

MUMBAI FIRE BRIGADE
CHECKLIST FOR OCCUPATION NOC

This checklist shall be filled and signed by Architect / Licensed Surveyor and submitted along with Application for N.O.C. for occupation. The Inspecting officer will also submit his remarks on this sheet. All the columns are mandatory. In case of submission of incomplete check-list, the site will not be inspected by Officer from this Department.

Ref No:

Sr No	<i>Description of the building & fire Safety measures etc</i>		
1	Name & address of the building		
2	Plot No/ C.T.S. No		
3	Name of Architect/Builder/Developer		
4	N.O.C. Particulars		
a	1 st NOC Number & Date		
b	Amendment Number & Date		
c	Amendment Number & Date		
d	Amendment Number & Date		
5	Composition of the building: Basement, Ground, Podium & upper floors (Mention service floor if any)/total height/ wings		
6	Type of occupancy :- As per N.B.C. classification		
		<i>To be filled by Architect</i>	<i>Digital Photographs showing date attached(yes/no)</i>
			<i>Inspecting Officer's Remarks</i>
7	Access		
a	Road (Name & Width)	N.A.	
b	Internal access width if any	N.A.	
c	Entrance gates (Numbers & Width)		
d	Compound wall (Yes or No)		

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		<i>To be filled by Architect</i>	<i>Digital Photographs showing date attached (yes /no)</i>	<i>Inspecting Officer's Remarks</i>
8	Courtyards / open spaces whether as per NOC		N.A.	
9	In case of podium, whether access for fire appliances provided on podium? Ramp width		N.A.	
10	Means of Escape -Staircase Width		N.A.	
	i) open type			
	ii) Enclosed type Pressurized/Naturally ventilated			
	iii) Internal staircase type / width / location			
11	Lift: i) Certified Fire Lift (nos)			
	ii) Other lift (nos)		N.A.	
a	Lift Lobby Pressurized/ Naturally ventilated			
b	Type of lift doors			
12	Location of Electric Meter Room / cabin / box / panel			
13	Electric cable shaft whether sealed at every floor level Yes or No - (In case of high rise bldgs above 24 mtrs.)			
14	Number of basements		N.A.	
	Use of basement level wise			
	i) first basement		N.A.	
	ii) second basement		N.A.	
	iii) third basement		N.A.	

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	iv) Number of staircase / Ramps for basement		N.A.	
	v) Whether basement staircase provided as per N.O.C.			
	vi) Type of Ventilation			
	vii) Compartmentation			
15	Entrance and Kitchen Doors (Whether Fire Resistant)			
16	Duplex flat Entry provided as per approved plans			
17	Fire Fighting arrangements:			
a	U.G. water tank for fire fighting provided as per NOC			
b	Overhead water storage tank provided as per NOC			
c	Wet riser / down comer			
d	Automatic sprinklers			
e	Drenchers			
f	Water spray projectors			
g	Type of fire pump and its certified capacity			
h	Diesel driven pump			
i	Booster pump & its certified capacity			
j	Stand by pump & its certified capacity			
k	Jockey pump & its certified capacity			
l	Sprinkler pump & its certified capacity			

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		<i>To be filled by Architect</i>	<i>Digital Photographs showing date attached (yes /no)</i>	<i>Inspecting Officer's Remarks</i>
m	Courtyard hydrants (Nos)			
n	First aid hose reel			
o	Fire alarm system			
p	Detection system:			
q	Location of alarm panel			
r	Escape Signages			
s	P A System			
t	Alternate source of electric supply			
	i) from separate Sub Station			
	ii) from D.G. Set			
18	Refuge area / Floor			
19	Terrace door			
20	Fire Check Floor			
21	Portable fire extinguishers (Nos):			
22	Sand buckets (Nos)			
23	Fire Escape Chute			
	External evacuation system			
24	Lowering Device			
25	Fire Brigade Inlet			
26	Glass Façade (certificate from Architect for compliance of CFO requirements & openable panels)			
27	Car Parking tower (certificate from Architect for compliance of CFO requirements & provision of			

Sr No	<i>Description of the building & fire Safety measures etc</i>			
	staircase, open sides)			
		<i>To be filled by Architect</i>	<i>Digital Photographs showing date attached (yes /no)</i>	<i>Inspecting Officer's Remarks</i>
28	Location of Electric Sub- station			
29	Location of D G Set			
30	Any other remarks			
a				
b				
c				

Architect's Signature

Inspecting Officer's Signature
Date of Inspection :-

Signature of C.F.O./Dy.C.F.O.

Note: The check-list verified during site inspection, duly signed by Inspecting Officer will be treated as Inspection Report.