

**MUNICIPAL
CORPORATION OF
GREATER MUMBAI
GENERAL NURSING AND
MIDWIFERY**

COURSE

(3YEARS)

(ONLY FOR FEMALE CANDIDATES)

ADMISSION POLICY

2020-2021

MUNICIPAL CORPORATION OF GREATER MUMBAI

Municipal Corporation of Greater Mumbai is conducting **GENERAL NURSING AND MIDWIFERY** New course (3 years) at the following nursing school. **[Only for female candidates.]**

- 1] K.E.M. HOSPITAL, Parel Mumbai. 400012 Tel No. 24136051.
- 2] B.Y.L. NAIR CH. HOSPITAL, A. L. Nair Road, Mumbai. 400008. Tel. 23081490-99.
- 3] L.T.M.G. HOSPITAL, SION, MUMBAI. 400022. Tel. 24076381-90.
- 4] DR.R.N. COOPER HOSPITAL, JUHU VILE PARLE MUMBAI. 400056
Tel 26207254.
- 5] MR. HARILAL BHAGWATI HOSPITAL, BORIVALI, MUMBAI. 400103
Tel. 28932461.

RULES FOR ADMISSION

Candidates seeking admission for the above course are required to submit the online application form on the website (computerized) following the instructions given on the website of the Municipal Corporation. It is mandatory to deposit the application fees mentioned for the application form in the Bank Account details given on website. The candidate must submit the completed application online on the fixed date and time. Applications cannot be submitted after the due date and time. Appropriate information about the admission process will be made available on the MCGM website (online services).

1] Age Limit

On 31.07.2020, the age of candidate should not be less than 17 years and not more than 35 years.

2] Educational Qualification

Candidates should have passed H.S.C. examination (10+2) conducted by the Maharashtra State Board of Secondary and Higher Secondary Education or equivalent with minimum of 40% marks in Biology, Chemistry and Physics. However, in case of candidate belonging to reserved category, the minimum marks should be 35%.

3] If the required numbers of candidates with the above educational qualifications will not available, then the candidates who have passed H.S.C. examination (10+2) conducted by the **Maharashtra State Board of Secondary and Higher Secondary Education or equivalent** in any other stream with minimum 40% marks for unreserved category and 35% marks for reserved category, will be considered for admission.

4] Candidates who have passed the above qualifying examination in maximum 3 attempts will be also considered for admission. However, in such cases 5 marks for each attempt will be deducted from total marks of 12th or equivalent examination.

5] The candidates who possess degree of graduation (Bsc) or Post graduation (Msc) from science stream with subjects Biology, Physics and Chemistry. Additional 5 marks for each qualification will be added in total marks of 12th or equivalent examination.

6] Candidate should be passed Secondary School Certificate or equivalent examination with minimum 50 marks of Marathi subject in lower or higher limits.

7] For this course, the 5% seats will be reserved for female candidates who have passed Revised Auxiliary Nurse Midwifery course conducted by **Maharashtra Nursing Council, Maharashtra State Board of Nursing and Paramedical Education (Recognized)**. However, such candidate should have passed necessary 10+2 examination mentioned at Sr. No. 3 above and should fulfill other conditions of the course. No stipend will be given to the candidates, who are in service anywhere or deputed by concerned institution for training. The in service candidates deputed on this reserved seats shall not be entitled for any kind of stipend. However candidates not employed any where shall be eligible for stipend subject to submission of necessary declaration to that effect in the prescribed Proforma on the stamp paper of Rs 100/- (Annexure-1). If such candidates are not available, then these seats will be filled from remaining seats.

8] The duration and subject matter of the course of General Nursing and Midwifery [3-years] will be as per the decision and the guidelines provided by the Indian Nursing Council and Maharashtra State Board of Nursing and Paramedical Education.

9] The following certificate copy should be uploaded along with the application form.

- School Leaving Certificate
- Mark list of S.S.C., F.Y.J.C and H.S.C. [10th, 11th, and 12th.]
- S.S.C. Board certificate [10th]

- H.S.C. Board certificate [12th]if available.
- Recent passport size photo
- Attempt certificate.
- Domicile.
- Nationality.
- Caste certificate.
- Caste validity certificate or receipt of application for validity.
- Non creamy layer certificate of current year.
- Aadhar card
- PAN card
- Gap Certificate, if applicable
- Income Certificate if applicable.
- Marriage Certificate if applicable

2 Special Instructions

A] If the candidate is from Scheduled Caste [SC], New Buddhist (Converts from Scheduled Castes), Scheduled Tribes [ST], Denotified Tribes [DT-A/V.J.A], Nomadic Tribes B[NT-B], Nomadic Tribes C [NT-C], Nomadic Tribes D [NT-D], Other Backward Classes [OBC], Special Backward Classes [S.B.C], Socially and economically backward classes [S.E.B.C.], Economically Weaker Section [E.W.S] seeking admission from reserved seats, such candidates must attach/ produce caste certificate (clearly mentioned caste and sub caste), caste validity and non-creamy layer certificate issued by the competent authority Magistrate of that jurisdiction. The candidate should submit caste validity certificate within the next three months otherwise the admission of the candidate will be cancelled. Caste certificate and caste validity certificate should be mandatory for the state of Maharashtra.

B] The candidate should upload copy of the certificate with the application form and produce the Original Certificates for verification during counseling or admission interview rounds. After verification the original certificates will be returned to the candidate. In case of any misrepresentation, incorrect/ false information, unauthorized tampering or alteration in the certificates noticed during scrutiny and verification, the candidate will be rejected and admission will be cancelled.

C] The candidate should submit/ upload the entire necessary certificate essential for reservation with the application form on given website. No subsequent claim will be considered regarding admission.

D] The selected eligible Candidates should be physically and mentally fit. Therefore medical examination of the candidate will be conducted by the institute where she is selected and after medical fitness the candidate will be admitted for nursing training.

E] The candidates with Indian Nationality and domicile of Maharashtra will be eligible for admission. In due course, if it is found that the candidate does not hold Indian nationality, her entry will be revoked without any prior notice and she will be liable to punitive legal action.

10. Selection Process:

1) The selection of the candidate and the merit list will purely based on the total marks obtained in the H.S.C Examination from the application received.

2. Policy of selection in case of equal merit.

If the selected candidates have equal marks in H.S.C. merit. then selection criteria will be as follow:

1] The first preference will be given to higher total marks in Physics, Chemistry and Biology in H.S.C. Examination.

2] Second preference will be given to higher total marks in Physics, Chemistry, Biology and English in H. S.C. Examination.

3] The third preference will be given to higher total marks in SSC Examination.

4] Above merit selection criteria is applicable to all including reserve category.

5] The candidates whose parents serving, retired or died during service in Army, Navy and Airforce or holders of gallantry awards in defense or holders of fire brigades' awards will be selected purely as per their qualification without considering parents designation.

11) Reservation for backward candidates will be as shown below.

SR.NO	CATEGORY	PERCENTAGE
1	Scheduled Caste [SC]	SC 13%
2	Scheduled Tribe [ST]	ST 7%
3	Denotified Tribes (A) [VJA]	VJ(A) 3%
4	Nomadic Tribe (B)	NT(B) 2.5%
5	Nomadic Tribe (C)	NT(C) 3.5%
6	Nomadic Tribe (D)	NT(D) 2%
7	Other Backward Class	OBC 19%
8	Special Backward Class	SBC 2%
9	Socially and Educationally Backward	S.E.B.C. 12%
10	Economically weaker section .	E.W.S 10%
	Total	74%

Important Note: -

Candidates from (3) to (10) of the above categories belongs to Creamy layer category will not be able to avail the reserved seats. If the candidate in these categories wants to enter the reserved seats, she will have to produce Non creamy layer certificate issued by Executive Magistrate or Competent authority for current duration. If any false or incorrect information produced by the concerned person their selection or admission will be cancelled and she will be liable for punitive legal action.

If any reserve category seats remain vacant or eligible candidate of particular reserve category is not available those seats will be filled with other reserve category as per merit.

Common merit list will be prepared on the basis of 10+2 marks with first unreserved category and then remaining list will be prepared as per criteria of reserve category.

12) Reserved seats for disabled: -

A) According to Government decision No.MES:1208/(81) -1 Mantralaya Mumbai 32 Dated 19th August 2005, (Equal Opportunity, Full Participation And Protection Of Rights) 5% seats are reserved for disabled persons. If candidates are not available in this category the seats will be given for concerned reserve category.

B) Candidates seeking admission from above reservation category should submit their recent disability certificate as per given format and issued by District General Hospital Civil Surgeon/ Medical Board/Medical Superintendent Of Government Medical College And Hospital Or Director All India Institute of Physical Medicine And Rehabilitation, Hajiali, Mumbai. The candidate should upload disability certificate during online admission process.

1] Candidates disability will be verified by a Medical Board Established By the competent authority. The information regarding date and place of verification by special medical board will be informed by the concerned institution.

The candidates with one leg disability (only lower extremity –Locomoter disability) ranges from 40% to 50% will be eligible for this reservation. (INC circular)

13) General Information: -

1) Selected candidates need to submit a promissory note/ bond sample copy is available on website.

2] During training period if student found to be involved in any antinational act against government's rules and regulations, in such cases the institution authority will immediately debar the candidate without prior intimation.

3] Candidate seeking admission for reserve category stated in rule 11 should belongs to claimed reserve category and will be eligible for claimed reservation.

4] The candidate admitted in nursing training school need to follow all rules/ regulation and conditions set for the nursing student by respective school of nursing.

5] Nursing Training Schools are affiliated and attached to the Maharashtra State Board of Nursing and Paramedical Education. The curriculum, content of course, subjects and related practical are decided/guided and controlled by the Maharashtra State Board of Nursing and Paramedical Education. After successful completion of this course, the examination will be conducted, the candidate passed in the examination the diploma certification will be provided by the Maharashtra State Board of Nursing and Paramedical Education.

6) Once the institution is allotted the candidates will not be considered for transfer from one institution to another.

7) Once the candidate is admitted will not be allowed to discontinue the course unless paid a fine of Rupees 7330/-

8) Admitted nursing students should not leave/ discontinue the course for any reason, further they will be ineligible for readmission in any Nursing School belongs to Municipal Corporation.

14) Nursing Curriculum Information

Facilities: -

Stipend 100-10-130 plus 340/-Uniform allowance plus 150/-Laundry allowance. It is compulsory to stay in the hostel and free accommodation and meals.

Physical Examination

Student's annual physical examination is mandatory. Essential vaccination will be given and during sickness necessary treatment will be provided in concerned hospital.

Leave;

Students will be granted leaves as per the syllabus and rules of Maharashtra State Board of Nursing and Paramedical Education.

Cost/Expense (approximate estimation)

SR.NO.	CATEGORY	EXPENCE(APPROX.)
1	Uniform	7000/- per year
2	Books	4000/- per year
3	Stationery	1500/- per year
4	Hostel Deposit	2420/-per year
5	Student Nurse Welfare Fund	3500/-per year
6	Examination Fees	3500/-per year
7	Computer Education	1500/- per year
8	English Subject	0500/- per year
9	Community Experience	1500/- per year
10	Other Expenses	3000/- per year

There may be change in the above estimations expenses and the same will be borne by the students.

After successful completion of the training course, student nurses will be relieved from the training institute and will not give guarantee of the employment/ service in the Mumbai Municipal Corporation.

COURSE CURRICULAM PLANNING

Duration:

The duration of this diploma course is three years (including Internship) and includes written and demonstration of General Nursing, Community Health and Midwifery/ gynecology. (Course duration and course curriculum is guided and controlled by Indian Nursing Council and Maharashtra State Board of Nursing and Paramedical Education.)

SUBJECTS FOR GENERAL NURSING AND MIDWIFERY COURSE

FIRST YEAR

SR. NO.	SUBJECT	TOTAL HOURS
1	Bioscience	
	Anatomy & Physiology	90
	Microbiology	30
2	Behavioral Science	
	Psychology	45
	Sociology	20
3	Foundation of Nursing (Basic Care)	
	Basic Nursing Science	200
	First-Aid	20
4	Community Health Nursing-1 [CHN-1]	
	Community Health Nursing	80
	Environmental Hygiene	30
	Health Education & Communication Skills	45
	Nutrition	30
5	English Teaching	30
6	Computer Training	30
7	Co-curricular Activities	20

SECOND YEAR

SR.N O.	SUBJECTS	TOTAL HOURS
1	Medical Surgical Nursing-1 (Including Pharmacology)	130
2	Medical Surgical Nursing-2 (Including special Subjects)	130
3	Mental Health & Nursing	70
4	Child Health Nursing	70
5	Co-curricular Activities	20

THIRD YEAR

SR.N O.	SUBJECTS	TOTAL HOURS	PART
1	Midwifery & Gynecological Nursing.	140	PART-1
2	Community Health Nursing-II.	100	
3	Co-curricular Activities.	12	
4	Nursing Education.	20	PART-2
5	Introduction to Research and statistics	30	
6	Professional Trends & Adjustments	30	
7	Nursing Administration & Ward Management	40	

Medium of Instructions

Medium of instructions will be in English.

PRACTICAL EXPERIENCE

During training period students will be posted in the different wards of hospital in three shifts for practice and fulfillment of clinical experience. At the end of each year

examination will be conducted by Maharashtra State Board of Nursing and Paramedical Education.

SCHEME OF EXAMINATION

FIRST YEAR

PAPER	SUBJECT	INTERNAL MARKS	MSBNPE EXAM	TOTAL
1	Bioscience	25	75	100
	Anatomy & Physiology			
	Microbiology			
2	Behavioral science	25	75	100
	Psychology			
	Sociology			
3	Foundation of Nursing	25	75	100
	Fundamental of Nursing			
	First Aid			
4	Community Health Nursing -I	25	75	100
	CHN 1			
	Environmental Hygiene,			
	Health Education & Communication Skills.			
	Nutrition.			
5	Practical of Foundation Of Nursing	50	50	100

SECOND YEAR

PAPER	SUBJECTS	INTERNAL MARKS	MSBNPE EXAM	TOTAL
1	Medical Surgical Nursing-1 (Including Pharmacology)	25	75	100
2	Medical Surgical Nursing-2 (Including special Subjects)	25	75	100
3	Mental Health & Nursing	25	75	100
4	Child Health Nursing	25	75	100
5	Practical -1 Medical surgical Nursing	50	50	100
6	Practical -2 Child health Nursing	50	50	100
7	Practical-3 Mental Health & Psychiatric Nursing	50	50	100
		School section		

Third year

PAPER	SUBJECTS	INTERNAL MARKS	MSBNPE EXAM	TOTAL
1	Midwifery & Gynecological Nursing.	25	75	100
2	Community Health Nursing-II.	25	75	100
3	Nursing Education.	25	75	100
	Introduction to Research and statistics			
	Professional Trends & Adjustments			
	Nursing Administration & Ward Management			
4	Practical-1 Midwifery	50	50	100
5	Practical-2- Community Health Nursing-II.	50	50	100

IMPOTANT NOTE: -

It may be noted that the duration of this diploma course and subjects in the course will be changed as per the decision of Indian Nursing Council and Maharashtra State Board of Nursing and Paramedical Education.

ANNEXURE NUMBER 1

SPECIAL INSTRUCTION: This promissory note is only for the candidate selected for G.N.M. course who completed Auxiliary Nurse Midwife course. Selected A.N.M. need to submit this note on stamp paper of Rupees 100/-

PROMISSORY NOTE (SAMPLE)

I, the undersigned Miss/ Mrs. -----

I hereby submit that I have completed the course of Auxiliary Nurse Midwife. At present I am not working/employed in any government/ semi - Governmental / private institution. I am aware about that during the course of the general nursing and midwifery if it is found that given information is false then action will be taken by Mumbai Municipal Corporation and will be debarred from the training without any prior notification.

Yours Faithfully

Date: - Signature-----
Name-----

I have read above Affidavit given by my ward and I fully agree with it.

Date: - Signature-----
Name-----
Relationship with ward-----

ANNEXURE NUMBER 2

Special instruction: the selected candidate should submit this promissory note during admission.

Promissory Note (Sample)

I hereby declare that; I have read all the Rules & Regulations of training programme given in Brochure and I fully agree with it. I filled all the true information. If it is found false, I am aware that my application or my admission is liable to be rejected.

1] I agree to follow all the rules, regulations and policies implemented by the Municipal Corporation for control of nursing school and I am bound to abide by them properly.

2] I will follow all the conditions, policies, programme and laws developed by the Mumbai Municipal Corporation for National Welfare.

3] During the course of instruction as a student nurse I will be abide by the rules, regulations and policies in school and hospital and outside the school. I am liable for disciplinary action as per the rules and regulations of Municipal Corporation made from time to time. I will be punished for the misconduct. (Municipal Corporation Laws)

4] If I am engaged in ragging, I will be subjected to penal action, police action, suspension/dismissal from School of Nursing.

5] I am fully aware that in case of violation 1 to 4 of the above, the head of institute will remove me from the Nursing School without any prior notice.

PLACE: -----

DATE: -----

Signature of Applicant

