

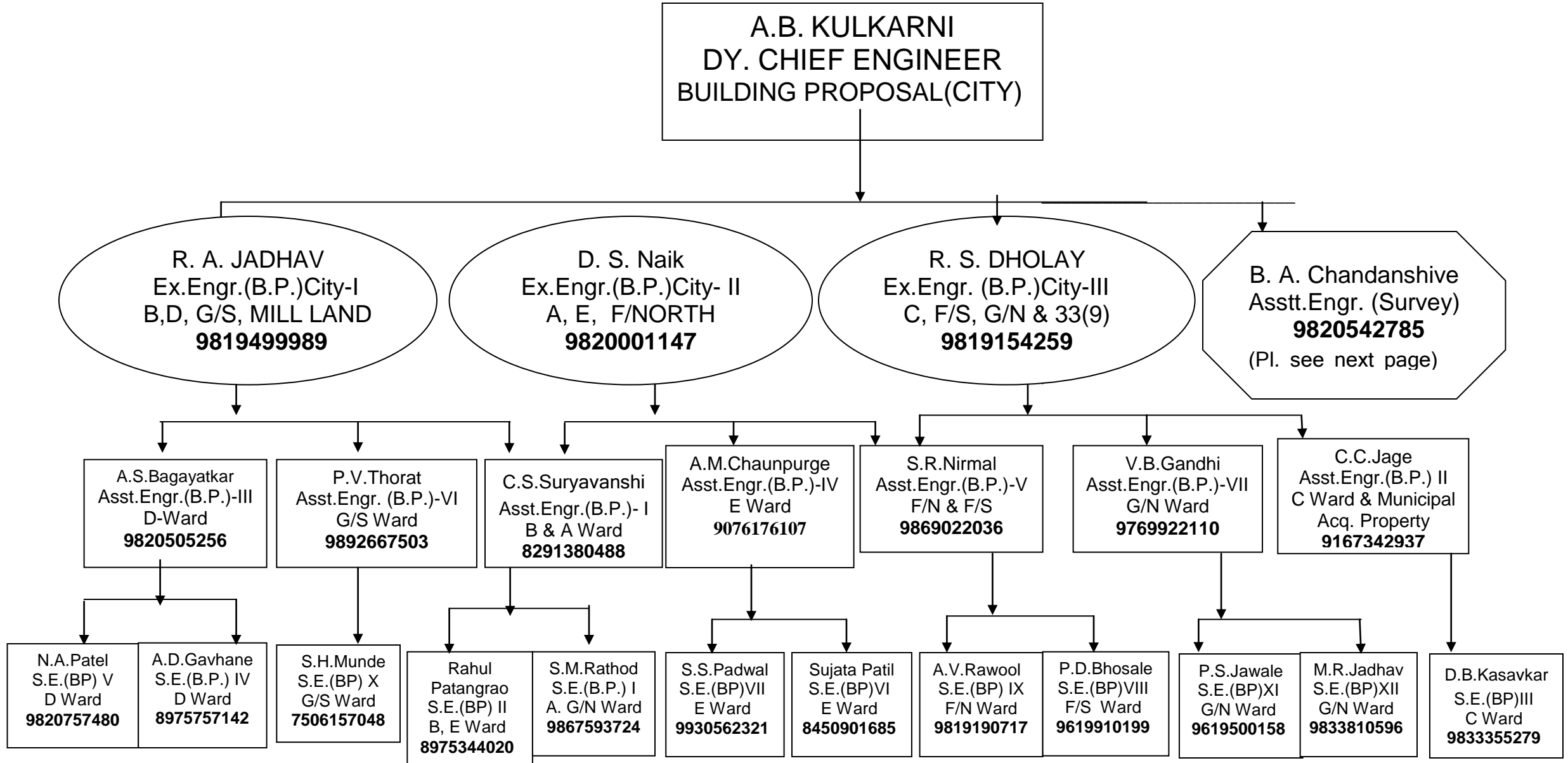
Right of Information Act 2005

Manual

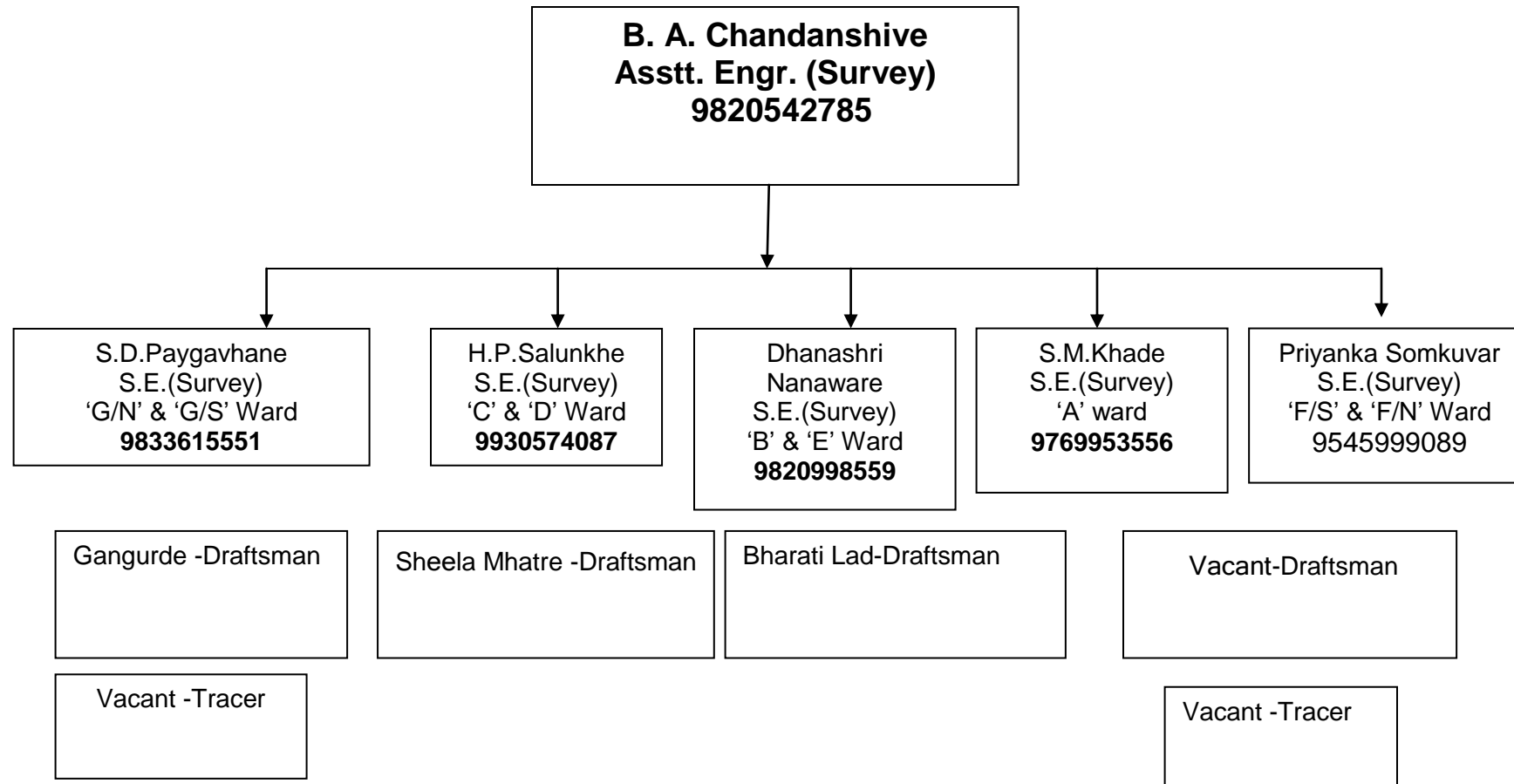
For

Building Proposal Department
(City)

ORGANIZATION CHART- ANNEXURE I



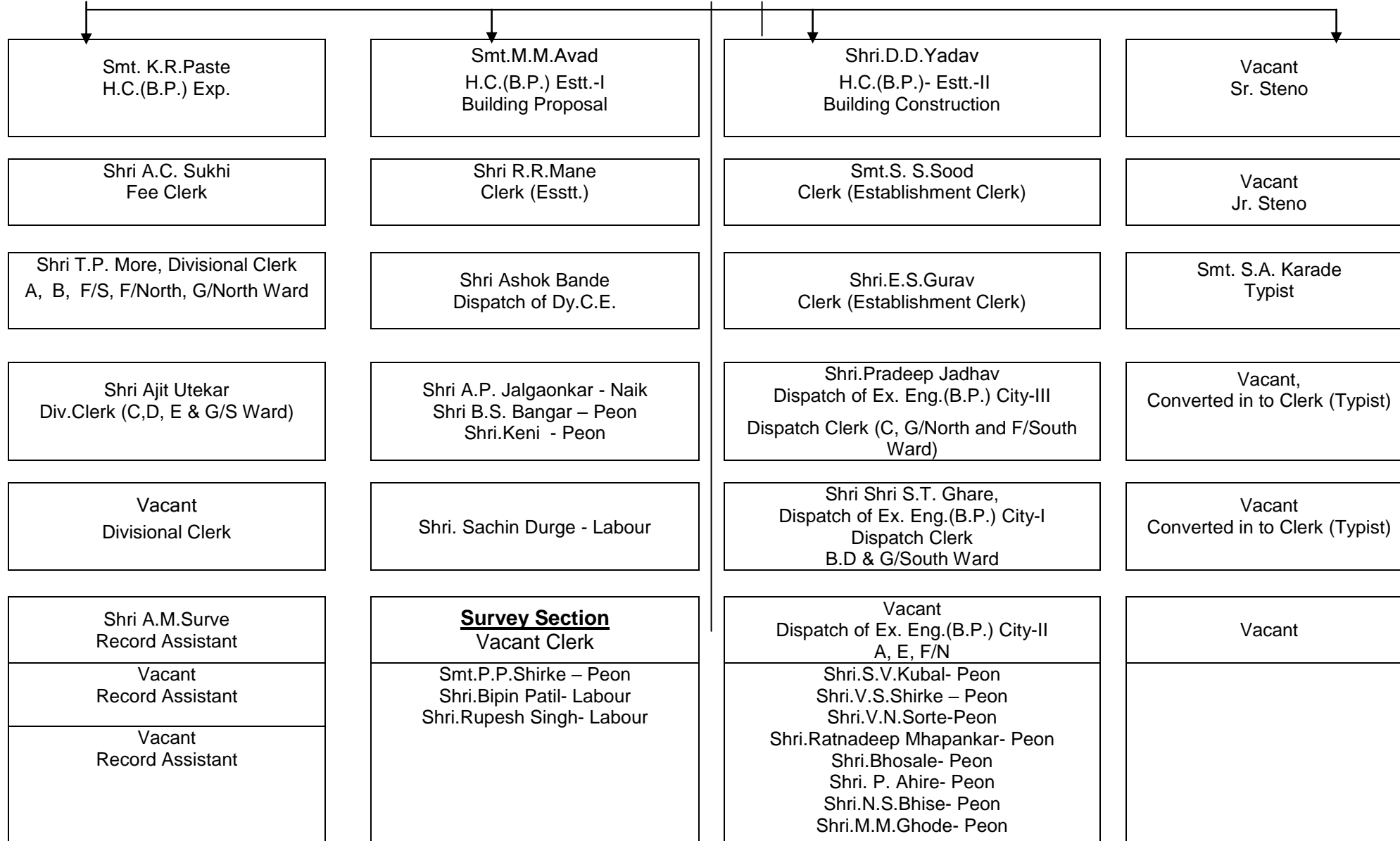
Technical staff



Technical staff

ORGANIZATION CHART - ANNEXURE II

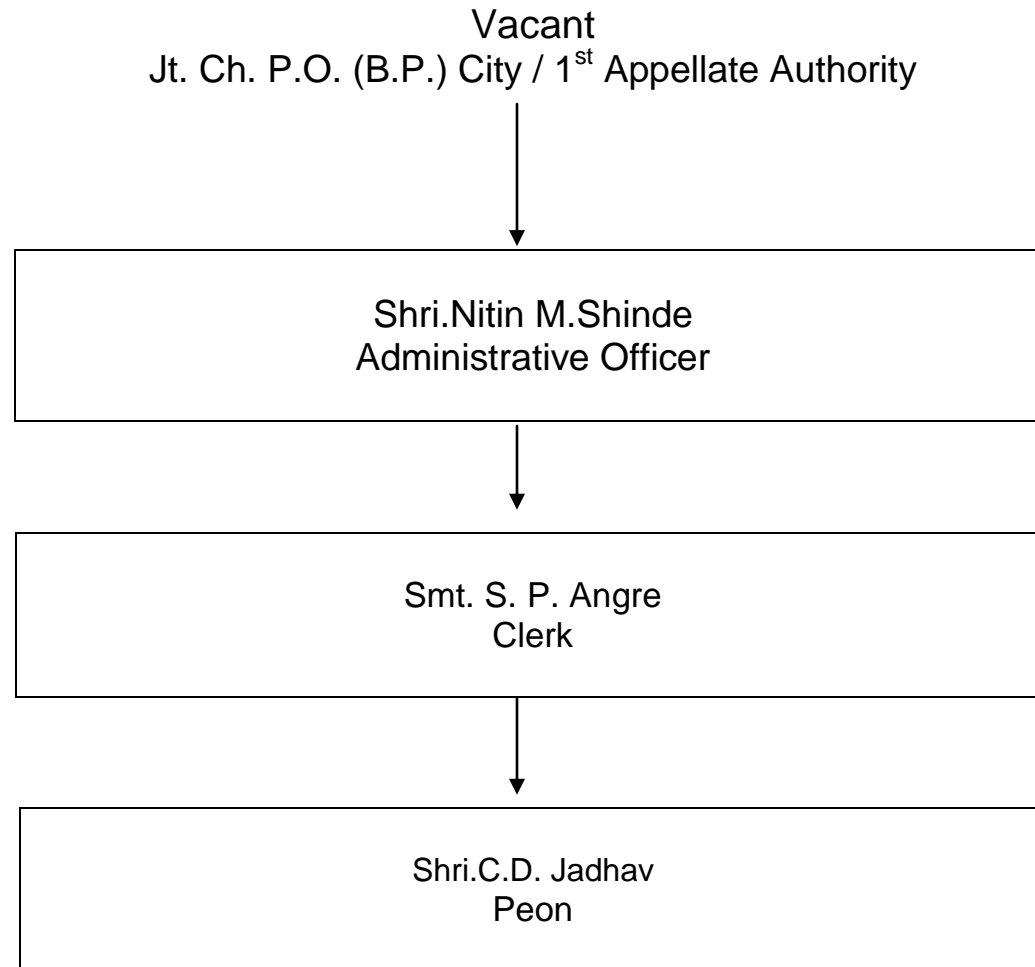
SMT. A.R.PARANJAPE
Administrative Officer (B.P.) City



Administrative staff

ORGANIZATION CHART - ANNEXURE II

R.T. I. Section



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Chapter-1

INTRODUCTION

1.1 Background of this hand-book (Right to Information Act, 2005)

The parliament of India after receiving the assent of President of India on 15th June 2005 has passed the Right of Information Act, 2005.

It is an Act to provide for setting out the practical regime of right to information for citizens to secure access to information under the control of public authorities, in order to promote transparency and accountability in the working of every public authority, the constitution of a Central information, Commission and State Information Commissions and for matter connected therewith or incidental thereto.

Hence, an informative handbook containing the details of concerned organization, its function and the kind of information that can be made available by the organization is formulated for the benefit of general public.

1.2 Objective / purpose of this hand-book.

The objective of the handbook is to make available information about the organization and its function so that the general public will be aware of the kinds of information that will be available at the various offices of the organization and also the procedure to get it.

1.3 The intended users of this hand-book.

The general public, Trust, N.G.O. etc.

1.4 Organization of the information in this hand-book

Building Proposal Department (City)

M.C.G.M.

Offices located at

(Antop Hill) Wadala Office

Deputy Chief Engineer (Building Proposal) City, Ex.Eng.(B.P.)City-I, II & III and their subordinate staff functions from the above offices, Telephone No.24143861.

1.5 Definitions / abbreviations

DCPR 2034	-	Development Control & Promotion Regulation 2034
DCR 91	-	Development Control Regulation 1991 for Greater Mumbai
I.O.D.	-	Intimation of Disapproval
C.C.	-	Commencement Certificate
M.M.C. Act	-	Mumbai Municipal Corporation Act,1888
D.P.	-	Development Plan
M.R.& T.P. Act	-	Maharashtra Regional & Town Planning Act 1966

D.C.C.	-	Drainage Completion Certificate
B.C.C.	-	Building Completion Certificate
CRZ	-	Coastal Regulation Zone
T.P.	-	Town Planning
B.P.	-	Building Proposal
M.O.E.F.	-	Ministry of Environment & Forest
U.D. DEPT.	-	Urban Development Dept., Govt. of Maharashtra
C.F.O.	-	Chief Fire Officer
S.G.	-	Superintendent of Garden
R.W.H.	-	Rain Water Harvesting
E.S.	-	Eastern Suburbs
W.S.	-	Western Suburbs
M.C.G.M.	-	Municipal Corporation of Greater Mumbai
N.G.O.	-	Non Government Organization
C.S.	-	Cadastral Survey
Dy.Ch.Eng.	-	Deputy Chief Engineer
F.P.	-	Final Plot
O.C.	-	Occupation Certificate

1.6 Contact person in case somebody wants to get more information on topics covered in the hand-book as well as other information also.

In case somebody wants to get more information on topics covered in the hand-book as well as other information also, please contact,

Dy.Chief Engineer (Building Proposal) City, whose office is situated at New Municipal Building, Bhagwan Walmiki Chowk, Vidyalankar Marg, Opp. Hanuman Mandir, Antop hill, Wadala (East), Mumbai – 400 037

1.7 Procedure and fee structure for getting information not available in the hand-book.

To submit application containing the details of information required to the office Dy.Ch.Eng.(B.P.) City