

MANUAL 9

PROCEDURES FOLLOWED IN DECISION MAKING PROCESS

9.1 What is the procedure followed to take a decision for various matters ? (Reference to secretarial, manual, and rule of business manual, and the other rules / regulations etc. can be made)

- Procedure is followed as per delegation of power to responsible officer with a reference to the matter and guidelines, various circulars, Corporation Resolutions, Bombay Municipal Corporation (Service Regulations 1989) & BMC Act 1888 are referred for taking decision.

9.2 What are the documented procedures / laid down procedure/ defined criteria / rules to arrive at particular decision for important matters? What are different level through which a decision process moves ?

- As per BMC (Service) Regulations 1989 & BMC Act 1888

9.3 What are the arrangement to communicate the decision to public?

- If related to public, communicated by Postal Agency.

9.4 Who are the officers at various levels whose opinions are sought for the process of decision making?

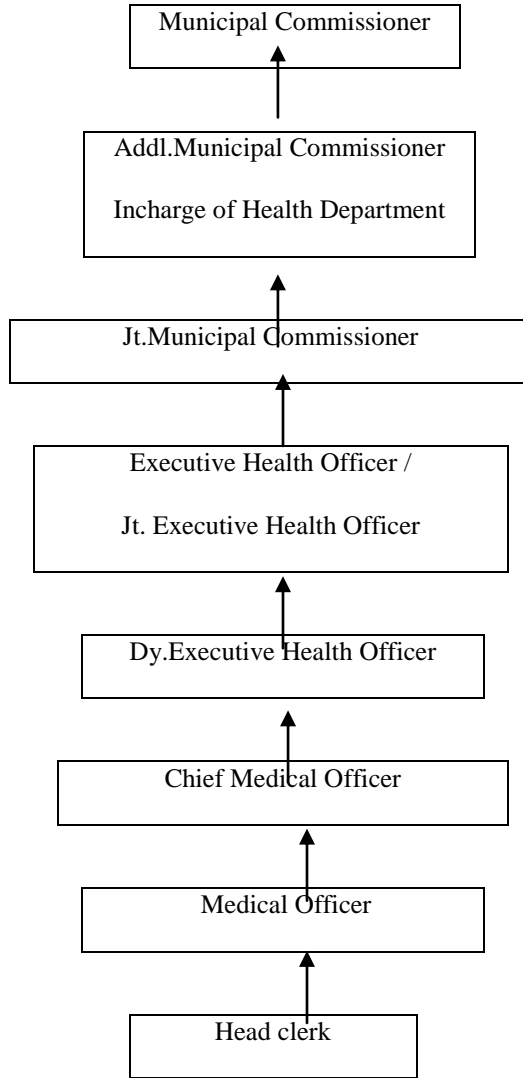
- Head of the department.

9.5 Who is the final authority that vests the decision ?

- Municipal Commissioner/ Standing Committee/Corporation depending upon the matter.

The Procedure followed in the decision making process including channels of supervision and accountability.

Process for proposal and channel of supervision



Sd/-

Executive Health Officer
Public Health Department