

MANUAL 17

PARTICULARS OF THE FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION

Hospital disseminate information through

- IEC material, which is available at health post.
- Notice board of Hospital .
- Inspection of the records in the office on demand

If the patient needs a photocopy of any document he should give an application on a plain paper mentioning his name, address, telephone no, name of document required, reason for requiring the said document, document fees if any and his signature at bottom. The application should be directed to Chief Medical Officer. On approval by CMO the photocopy of the document will be provided in reasonable time.

Sd/-

Executive Health Officer
Public Health Department