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**MUNICIPAL CORPORATION OF GREATER MUMBAI**  
**Chief Engineer (Development Plan) Department**

No. CHE/DP/ 520 /Gen dtd. 12/05/2020

Sub: Permission for urgent pre-monsoon works, incomplete foundation works, basements etc. which may cause danger to the adjoining building of cause flooding.

Ref: i) DMU/2020/CR 92/Dis M-1 of 17.04.2020(C/1-33)  
ii) DMU/2020/CR 92/ Dis M-1 of 02.05.2020(C/107-121)

Reference is please requested to the earlier detailed note of the undersigned in the subject matter and Hon'ble M.C.'s approval thereon. Accordingly, orders of Hon.M.C. have been circulated for its implementation.

However, it appears that in view of clause no. 7 (ii) (c), 7 (ii) (h) & 14 there is some confusion in implementation of the said guidelines issued by Govt. of Maharashtra. dtd. 02.05.2020. Also few developers/ private societies have raised concerned about clarity.

In view of above, it is proposed to give following clarification in respect of the work for which Commencement Certificate has already been granted and work is commenced before lockdown, where MCGM is the Planning Authority and for carrying out construction activities of pre-monsoon work, structural repair work, water proofing of terrace, demolition of C-1 buildings.

- 1) Wherever in situ labours are available, the pre monsoon works as stipulated in the guidelines issued u/no. CHE/DP/00322/Gen dtd.23.04.2020 as well as construction activities, which are already commenced prior to lockdown, as per the plans approved and as per the C.C. granted may be carried out. No new construction will be allowed.

For the works, as mentioned above, travel passes for Operators, Site Supervisors, Engineers, Architect/ L.S. will be issued online through Auto DCR by the office of concerned zonal Building Proposal Office if requested by the Developer/ Architect/ Project Proponent. Travel passes for labours will not be issued.

- 2) No permission will be required / granted from/ by MCGM to carry out regular routine structural repair works, tenantable repairs as specified under section 342 of MMC Act- 1888 including water proofing of terrace, demolition of C-1 Category buildings, if orders are passed for declaration of buildings under C-1 category or wherever the IOD is issued and existing building is vacated and is in dilapidated

condition which may cause danger to adjoining/ buildings structures. The labours will have to be in situ.

In both the above cases, self declaration will be submitted by the Project Proponent/ Developer through Architect/ LS for Sr. No. (1) above in online Auto DCR system & for Sr. No. (2) on email id as given below by Secretary/ Chairman of Society or Owner of building/ structure or by authorized signatory in the prescribed format that they will abide by all the directions given by GoM vide DMU/2020/CR 92/Dis M-1 dtd. 02.05.2020 & they will maintain social distancing as mentioned in GOI directions. The construction activity will be permissible only in non-containment zone.

City (A to G Wards): [dych01bpcity.dp@mcmgm.gov.in](mailto:dych01bpcity.dp@mcmgm.gov.in)  
WS I (H & K Wards): [dce02ws.bp@mcmgm.gov.in](mailto:dce02ws.bp@mcmgm.gov.in)  
WS II (P & R Wards): [dych01ws2.bp@mcmgm.gov.in](mailto:dych01ws2.bp@mcmgm.gov.in)  
ES (L, M, N, S & T Wards): [dych02bpes.dp@mcmgm.gov.in](mailto:dych02bpes.dp@mcmgm.gov.in)  
Government, MCGM proposals: [bpsplcell2014@gmail.com](mailto:bpsplcell2014@gmail.com)

*and acknowledgement*

The format of self declaration is attached herewith. The procedure for obtaining Travel Passes is already specified in detail guidelines circulated u/no. CHE/ DP/ 00322/ Gen dtd.23.04.2020.

Submitted for approval to the directions above on receipt of approval same will be circulated to all B.P. Offices & all concerned on mail.

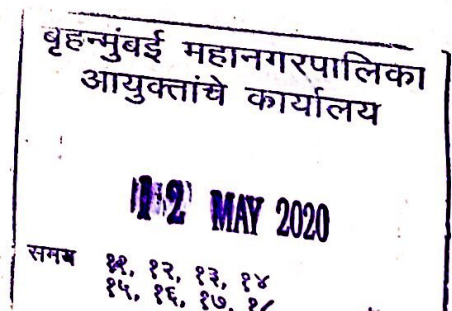
Annex: Format of Self Declaration (pg. C/123) 2.  
*& acknowledgement*

*V. P. Chithore*  
12/05/2020  
V. P. Chithore)  
Ch.Eng.(D.P.) &  
Director (ES & P)

(Iqbal Singh Chahal)  
Hon.M.C.  
Sir,

*[Signature]*  
Municipal Commissioner

Ch E (DP)



**“Self-Declaration”**

**(Format for Self Declaration to be submitted online /on mail)**

**(Declaration to be made by the Project Proponent/Society/Owner of building / Authorized Signatory on their letter head for permission for urgent pre-monsoon related works as mentioned in circular dated 23.04.2020 for safety reason as well as construction activities which are already commenced prior to lock down as per the plans approved & as per the CC granted or demolition of C 1 category building or demolition of existing dilapidated vacant building where IOD is issued.)**

**AE (BP)**

**Date:**

\_\_\_\_\_  
\_\_\_\_\_

**Sub: Urgent pre-monsoon related works as mentioned in circular dated 23.04.2020 for safety reason / construction activities which are already commenced prior to lock down as per the plans approved & as per the CC granted / demolition of C 1 category building / demolition of existing dilapidated vacant building where IOD is issued**

**Ref: File No. CHE/\_\_\_\_\_/BP\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ (Optional)**

**: Details of proposal \_\_\_\_\_**

**: Address of Site \_\_\_\_\_ (in non-containment zone)**

Dear Sir,

I/We are writing to you with regards to urgent pre monsoon related work as mentioned in the subject, at the above mentioned subject site which is in **non-containment zone** as allowed vide circular issued under no. ChE/DP/00322/Gen dated 23.04.2020 & as per the guidelines published vide GR bearing No:

DMU/2020/CR.92/DisM-1, dated 02.05.2020. The labours required for carrying out the works are available on site.

I/We have to complete the following works (attach photographs of site showing the work):

\_\_\_\_\_

\_\_\_\_\_ (site specific situation to be described in 150 words).

Our work was already underway prior to lockdown and this work must be completed on priority to avoid problems during monsoon & to bring the work at safe stage (strike out if not applicable).

I/We undertake to comply and follow all preparatory/precautionary arrangements with regard to the Standard Operating Procedures (SOPs) for social distancing as also other sectoral requirements at site, site office and place of work and shall also follow all mandatory requirements as per the circular issued under no. ChE/DP/00322/Gen dated 23.04.2020 & guidelines published vide GR bearing No: DMU/2020/CR.92/DisM-1, dated 17th April 2020 & 02.05.2020.

If I/we fail to abide by the conditions as mentioned in the Govt. guidelines dated 17.04.2020 & 02.05.2020, I/We will be liable for action as per the relevant provisions.

Thanking you,

Yours faithfully,

(Project Proponent/Authorised Signatory)

**Acknowledgement Letter**

**MUNICIPAL CORPORATION OF GREATER MUMBAI**

No

**Urgent pre-monsoon related works as mentioned in circular dated 23.04.2020 for safety reason / construction activities which are already commenced prior to lock down as per the plans approved & as per the CC granted / demolition of C 1 category building / demolition of existing dilapidated vacant building where IOD is issued.**

To,

Date:

Ref: 1. Your self-declaration dated \_\_\_\_\_

2. File No. -----

Sir/s

With reference to your self-declaration, you may carry out **urgent pre-monsoon related works as mentioned in circular dated 23.04.2020 for safety reason / construction activities which are already commenced prior to lock down as per the plans approved & as per the CC granted / demolition of C 1 category building / demolition of existing dilapidated vacant building where IOD is issued**, provided you comply with and follow all preparatory arrangements with regard to the Standard Operating Procedures (SOPs) for social distancing as also other sectoral requirements at site, site office and place of work and shall also follow all mandatory requirements as per the circular dated 23.04.2020 & guideline published vide GR bearing No: DMU/2020/CR.92/DisM-1, dated 17.04.2020 & 02.05.2020.

It is the responsibility of the Project Proponent/Authorized Signatory/ Society/Owner of building to adhere with the conditions as stipulated in the Annexures I & II of the said government guidelines dated 17.04.2020 failing which Project Proponent/Authorized Signatory / Society/Owner will be liable for actions, penalties for violation of lockdown measures as reflected in Annexures III of the said government guidelines dated 17.04.2020.

Please note that from the date of declaration of area of work as containment zone at any time here after the work needs to be suspended immediately without awaiting any direction.

Yours truly,

EE (BP) ---- Ward