

**BRIHANMUMBAI MAHANAGARPALIKA****Circular No. : AC/03/Stats/2022-23****21 APR 2022**

Sub. : Revision of Schedule Fees for furnishing extracts of records pertaining to the Assessment and Collection Department from – 01.04.2022.

Item no.	Description of the Items	Existing fees (Rs.) 01.04.2021 to 31.03.2022	Revised fees (Rs.) 01.04.2022 to 31.03.2023
1.	Pointing Out (on the spot) a property	1090/-	1200/-
2.	Furnishing Ward No., Stt. No., Locality & Valuation	590/-	650/-
3.	Furnishing Cadastral Survey No. corresponding to Ward No. or New Survey No.	720/-	800/-
4.	Furnishing Ward No., corresponding to Cadastral No. or New Survey No.	590/-	650/-
5.	Marking Ward No. on a plan	590/-	650/-
6.	1. For allowing search of the Assessment Book for Rateable Value and Names of the owners 2. For allowing search of the details of Rent in respect of any property which is let.	*720/-+ # 354/- *per property per year for the first three successive years # per each succeeding year	*800/-+ # 390/- *per property per year for the first three successive years # per each succeeding year
7.	For furnishing Certificate of payment of bills in respect of any property	720/- for a document + 209/- for attestation	800/- for a document + 230/- for attestation
8.	For furnishing details of Inspection Extract which comprises the details of rent estimated or stated, area, rate adopted for letting value of the portion of the property and working of Rateable Value	Rs. 929/- per property per year (720/- for a document + 209/- for attestation)	Rs. 1030/- per property per year (800/- for a document + 230/- for attestation)
9.	For furnishing copy of Tabulated Ward Report (N.B.: Xerox copy of Tabulated Ward Report will be provided free of cost to the complainant at the time of hearing of Tabulated Ward Report complaint)	Rs. 929/- (720/- for a document + 209/- for attestation)	Rs. 1030/- (800/- for a document + 230/- for attestation)

Item no.	Description of the Items	Existing fees (Rs.) 01.04.2021 to 31.03.2022	Revised fees (Rs.) 01.04.2022 to 31.03.2023
10.	For furnishing copy of Complaint Extract (N. B.: Xerox copy of the Complaint Extract is provided free of cost to the complainant on disposal of the complaint)	Rs. 929/- (720/- for a document + 209/- for attestation)	Rs. 1030/- (800/- for a document + 230/- for attestation)
11.	Certificate showing Rateable Value and names of the owners of the property from Assessment Book	Rs. 929/- (720/- for a document + 209/- for attestation)	Rs. 1030/- (800/- for a document + 230/- for attestation)
12.	For allowing inspection of a transfer of property case from transfer file	1090/-	1200/-
13.	For beating bataki	1090/-	1200/-
14.	For furnishing authenticated copy of Bataki Notice	1090/-	1200/-
15.	For furnishing a duplicate refund certificate	590/-	650/-
16.	Issuing duplicate copy of transfer certificate	258/-	285/-
17.	Extracts of records pertaining to Capital Value based Property Tax system i.e. computerized Annex. statements	23/- per page	26/- per page

The existing fee for furnishing duplicate bill to departmental staff viz. Rs. 26 /-.

All the staff concerned is directed to note the above orders. The Asst. A.&C.'s of the wards are directed to see that the fees are recovered as per the revised schedule w.e.f. 01<sup>st</sup> April, 2022.

Thus, the earlier Circular No. AC/02/Stats/2020-21 dated 11.04.2022 is superseded.

**N.B. :** Please note that these fees are not related to Right to Information Act's fees. The fees under Right to Information Act are applicable as usual.

  
Assessor & Collector (I/C)