Horticulture Assistant**

#### **Horticulture Assistant**

Horticulture Assistant of the Ward works as per 'The Maharashtra (Urban Areas) Protection & Preservation of Trees Act, 1975 (As modified upto the 3<sup>rd</sup> November 2006). His work includes development & maintenance of gardens, recreational grounds & play grounds. Horticulture Assistant is subordinate officer to Tree Officer appointed to carry out duties as per 'The Maharashtra (Urban Areas) Protection & Preservation of Trees Act, 1975 (As modified upto the 3<sup>rd</sup> November 2006)

Horticulture Assistant of the ward is responsible to Assistant Commissioner of the Ward and Zonal Dy. Municipal Commissioner for day-to-day work of the department in respect of Administrative and policy work. He is also responsible to Asst. Supdt. of Gardens of Zone in respect of technical matters.

Horticulture Assistant of the ward is assisted by Mestry & Mali/labour staff to execute daily work. Horticulture Assistant of the Ward executes following duties/works with the help of the staff working under his control:-

1. Upkeep & maintenance of play grounds.
2. Renovation & maintenance of gardens.
3. Development & maintenance of recreational grounds.
4. Issuing permissions for various functions on play grounds as per Policy.
5. Submitting reports to higher authorities regarding gardens, recreational grounds, play grounds.
6. Inspection of gardens, recreational grounds, play grounds at regular intervals.
7. Attending public complaints pertaining to gardens, recreational grounds, play grounds.
8. Submitting report about gardens, recreational grounds, play grounds to ASG (Z-II) / Asst. Commissioner 'F/S' Ward.
9. Supervision of garden development & maintenance work.
10. Providing technical help to Asstt. Commissioner regarding gardens, recreational grounds, play grounds.
11. Co-ordination & correspondence with various central agencies regarding day to day work.

Following registers are maintained by the office of the Horticulture Assistant of the Ward:-

1. Dispatch Register.
2. RTI Register
3. Catalogue of records.

**Duties of Horticulture Assistant posted in the Municipal Administration Ward**

1. To visit regularly public gardens, playgrounds, etc. in his charge & to instruct malis to carry out day to day work.
2. To pay surprise visits during working hours at odd times, check the staff & to report any absentees or idlers to Superiors for orders. To see that these are entered against the man in default register by the Establishment.
3. To check the musters maintained by the literate mukadams of all the employees of public gardens, etc. in his charge & submit the same to the office duly completed on the last day of every month to the Establishment clerk.
4. To attend to the distribution of necessary implements & tools by the store keeper to the malis of the public gardens, etc. in his charge & to check the record of these maintained by the literate mukadams at least once every quarter.
5. To attend to the complaints regarding public gardens, etc. in his charge & to put up notes regarding the action taken or the prepared action at least once a week to Superiors.
6. To attend the office daily & to receive instructions if any from Superiors.
7. To inspect the road side trees in his charge & take action for cutting down dangerous trees.
8. To arrange to plant new trees on the road side & see that they are nurtured properly.
9. To ask the store keeper to indent materials required for the gardens in his charge & arrange for receiving materials from store keeper.
10. To maintain a dead stock articles register of materials in the gardens under him
11. To maintain a diary mentioning the time of visits daily entered therein & to report to S.G. once a week
12. To keep a record of fruit bearing trees in all public gardens & to submit it annually at the end of December to Superiors with notes regarding expected crops.
13. To attend enquiries on every Wednesday if there are cases for enquiry & fixing dates of enquiry after numbering the charge sheets received from different divisional officers.

14. To see that works of making new gardens are carried out according to plans & to see that there is proper supervision on the labour employed.
15. To attend to correspondence regarding complaints, laying out of gardens, objections regarding estimates, etc. & to supply information required by office regarding his division whenever necessary.
16. To see that open spaces, gardens, etc. in his division are let with due sanction & on payment of schedule fees & to allow the removal of cut wood, etc. on production of receipts issued by the office.
17. To maintain the account of garden implements supplied to respective sections.
18. To attend to disposal of dried wood of cut trees in the sections.
19. To keep note of permissions granted for use of gardens in respective sections.
20. To attend music performances in gardens in respective sections.
21. To put up requisitions to Engineering dept. for repairs, etc. to the buildings & structures in respective sections.
22. To give replies to various public complaints.
23. To attend to the complaints & grievances of the labour staff under him.
24. To attend any other duty entrusted from time to time by proper authority.



**Section 4 (1) (b) (iii)**

**DELEGATION OF POWERS TO JR. TREE OFFICER & HORTICULTURE ASSISTANT**

The Procedure followed in the decision-making process, including channels of supervision and accountability in the office of Jr. Tree Officer

NAME OF ACTIVITY - Action against illegal tree cutting.

Related Provisions - Section 8 read with section 21 of The Maharashtra (Urban Areas) Protection & Preservation of Trees Act, 1975 (As modified upto 3<sup>rd</sup> November 2006)

Name of the Acts/Acts - The Maharashtra (Urban Areas) Protection & Preservation of Trees Act, 1975 (As modified upto 3<sup>rd</sup> November 2006) Rules

Govt. Resolutions -

Circulars -

| Office Orders - Sr. No. | Activity                             | Steps involved  | Time limit   | Authority role and responsibility of the employee/officer in connection with each activity.<br><br>(mention designation) | Remark |
|-------------------------|--------------------------------------|---|--|--|--------|
| 1                       | Action against illegal tree cutting. | 1. Detection of illegal tree cutting during usual round of inspection or on receipt of complaint from citizens.<br><br>2. Taking photographs of illegal tree cutting. | 1)-<br>2)Within 24 hrs.<br>3)Within 24 hrs.<br>4)Within 2 days | Designation :<br><br>Jr. Tree Officer  |        |

|  |  |  |  |  |
|--|--|--|--|--|
|  |  | <p>3. Preparation of inspection report of illegal tree cutting &amp; submitting the same to Asstt. Commissioner (Tree Officer) for information &amp; further action.</p> <p>4. Sending letter to the local police station for registering the complaint.</p> |  |  |
|--|--|--|--|--|

NAME OF ACTIVITY - Tree trimming permission.

Related Provisions - Section 8 of The Maharashtra (Urban Areas) Protection & Preservation of Trees Act, 1975 (As modified upto 3<sup>rd</sup> November 2006)

Name of the Acts/Acts - The Maharashtra (Urban Areas) Protection & Preservation of Trees Act, 1975 (As modified upto 3<sup>rd</sup> November 2006) Rules

Govt. Resolutions -

Circulars - 0041/33/2013-JTMC-DMU dated 17-6-2013

| Office Orders - Sr. No. | Activity | Steps involved | Time limit | Authority role and responsibility of the employee/officer in connection with each activity (mention designation) | Remark |
|-------------------------|----------|----------------|------------|--|--------|
|                         |          |                |            |  |        |

|   |                          |  |                |                  |
|---|--------------------------|--|----------------|------------------|
| 1 | Tree trimming permission | 1. Inspection of site on receipt of complaint from citizens. | Within 7 days. | Jr. Tree Officer |
|   |                          |  | 2 days         | Jr. Tree Officer |
|   |                          | 2.Preparation of inspection report.                          | 2 days         | Tree Officer     |
|   |                          |  | 2 days         | Tree Officer     |
|   |                          | 3.Approval or rejection of the permission.                   |                |                  |
|   |                          | 4.Issuance of permission letter                              |                |                  |

NAME OF ACTIVITY - Permission for removal of dead/dangerous trees.

Related Provisions - Section 8 of The Maharashtra (Urban Areas) Protection & Preservation of Trees Act, 1975 (As modified upto 3<sup>rd</sup> November 2006)

Name of the Acts/Acts - The Maharashtra (Urban Areas) Protection & Preservation of Trees Act, 1975 (As modified upto 3<sup>rd</sup> November 2006) Rules

Govt. Resolutions -

Circulars - 0041/33/2013-JTMC-DMU dated 17-6-2013

| Office Orders - Sr. No. | Activity                                       | Steps involved  | Time limit               | Authority role and responsibility of the employee/officer in connection with each activity | Remark |
|-------------------------|--|---|--------------------------|--|--------|
| 1                       | Permission for removal of dead/dangerous trees | 1. Inspection of site on receipt of complaint from citizens.<br>2.Preparation of inspection report. | Within 7 days.<br>2 days | Jr. Tree Officer / A.S.G.,P/N<br>Jr. Tree Officer<br>A.S.G., P/N                           |        |

|  |  |   |        |             |
|--|--|---|--------|-------------|
|  |  | 3. Approval or rejection of the permission. | 2 days | A.S.G., P/N |
|  |  | 4. Issuance of permission letter            | 2 days |             |

NAME OF ACTIVITY - Permission for various functions on play grounds as per Policy

Related Provisions -

Name of the Acts/Acts - MRTP section 37A

Govt. Resolutions -

Circulars - SG/MGC/152 dated 19-3-2013 & SG/MGC/152/A dated 21-8-2013

| Office Orders<br>- SG/OD/933<br>dated 18-3-<br>2013 (Rate<br>schedule) Sr.<br>No. | Activity   | Steps involved  | Time limit   | Authority role and<br>responsibility of the<br>employee/ officer<br>in connection with<br>each activity  | Remark |
|---|--|---|--|--|--------|
| 1   | Permission for various functions on play grounds as per Policy | 1. After receipt of application, giving forwarding letter to applicant to get NOC of concerned police station<br><br>2. Preparing letter including total charges as per Rate schedule for approval of Asstt. Commissioner | After applicant approaches office.<br><br>After receipt of NOC of concerned police station<br><br>2 days<br><br>2 days | Hort. Asstt./ A.E.(Maint)<br><br>Hort. Asstt./ A.E.(Maint)<br><br>Assistant Commissioner<br><br>Hort. Asstt./ A.E.(Maint)<br><br>Hort. Asstt./ A.E.(Maint) |        |

|  |  |   |   |  |
|--|--|---|---|--|
|  |  | 3. Approval or rejection of permission<br><br>4. Preparing Challan for accepting of deposit & rent forwarding to In-charge, CFC<br><br>5. Preparing Permission letter | After payment of total charges by the applicant |  |
|--|--|---|---|--|

**Section 4 (1) (b) (iv)**

Norms set for discharge of its functions in the office of Jr. Tree Officer & Horticulture Assistant

| Organisational targets (Annual) Sr. No. | Designation            | Activity | Financial Targets in Rs.                                | Time Limit | Remarks |
|---|------------------------|----------|---|------------|---------|
| 1                                       | Jr. Tree Officer       | Nil      | There are no financial targets set for this department. | Nil        |         |
| 2.                                      | Horticulture Assistant | Nil      | There are no financial targets set for this department. | Nil        |         |

**Section 4(1)(b)(v)**

| The rules/ regulation related with functions in the office of P/North ward. <b>Sr. No.</b> | <b>Subject</b>  | <b>G.R./Circular/Office order. Rule no. notification etc. date.</b> | <b>Remarks if any</b> |
|--|---|---|-----------------------|
| 1.   | RG/ PG guidelines -for issuing permissions  | SG/MGC/152 dt. 19/03/2013<br>SG/MGC/152/A dt. 21/08/2013            |                       |
| 2.   | Cutting and transplanting of trees as per section 8 of The Maharashtra (Urban Areas) Protection & Preservation of Trees Act 1975. | 0041/33/2013- JTMC-DMU dated 17/06/2013.                            |                       |

**Section 4 (1) (b) (vi)**

Statement of Categories of documents held in the office of

| Jr. Tree Officer & Horticulture Assistant Sr. No. | Subject                   | Type of Document/ file or register | File No./ Register No. | Particulars   | Periodicity of Preservation |
|---|---------------------------|------------------------------------|------------------------|---|-----------------------------|
| 1   | Worksheet Register        | Inward, Outward papers             | -                      | Details of Applications/ complaints/ other documents received by department                       | 1 Year                      |
| 2   | Maidan Booking Register   | Register                           | -                      | Details of maidan booking.  | 1 Year                      |
| 3   | RTI Register- HA          |                                    | -                      | Details of application received under R.T.I.Act   | 5 Years                     |
| 4   | RTI Register- JTO         |                                    | -                      | Details of application received under R.T.I.Act   | 5 Years                     |
| 5   | Illegal tree cutting file | Box file                           | -                      | Details of complaints received about illegal tree cutting, Notices issued, police complaints etc. | Permanent                   |
| 6   | Trimming permissions      | Box file                           | -                      | Copies of permissions issued for tree trimming.   | 5 Years                     |
| 7   | TA permissions            | Box file                           | -                      | Copies of permissions issued by Tree Authority for development proposals                          | Permanent                   |

|    |   |                |   |  |           |
|----|---|----------------|---|--|-----------|
| 8  | Dead & Dangerous Tree permissions             | Box file       | - | o/c copies of proposals submitted for removal of D & D trees & permissions of TA for D&D trees | 5 years   |
| 9  | RG/PG permissions                             | Box file       | - | Copies of permissions issued for use of RG/PG.   | 5 Years   |
| 10 | RTI- HA                                       | Box file       | - | Copies of RTI applications & replies given pertaining to HA.                                   | 5 Years   |
| 11 | RTI- JTO                                      | Box file       | - | Copies of RTI applications & replies given pertaining to JTO.                                  | 5 Years   |
| 12 | Master file – G – Swatantrata Udyan           | Semistick file | 1 | Copies of details regarding Swatantrata Udyan  | Permanent |
| 13 | Master file – G – Lion's Club Garden          | Semistick file | 2 | Copies of details regarding Lion's Club Garden   | Permanent |
| 14 | Master file – G – Ram Narayan Shroff Garden   | Semistick file | 3 | Copies of details regarding Ram Narayan Shroff Garden  | Permanent |
| 15 | Master file – G – M.W. Desai Garden           | Semistick file | 4 | Copies of details regarding M.W. Desai Garden  | Permanent |
| 16 | Master file – G- Dr. Babasaheb Ambedkar Udyan | Semistick file | 5 | Copies of details regarding Dr. Babasaheb Ambedkar   | Permanent |



|    |   |                   |    |   |           |
|----|---|-------------------|----|---|-----------|
|    |   |                   |    | Udyan   |           |
| 17 | Master file – G –<br>Shahid Vijay<br>Salaskar Udyan | Semistick<br>file | 6  | Copies of details<br>regarding Shahid Vijay<br>Salaskar Udyan | Permanent |
| 18 | Master file – G-<br>6A Shankar Lane                 | Semistick<br>file | 7  | Copies of details<br>regarding 6A Shankar<br>Lane             | Permanent |
| 19 | Master file – G-<br>Dada Dadi Park                  | Semistick<br>file | 8  | Copies of details<br>regarding Dada Dadi<br>Park              | Permanent |
| 20 | Master file – G –<br>Rose Garden                    | Semistick<br>file | 9  | Copies of details<br>regarding Rose Garden                    | Permanent |
| 21 | Master file – G-<br>738 Humera Park                 | Semistick<br>file | 10 | Copies of details<br>regarding 738 Humera<br>Park             | Permanent |
| 22 | Master file -<br>G-<br>819 E Tapovan<br>Garden      | Semistick<br>file | 11 | Copies of details<br>regarding Tapovan<br>Garden              | Permanent |
| 23 | Master file – RG –<br>Sanjay Gandhi<br>Kridangan    | Semistick<br>file | 12 | Copies of details<br>regarding Sanjay<br>Gandhi Kridangan     | Permanent |
| 24 | Master file -<br>RG - Maulana Abdul<br>Kalam Azad   | Semistick<br>file | 13 | Copies of details<br>regarding Maulana Abdul<br>Kalam Azad    | Permanent |
| 25 | Master file – RG-                                   | Semistick         | 14 | Copies of details   | Permanent |

|    |  |                   |    |  |           |
|----|--|-------------------|----|--|-----------|
|    | 190A Lurds Colony  | file              |    | regarding Lurds Colony   |           |
| 26 | Master file -<br>RG -<br>16A3 Madh Marve                       | Semistick<br>file | 15 | Copies of details<br>regarding 16A3 Madh<br>Marve                    | Permanent |
| 27 | Master file -<br>RG – Pandit<br>Dindayal Upadyay<br>Garden     | Semistick<br>file | 16 | Copies of details<br>regarding Pandit<br>Dindayal Upadyay<br>Garden  | Permanent |
| 28 | Master file -<br>RG – 12A/2/B, Madh<br>Marve.                  | Semistick<br>file | 17 | Copies of details<br>regarding 12A/2/B, Madh<br>Marve.               | Permanent |
| 29 | Master file -<br>RG – 335B<br>Jankalyan nagar                  | Semistick<br>file | 18 | Copies of details<br>regarding 335B<br>Jankalyan nagar               | Permanent |
| 30 | Master file -<br>RG – 364 PT, 367,<br>369, Jan Kalyan<br>nagar | Semistick<br>file | 19 | Copies of details<br>regarding 364 PT, 367,<br>369, Jan Kalyan nagar | Permanent |
| 31 | Master file -<br>RG – 338/5 Spectra<br>Motors                  | Semistick<br>file | 20 | Copies of details<br>regarding 338/5 Spectra<br>Motors               | Permanent |
| 32 | Master file -<br>RG – Aaai Patladevi<br>Udyan                  | Semistick<br>file | 21 | Copies of details<br>regarding Aaai Patladevi<br>Udyan               | Permanent |

|    |   |                   |    |  |           |
|----|---|-------------------|----|--|-----------|
| 33 | Master file -<br>RG- 1471A (pt),<br>Bhujale Talav                   | Semistick<br>file | 22 | Copies of details<br>regarding 1471A (pt),<br>Bhujale Talav                  | Permanent |
| 34 | Master file -<br>RG – 104/G, Vasant<br>Valley                       | Semistick<br>file | 23 | Copies of details<br>regarding 104/G, Vasant<br>Valley                       | Permanent |
| 35 | Master file -<br>RG – Sardar<br>Vallabhbhai Patel<br>Maidan, Valnai | Semistick<br>file | 24 | Copies of details<br>regarding Sardar<br>Vallabhbhai Patel<br>Maidan, Valnai | Permanent |
| 36 | Master file -<br>RG – Rajiv Gandhi<br>Maidan                        | Semistick<br>file | 25 | Copies of details<br>regarding Rajiv Gandhi<br>Maidan                        | Permanent |
| 37 | Master file -<br>RG – Anna Sawant<br>Maidan                         | Semistick<br>file | 26 | Copies of details<br>regarding Anna Sawant<br>Maidan                         | Permanent |
| 38 | Master file –<br>RG - 2199 Tipco                                    | Semistick<br>file | 27 | Copies of details<br>regarding 2199 Tipco                                    | Permanent |
| 39 | Master file – RG –<br>9/16/2, Shubhangan<br>Bldg.                   | Semistick<br>file | 28 | Copies of details<br>regarding 9/16/2,<br>Shubhangan Bldg.                   | Permanent |

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|----|---|-------------------|----|--|-----------|
| 40 | Master file -<br>RG – 14(pt),<br>Shubhangan bldg.       | Semistick<br>file | 29 | Copies of details<br>regarding 14(pt),<br>Shubhangan bldg.       | Permanent |
| 41 | Master file -<br>RG – 150/D, 156/D,<br>Adarsh Dugdhalay | Semistick<br>file | 30 | Copies of details<br>regarding 150/D, 156/D,<br>Adarsh Dugdhalay | Permanent |
| 42 | Master file – RG –<br>827A/1C1(pt),<br>Khadakpada       | Semistick<br>file | 31 | Copies of details<br>regarding 827A/1C1(pt),<br>Khadakpada       | Permanent |
| 43 | Master file -<br>RG – Ramleela<br>Maidan                | Semistick<br>file | 32 | Copies of details<br>regarding Ramleela<br>Maidan                | Permanent |
| 44 | Master file –<br>RG – 3385B (pt)<br>Malvani             | Semistick<br>file | 33 | Copies of details<br>regarding 3385B (pt)<br>Malvani             | Permanent |
| 45 | Master file –<br>RG- 338/C, Azami<br>nagar              | Semistick<br>file | 34 | Copies of details<br>regarding 338/C, Azami<br>nagar             | Permanent |
| 46 | Master file -<br>RG – 1406A/38/11,<br>Palm Court        | Semistick<br>file | 35 | Copies of details<br>regarding 1406A/38/11,<br>Palm Court        | Permanent |
| 47 | Master file<br>RG – 1406A/3/11,<br>Palm Court           | Semistick<br>file | 36 | Copies of details<br>regarding 1406A/3/11,<br>Palm Court         | Permanent |

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|----|--|-------------------|----|---|-----------|
| 48 | Master file<br>RG – 338/3,<br>Jankalyan nagar  | Semistick<br>file | 37 | Copies of details<br>regarding 338/3,<br>Jankalyan nagar  | Permanent |
| 49 | Master file<br>PG – C.T. Khanolkar<br>P.G.     | Semistick<br>file | 38 | Copies of details<br>regarding C.T. Khanolkar<br>P.G.     | Permanent |
| 50 | Master file<br>PG – Raje Shahaji<br>Kridangan  | Semistick<br>file | 39 | Copies of details<br>regarding Raje Shahaji<br>Kridangan  | Permanent |
| 51 | Master file<br>PG – Kardinal<br>Gracious P.G.  | Semistick<br>file | 40 | Copies of details<br>regarding Kardinal<br>Gracious P.G.  | Permanent |
| 52 | Master file<br>PG – Lalbahadur<br>Shastri P.G. | Semistick<br>file | 41 | Copies of details<br>regarding Lalbahadur<br>Shastri P.G. | Permanent |
| 53 | Master file<br>PG – Mohammad<br>Rafi PG        | Semistick<br>file | 42 | Copies of details<br>regarding Mohammad<br>Rafi PG        | Permanent |
| 54 | Master file<br>PG – 27/E. Shankar<br>Lane      | Semistick<br>file | 43 | Copies of details<br>regarding 27/E. Shankar<br>Lane      | Permanent |
| 55 | Master file<br>PG – 54/E, Shankar<br>lane      | Semistick<br>file | 44 | Copies of details<br>regarding 54/E, Shankar<br>lane      | Permanent |

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|----|---|-------------------|----|--|-----------|
| 56 | Master file<br>PG - Swatantraveer<br>Sawarkar PG  | Semistick<br>file | 45 | Copies of details<br>regarding Swatantraveer<br>Sawarkar PG  | Permanent |
| 57 | Master file<br>PG – 2452 & 2955,<br>Manori        | Semistick<br>file | 46 | Copies of details<br>regarding 2452 & 2955,<br>Manori        | Permanent |
| 58 | Master file<br>PG - 2460 & 2456,<br>manori        | Semistick<br>file | 47 | Copies of details<br>regarding 2460 & 2456,<br>manori        | Permanent |
| 59 | Master file<br>PG – Hegdewar<br>Udyan             | Semistick<br>file | 48 | Copies of details<br>regarding Hegdewar<br>Udyan             | Permanent |
| 60 | Master file<br>PG – 16/A/B, Lehar<br>bldg         | Semistick<br>file | 49 | Copies of details<br>regarding 16/A/B, Lehar<br>bldg         | Permanent |
| 61 | Master file<br>PG – 16/a/1, Lehar<br>bldg         | Semistick<br>file | 50 | Copies of details<br>regarding 16/a/1, Lehar<br>bldg         | Permanent |
| 62 | Master file<br>PG - 2/1/B, Chacha<br>Nehru Udyan  | Semistick<br>file | 51 | Copies of details<br>regarding 2/1/B, Chacha<br>Nehru Udyan  | Permanent |
| 63 | Master file<br>PG – 160/B, 160/D,<br>Garden Court | Semistick<br>file | 52 | Copies of details<br>regarding 160/B, 160/D,<br>Garden Court | Permanent |

|    |   |                |    |   |           |
|----|---|----------------|----|---|-----------|
| 64 | Master file<br>PG – 130/C, Pushpa Park                    | Semistick file | 53 | Copies of details regarding 130/C, Pushpa Park                    | Permanent |
| 65 | Master file<br>PG – 358(pt), Jan Kalyan nagar             | Semistick file | 54 | Copies of details regarding 358(pt), Jan Kalyan nagar             | Permanent |
| 66 | Master file<br>PG – 657/C, Vijaykar wadi                  | Semistick file | 55 | Copies of details regarding 657/C, Vijaykar wadi                  | Permanent |
| 67 | Master file<br>PG – 756 & 757, Chacha Nehru Udyan         | Semistick file | 56 | Copies of details regarding 756 & 757, Chacha Nehru Udyan         | Permanent |
| 68 | Master file<br>PG – 156A/2/B, Dindoshi                    | Semistick file | 57 | Copies of details regarding 156A/2/B, Dindoshi                    | Permanent |
| 69 | Master file<br>PG – Priyadarshani Indira Gandhi Kridangan | Semistick file | 58 | Copies of details regarding Priyadarshani Indira Gandhi Kridangan | Permanent |
| 70 | Master file<br>PG – 104/F, Dindoshi                       | Semistick file | 59 | Copies of details regarding 104/F, Dindoshi                       | Permanent |
| 71 | Master file   | Semistick file | 60 | Copies of details regarding 400/C,                                | Permanent |

|    |  |                   |    |   |           |
|----|--|-------------------|----|---|-----------|
|    | PG – 400/C,<br>Karkhanis road                                    |                   |    | Karkhanis road  |           |
| 72 | Master file<br><br>PG – Sardar<br>Vallabhbhai Patel<br>Kridangan | Semistick<br>file | 61 | Copies of details<br>regarding Sardar<br>Vallabhbhai Patel<br>Kridangan | Permanent |
| 73 | Master file<br><br>PG – 6A/12/4,<br>Bhoomi Classic               | Semistick<br>file | 62 | Copies of details<br>regarding 6A/12/4,<br>Bhoomi Classic               | Permanent |
| 74 | Master file<br><br>PG - 351/A, Jan<br>Kalyan nagar               | Semistick<br>file | 63 | Copies of details<br>regarding  | Permanent |
| 75 | Master file<br><br>PG – 609, Indira<br>nagar                     | Semistick<br>file | 64 | Copies of details<br>regarding 609, Indira<br>nagar                     | Permanent |
| 76 | Master file<br><br>PG – 2458/A, Manori                           | Semistick<br>file | 65 | Copies of details<br>regarding 2458/A, Manori                           | Permanent |
| 77 | Master file<br><br>PG – 441/A, Malvani                           | Semistick<br>file | 66 | Copies of details<br>regarding 441/A, Malvani                           | Permanent |
| 78 | Master file<br><br>PG – 550A/2,<br>Navjeevan school              | Semistick<br>file | 67 | Copies of details<br>regarding 550A/2,<br>Navjeevan school              | Permanent |
| 79 | Master file  | Semistick<br>file | 68 | Copies of details<br>regarding 1704, 1708,                              | Permanent |



|    |   |                   |    |  |           |
|----|---|-------------------|----|--|-----------|
|    | PG – 1704, 1708,<br>1708, 1730, Manori          |                   |    | 1708, 1730, Manori                                   |           |
| 80 | Master file<br><br>Park – Boova Salvi<br>Maidan | Semistick<br>file | 69 | Copies of details<br>regarding Boova Salvi<br>Maidan | Permanent |

**Section 4 (1) (b) (vii)**

| Particulars of any arrangement that exists for consultation with the members of public in relation to the formulation of policy and implementation in the office of Jr. Tree Officer & Horticulture Assistant Sr. No. | Consultation for | Details of Mechanism | Under which legislation / rules / orders / GRs | Periodicity |
|---|------------------|----------------------|--|-------------|
| Nil   | Nil              | Nil                  | Nil  | Nil         |



**Section 4 (1) (b) (ix)**

| Section 4 (1)<br>(b) (ix) Sr. No. | Designation             | Name of the<br>Officers/<br>Employees | Cadre | Date of joining<br>the post | Contact Details<br>ph/ fax/ email |
|-----------------------------------|-------------------------|---------------------------------------|-------|-----------------------------|-----------------------------------|
| 1                                 | Jr. Tree Officer        | Shri.<br>Hanumant<br>Gosavi           | C     | 3.5.2013                    | 28823266                          |
| 2                                 | Horticultural<br>Asstt. | Yogendrasingh<br>Kacchava             | C     | 3.5.2013                    | 28823266                          |
| 3                                 | Mestri-2                | Gangaram<br>Shinde                    | D     | 10.11.82                    | 28823266                          |

**Section 4 (1) (b) (x)**

| Section 4<br>(1) (b) (x)<br>Sr. No | Name                        | Designation<br>Cadre | Basic Pay<br>+ GRP | DA   | HRA  | Special<br>Allowance<br>Transport<br>Allowance,<br>Project<br>Allowance | Total |
|------------------------------------|-----------------------------|----------------------|--------------------|------|------|---|-------|
| 1                                  | Shri.<br>Hanumant<br>Gosavi | JTO                  | -                  | -    | -    | -   | -     |
| 2                                  | Yogendrasingh<br>Kacchava   | H.A.                 | 9550<br>+2800      | 9880 | 3705 | -   | 25935 |
| 3                                  | Gangaram<br>Shinde          | Mestri-2             | 10220<br>+1600     | 9456 | 3546 | -   | 24822 |

**Section 4 (1) (b) (xi)**

| Details of allocation of budget and disbursement made in the office of Jr. Tree Officer & Horticulture Assistant _____ at _____ for the year Sr. No | Budget Head description | Grants received | Planned use ( give details area wise or work wise in a separate form) | Remarks |
|---|-------------------------|-----------------|---|---------|
| -   | -                       | -               | -   | -       |

Form B for previous year

| Sr. No | Budget Head description | Grants received | Grant utilized | Grants Surrendered | Result |
|--------|-------------------------|-----------------|----------------|--------------------|--------|
| -      | -                       | -               | -              | -                  | -      |

**Section 4 (1) (b) (xii)**

**Details of beneficiary of subsidy programme in the office of P/North ward, Malad for the year 2013-14.**

**Name of the scheme/ programme-**

| Sr. No | Name and Adress of Beneficiary | Amount of Subsidy / Concession Sanctioned |
|--------|--------------------------------|---|
| -      | -                              | -   |

**Section 4 (1) (b) (xiii)**

| Particulars of recipients of concessions, permits or authorizations granted in the office of Jr. Tree Officer & Horticulture Assistant at _____ Sr.<br>No | Name of the license | License no. | Issued on | Valid up to | General Conditions | Details of the license |
|---|---------------------|-------------|-----------|-------------|--------------------|------------------------|
|   |                     |             |           |             |                    |                        |



**Section 4 (1) (b) (xiv)**

**Details of information available in electronic form in the office of P/North ward -**

| Sr. No. | Type of Documents File/ Register | Sub Topic | In which Electronic Format it is kept | Person In Charge |
|---------|----------------------------------|-----------|---------------------------------------|------------------|
| 1       | -                                | -         | -                                     | -                |

Section 4 (1) (b) (xv)

Particulars of facilities available for citizen for obtaining information in the office of Jr. Tree Officer & Horticulture Assistant –

| Sr. No. | Type of Facility                  | Timings  | Procedure   | Location   | Person In Charge        |
|---------|-----------------------------------|--|---|--|-------------------------|
| 1       | Inspection of record under R.T.I. | 3.00 p.m. to 5.00 p.m. on Tuesday & Thursday (Except Holidays) with prior appointment only | For inspection of records no fee for first hour will be charged. However, fee of Rs.5/- for each 15 minutes or fraction thereof will be charged thereafter. | Office of H.A./ J.T.O., "P/N" Ward, Chowky in the compound of P/N ward office, Gr. Floor, Opp. Liberty Garden, Mamletdar wadi, Malad (W), Mumbai – 64. | H.A./ J.T.O. "P/N" Ward |

**Section 4 (1) (b) (xvi)**

**Details of public information officers / APIO's / appellate authority in the jurisdiction of (Public authority) in the office of Jr. Tree Officer**

| PIO Sr. No. | Name of PIO            | Designation | Jurisdiction as PIO under RTI | Address / Ph. No.   | E mail id for purpose of RTI | Appellate Authority                |
|-------------|------------------------|-------------|-------------------------------|---|------------------------------|------------------------------------|
| 1           | Shri. Hanumant Gosavi  | JTO         | 'P/ North' Ward               | 'P/North' Ward office Building, Opp. Liberty Garden, Mamletdar wadi, Malad (W), Mum-64<br><br>28823266<br>Extn: 219 |                              | Asstt. Commissioner 'P/North' Ward |
| 2           | Yogendrasingh Kacchava | H.A.        |                               |   |                              |                                    |

| Appellate Authority Sr. No. | Name of Appellate Authority | Designation                         | Jurisdiction as Appellate authority | PIO Reporting             | E mail id for purpose of RTI |
|-----------------------------|-----------------------------|-------------------------------------|-------------------------------------|---------------------------|------------------------------|
| 1                           | Shri. Devendrakumar Jain    | Assistant Commissioner P/North Ward | 'P/North' Ward                      | H.A./<br>Jr. Tree Officer | -                            |

**Section 4 (1) (b) (xvii)**

**Other Information RG / PG / Gardens in P/N ward**

| Sr. No. | Name of Garden & Location   | C.T.S. No.    | Area   | Reservation |
|---------|---|---------------|--------|-------------|
| 1       | Swatantrata Udyan, Opp. P/North Ward Office Malad (W).  | 913           | 3135   | Garden      |
| 2       | Lions Club Garden, Adjoining Liberty Garden, Malad (W).   | 436/2         | 2360   | Garden      |
| 3       | Ram Narayan Shroff Garden, Garden at subway, Near Malad Subway, Malad (E).                          | 582           | 1252   | Garden      |
| 4       | M.W. Desai Garden, Opp. Fire Brigade, Marve Road, Malad (W).  | 2840          | 4237   | Garden      |
| 5       | Dr. Babasaheb Ambedkar Udyan, Near B.M.C. Hospital, Malvani, Malad (W).                             |               | 3690   | Garden      |
| 6       | Shahid Vijay Sahadev Salaskar Udyan,.Abutting Raheja Townshop, Near Time of India Bldg., Malad (E). | 118/B         | 4489.9 | Garden      |
| 7       | Shankar Lane, near Hospital Bldg.,Vivekananda, Malad (W).   | 6A            | 6073   | Garden      |
| 8       | Dada Dadi park, Dattamandir Road, Reliance Garden, Malad (East).                                    | 1-2a/<br>1-18 | 988    | Garden      |
| 9       | Rose Garden, Village Valnai, Shankar Lane, Shailendra Nagar, Near Kahakia Sky Bldg., Malad (W).     | 16/B          | 4634.1 | Garden      |
| 10      | Humera Park, Malad (E).   | 738 -B/1A/4   | 638.1  | Garden      |
| 11      | Circle Garden, Poddar Road, Malad (E).  | 395           | 910    | Garden      |
| 12      | Maheshwari Udyan, Rani Sati Marg, Malad (E).  | 315           | 3182   | Garden      |
| 13      | Village Malad, Tapovan, Malad Jalashaya,  | 819/E         | 4054.4 | Garden      |

|    |  |                     |        |      |
|----|--|---------------------|--------|------|
|    | Malad (E).   |                     |        |      |
| 14 | Sanjay Gandhi Kridangan, Govindnagar, Malad (E).   |                     | 6670   | R.G. |
| 15 | Maulana Abdul Kalam Azad, Plot No.8, Malvani Colony, Near Gaikwad Bus Depot, Malad (West). |                     | 9433   | R.G. |
| 16 | Lurds Colony, Near Leher Bldg., Marve Madh Road, Gautam Budha Marg, Malad (West).          | 190/A               | 1092   | R.G. |
| 17 | Marve Village, Marve Madh Road, Malad (West).  | 16/A/3              | 3432   | R.G. |
| 18 | Pandit Dindayal Upadhyay Garden, Kasam Baug, Malad (East).                                 | 383,<br>384         | 4055   | R.G. |
| 19 | Village Marve, Near Leher Bldg. Marve Madh Road, Malad (W).                                | 12-A/<br>2B         | 471    | R.G. |
| 20 | Village Malvani, Near Jankalyan Nagar, Opp. Miraj Bldg., Malad (W).                        | 335/B               | 1901.9 | R.G. |
| 21 | Village Malvani, Near Jankalyan nagar, Opp. Miraj Bldg., Malad (W).                        | 364(pt),<br>367,369 | 2891.6 | R.G. |
| 22 | Village Valnai, Near Spectra Motors, Ramchandra Lane, Lamchpada, Malad (W).                | 338/5               | 1158.8 | R.G. |
| 23 | Aai Pataladevi Udyan, village Malad, Bhujale Talao, Malad(W).                              | 1050/B              | 2061.3 | R.G. |
| 24 | Near Bhujale Talao, Malad (W).   | 10471/<br>a(Pt)     | 1202.3 | R.G. |
| 25 | Village Dindoshi, Near Vasant Valley, Malad (E).   | 104/G               | 7895.2 | R.G. |
| 26 | Sardar Vallabhbhai Patel Maidan, Village valnai, Malad (W).                                | 69-A/1A             | 1884.3 | R.G. |
| 27 | Rajiv Gandhi Maidan, Rajiv Gandhi R.G.Adarsh Dugahalaya Road, Malad (W).                   | 69A/7B              | 13280  | R.G. |

|    |   |                  |         |      |
|----|---|------------------|---------|------|
|    |   | 69A/48           |         |      |
| 28 | Anna Sawant Maidan, Marve Road, Near Asmita Jyoti Soc., Malad (W).  | 6A/2C            | 6186    | R.G. |
| 29 | Near TIPCO Co. Rani Sati Marg, Malad (E).   | 480(pt)          | 2199    | R.G. |
| 30 | CTS No.9/16/2, village Malvani, Behind Subhangan Bldg. Jankalyan Nagar, Malad (West).                                 |                  | 1147.8  | R.G. |
| 31 | Village Malvani, Opp. Subhangan Bldg., Jankalyan Nagar, Malad (W).  | 14 (pt)          | 368.75  | R.G. |
| 32 | Village Valnai, Opp. Adarsh Dugdhalaya, Near God Grace Bldg., malad (W).  | 150/D,<br>156/D  | 3681.4  | R.G. |
| 33 | Khadakpada , A.K. Vaidya Road, Dindoshi, Malad (E).   | 827A/<br>1C1(pt) | 28277.5 | R.G. |
| 34 | Ramleela Maidan (Nursery), Goshala lane, Malad (E).   |                  | 9314    | R.G. |
| 35 | Village Malvani, Near AIM's School, Malad (W).  | 3385-B(pt)       | 856     | R.G. |
| 36 | Azmi Nagar, Malvani Gate No.8, Malvani, Malad (W).  | 338-C            | 2766.3  | R.G. |
| 37 | Survey No. 504(pt), Link Road, Behind Palm Court, Malad (W).  | 1406A/<br>3/11   | 7139    | R.G. |
| 38 | Survey No. 504(pt), Link Road, Behind Palm Court, Malad (W).  | 1406A/<br>3/11   | 26556   | R.G. |
| 39 | C.T.S. No. 338/3, 338/4, 338/11, Sr. No. 25/1(pt), C.T.S. No. 307/72(pt), Village Valnai, Jankalyan nagar, Malad (W). | 338/3            | 5144    | R.G. |
| 40 | C.T. Khanolkar playground, Govind Nagar, Tank Lane, Shivaji Chowk, Daftary Cross Road, Malad 9E).                     | 462(2)           | 4096    | P.G. |
| 41 | Raje Shahaji Kridangan, Zakaria Road, Malad (West).   | 592              | 5290    | P.G. |

|    |  |                 |         |      |
|----|--|-----------------|---------|------|
| 42 | Cardinal Gracious Playground, Orlem Church, Malad (West).                        | 186             | 8897    | P.G. |
| 43 | Lal Bahadur Shashtri Playground, Adarsh Dugdhalaya road, Malad (W).              | 572/2           | 3249    | P.G. |
| 44 | Mohd. Rafi Playground, Malvani Colony, Gate No.6, Malad (W).                     | 5376            | 4133    | P.G. |
| 45 | Shankar Lane, Adjacent to Agarwal High School, Malad (W).                        | 27/E            | 966     | P.G. |
| 46 | Shankar Lane, Adjacent to Agarwal School, Malad (W).                             | 54/E            | 1217.2  | P.G. |
| 47 | Swatantrayaveer Savarkar Playground, Janu Compound, Village, Malad (E).          | 8/1/P           | 271010  | P.G. |
| 48 | Village Manori, Malad (W).   | 2452 & 2955     | 9866.1  | P.G. |
| 49 | Village Manori, Malad (W).   | 2460 & 2456     | 13104.8 | P.G. |
| 50 | Hegdewar udyan, Opp. Choksy Hospital, Marve Road, Malad (W).                     | 525/B           | 2082    | P.G. |
| 51 | Village Marve, behind Leher Bldg. Marve Madh Road, Malad (W).                    | 16/A/ B         | 1256.5  | P.G. |
| 52 | Village Marve, Behind Leher Bldg. Marve Madh Road, Malad (W)                     | 16/A/1          | 249.4   | P.G. |
| 53 | Malmletdar Ext. Road, Adjacent to Chacha Nehru Udyan, Malad (W).                 | 2/1/B           | 4907    | P.G. |
| 54 | Village Valnai, Near Garden Court, Behind Camel Convent, Marve, Road, Malad (W). | 160/B,<br>160/D | 2175    | P.G. |
| 55 | Kurar Village, Pushpa Park, Malad (E).   | 130/C           | 2500    | P.G. |
| 56 | Village Malwani, Janklyan nagar, Malad (W)                                       | 358(pt)         | 850     | P.G. |
| 57 | Vijarkarwadi, S.V. Road, Malad 9W)   | 657/C           | 2800    | P.G. |
| 58 | Chacha Nehru Udyan, Behind Swatantrata Udyan, Malad (W)                          | 756,<br>757     | 12000   | P.G. |
| 59 | Village Dindoshi, Behind Session Court, A.K.                                     | 156-A/2/B       | 4863.1  | P.G. |

|    |  |                        |        |      |
|----|--|------------------------|--------|------|
|    | Vaidya Marg, Dindhoshi, Malad (E).   |                        |        |      |
| 60 | Priyandarshani Indira Gandhi Kridangan, Village Kurar, Waishetpada, parekh Nagar, Malad (W). | 710/1A/1 & 710/1A/2    | 3865   | P.G. |
| 61 | Village Dindhoshi, Near Fire Brigade, Malad (E).   | 104/F                  | 2210.5 | P.G. |
| 62 | Near Father Agnelo School, Karkahnis Road, Malad (W).  | 400/C                  | 1612.3 | P.G. |
| 63 | Sardar Vallabhbai Patel Kridangan, Village, Malad, Near TIPCO Co. Rani Sati Marg, Malad (E). | 480/7                  | 2019   | P.G. |
| 64 | Village Malvani, Near bhoomi Classic, Bafira Nagar, Malad (W).                               | 6A/12/4                | 4582   | P.G. |
| 65 | Jankalyan Nagar, Malad (W).  | 351/A                  | 1980.5 | P.G. |
| 66 | Indira Nagar, Opp. Bhanu Shanti Complex, Sanjay Nagar Road, Malad (E).                       | 609                    | 909.1  | P.G. |
| 67 | Village Manori, Malad (W).   | 2458/A                 | 1494   | P.G. |
| 68 | Village Malvani, Marve Road, Malad (W).  | 441/A                  | 6662.1 | P.G. |
| 69 | Near Navjivan School, Village Malad (E).   | 550A/2                 | 1416   | P.G. |
| 70 | Village Manori, Malad (West)   | 1704, 1708, 1707, 1730 | 2786   | P.G. |
| 71 | Maharshi Shankarbuva Salvi Maidan, Appapada, Anna Parkar Road, Malad (East).                 | 827/A/7                | 11932  | Park |