# MANUAL 2 <u>Particulars of Organization, Functions, & Duties</u>

Organization chart of Acworth Municipal Hospital for Leprosy

## MUNICIPAL COMMISSIONER

#### ADDI. MUNICIPAL COMMISSIONER (W.S.) Health Department

#### **Executive Health Officer**

Medical Superintendent									
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Deputy Medical Superintendent									
Chief Medical Officer									
Sr. Medical Officer	Honorary Plastic Surgeon	Office Superintendent		Para Medical Worker	Pharmacist	Lab. Technician	Rehabilitation & Welfare Officer	Medical Worker	Social
Medical Officer	Nurse	urse Head Clerk		Health Visitor	Ward Boy	Lab. Assistant			
Registration Assistant	O.T. Attendant	Clerk cum Typist	Head Cook			Lab. Attendant			
Ward Boy		Clerk	Cook						
Sweeper		Electrician Gr-II	Assistant Cook						
		Havildar Naik							
		Peon							

Municipal Corporation of Greater Mumbai, as one of its function provides medical relief to the citizens of Mumbai. Acworth Municipal Hospital for Leprosy, Wadala, Mumbai, provides the services to the leprosy patients.

Mr. H.A.Acworth founded Acworth Leprosy Hospital on 7th November1890 the then Municipal Commissioner of Mumbai. In accordance with the further needs, the accommodation capacity gradually increased from initial 50 to 500 patients by 1957. During this period the hospital started many rehabilitation activities in addition to medical services to the inpatients. Later, to provide more

community based services, the hospital started O.P.D. services and Greater Bombay Leprosy Control Scheme (G.B.L.C.S.). Under G.B.L.C.S. 10 peripheral clinics with diagnostic and treatment facilities were started in Mumbai. After the advent of M.D.T. in Leprosy and after the repeal of Lepers Act of 1898, the need for long term institution based services became irrelevant after 1984. The bed capacity had to be gradually reduced since then to present 240 in-patients. The five wards, thus getting vacant, have been used for AIDS Control Programme Work.

Since 1<sup>st</sup> April 1991, the hospital has been taken over by Brihanmumbai Mahanagarpalika as one of the specialized hospitals under the administrative control of the Executive Health Officer.

At present total bed capacity 240 beds.

- 4 Male wards (160 Beds)
- 2 Female wards (80 Beds)
- O.P.D.— Monday to Friday between 8.30 a.m. to 11.30 a.m. & 1.30 p.m. to 2.30p.m & Saturday 8.30 a.m. to 11.30 a.m.
- Facility in O.P.D.---
- New & old patients OPD.
- Dressing department
- MSW
- Physiotherapy department.
- Pharmacy Department
- Plastic surgery OPD & O.T.---once a week on Friday

## • Set up of Hospital:

Ward work is managed by patient staff workers who are old treated disease arrested cases of leprosy.

Many patients (90%) staying here as on permanent basis for social reason.

## • Criteria for admissions

Chronic non healing ulcer which can be manage in existing set up.

Reactions due to leprosy

Significant social reasons.

Other medical problems in leprosy patient that can be managed in the existing setup.

## SERVICES PROVIDED BY ACWORTH MUN.HOSP.FOR LEPROSY

- 1. Inpatient services: Present average occupancy is around 120. Old, deformed, abandoned patients are provided shelter in the Hospital, which were admitted as per the leprosy Act. Majority patients are living here since many years almost on a permanent basis. Patients are treated for ulcers, lepra reactions and for other medical and surgical conditions by referring them to K E M Hospital (due to the old age problem). Adult education and rehabilitation efforts are made to relocate and assimilate patients into their families and communities.
- 2. Outpatient services:- Diagnostic and treatment facilities are available in the O.P.D. Out-patient services include Physiotherapy , Social service, Laboratory, Dressing and Pharmacy. Daily average O.P.D. attendance is about 46 patients per day.
- <u>3. Field Work</u>:- Under National Leprosy Elimination Programme, Hospital carries out IEC Activities in Municipal wards (E,F/South and F/North) covering about 15 lacs population and participate with LEAP partners for SSD & CME and other activities under the NLEP.
- <u>4. Re-constructive Surgery</u>:- The hospital has an Operation Theater where re-constructive surgeries are carried out for correction of deformities of hands and feet of leprosy patients. An Honorary Surgeon offers his services once a week i. e. on Friday.
- <u>5. Training:-</u> The hospital provides training in leprosy to postgraduate and under-graduate allopathic and non-allopathic medical students as well as to student nurses, Social Science and O.T./P.T. students. The hospital also offers training to Govt. Medical Officers, Non-medical assistants.
- <u>6. MCR Footwear Department:</u> Collaboration project of Acworth Municipal Hospital for Leprosy with NGO. Provides specialized foot wear & splints for leprosy patients at concessional rate.
- 7. Acworth Leprosy Museum: Collaboration Project of Acworth Hospital with NGOs. Old ward No. 1 is converted to Museum where the detail information about leprosy history, disease, treatment is available under one roof.
- 8. <u>Medical records</u>:- The hospital maintains statistical records and generates various reports thereby assess the NLEP especially in the project area. Central registry is a collaborative project of Acworth Hospital with ALERT-INDIA for monitoring the leprosy work for entire Mumbai.

#### IEC ACTIVITIES IN LEPROSY (F/s, F/n & E)

Though Health Education is one of the important components in routine activities more importance is given to case detection and treatment. Effective Health Education facilitates, voluntary reporting, early diagnosis, treatment compliance and regular treatment. All anti-leprosy agencies carry out Health Education Activities in their project areas in the form of group talks, exhibitions, talks with slide shows etc. throughout the year routinely. However the IEC activities are intensified every year during anti-leprosy week, i.e. from 30<sup>th</sup> January to 5<sup>th</sup> February i.e. special anti leprosy week

Indoor capacity of Acworth Hospital is 240 beds. The nursing care and housing keeping in the ward is done by patient's staff, as there is no municipal staff appointed for the wards since the beginning, but since Sep. 2009 ward boys are appointed in ward No.5,6 & 7. The patients staff get full assistance & Co-operation from Municipal Staff.

We have a complaint box kept at the most convenient place of the hospital. (in the OPD building)

CMO/Sr. MOs take regular hospital rounds to monitor the services. They seek various reports from depts.. For easy monitoring of functions i.e. Admission Registers, Death Records, O.T. List, etc.

Sign/-Executive Health Officer Public Health Department