

MANUAL 4

RULES, REGULATIONS, INSTRUCTIONS, MANUAL AND RECORDS, FOR DISCHARGING FUNCTIONS.

Please provide list of Rules, Regulation, Instruction, Manual and Records, held by Public Authority or under its control or used by its employees for discharging functions as per the following format. This information has to be filled for each type of document.

Sr. No.	Name / Title of the document	Type of the document
1.	Mumbai Municipal Corporation Act 1888	Regulation
2.	Brihan Mumbai Municipal (Service) Regulations 1989.	Regulation
3.	Provident Fund Rules	Rules
4.	Pension Rules	Rules
5.	Leave Travel Assistance Rules	Rules
6.	Municipal Servants Conduct & Discipline Rules	Rules
7.	Manual of Departmental Enquiry	Manual
8.	Roaster Book	Rules
9.	Food Safety & Standards Act 2006	Regulation
10.	Maharashtra Prevention of Food Adulteration Rules 1962	Rules
11.	The Maharashtra keeping and Moveing of Cattle in Urban areas (Control) Act 1976.	Regulation
12.	The Bombay cinemas (Regulation) Act 1953 and the Maharashtra Cinemas (Regulation) Rules 1966	Regulation
13.	Rules for Licensing and Controlling places of Public Amusement (other than cinemas) and performances for Public Amusement, including Melas and Tamashas, 1960.	Rules
14.	Guidelines for the District TB Control Society	Manual

15.	R.B.D. Act 1969	Regulation
16.	Nursing Home Registration Act and By laws	Regulation
17.	P.N.D.T. Act	Regulation
18.	Maharashtra Right to Information Act 2002	Regulation
19.	Manuals of Analysis issued by DGHS, BIS, ICMR, etc.	Manual
20.	Manuals received from Govt. of India, Polio, Hep. B & AEFI	Manual

Brief Write up on the document

The employees are discharging the functions as per laid down procedure in the above documents i.e. Rules, Regulations, Manual etc.

From where one can get a copy of Rules Regulations, Instructions, Manuals & Records etc.	Address: Govt. Printing Press, Municipal Printing Press, Office of Public Relation Officer, Municipal Head Office, CST, Mumbai-1 Telephone No. 22620251
Fee charged by the department for a copy of rules, regulation, instruction, manual and records (if any)	As prescribed by Mumbai Municipal Corporation for each book of Rules & Regulation from time to time.

Sd/-

Executive Health Officer
Public Health Department