MANUAL FOR RE-UPLOADING DOCUMENTS FOR DOG LICENSE APPLICATIONS

- 1. Log on to MCGM web portal <u>https://portal.mcgm.gov.in/irj/portal/anonymous</u>
- 2. Hold pointer on 'For Citizens' tab → Click on 'License-Dog' under 'Apply'



3. Click on '<u>Re-upload'</u> under 'License-Dog'



4. Enter the 9 digit reference number for your dog's license

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5. Click on '<u>Choose File'</u> to select the document (vaccination certificate / address proof) to be uploaded

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6. Once attached, Click on <u>'Upload File'</u> to upload the document

7. Then click on '<u>Confirm Attachments'</u>

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8. On successful uploading you will get the message that 'All the documents are Uploaded Successfully'

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