

BRIHANMUMBAI MAHANAGARPALIKA

CIRCULAR
2015-2016

No. CA/F /FAR/FI/502 /2015-16 dated 02.11.2015

Sub: Online EMD & ASD integration with ICICI Bank Payment Gateway
Ref: No.CA/FRD/I/22. dated 20.10.2015

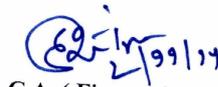
The Municipal Administration has decided to implement the Online EMD and ASD payment functionality for 3-stage bidding process in MCGM's e-tendering i.e. SRM module. The Bidders will now have to make online payment of EMD/ASD after Go-Live date i.e. 04.11.2015.

In view of above, a discussion was held with Hon'ble M.C. by A.M.C.(E.S.), C.A.(Finance) and accordingly following instructions were issued :-

1. **SAP SRM Downtime** – The online EMD and ASD payment solution is scheduled for Go-Live at 10:00 a.m. on 4th November, 2015. The system will require a downtime of 14 hours hence, the SRM system shall be unavailable from 5:00 p.m. on 3rd November, 2015 up to 10:00 a.m. on 4th November, 2015.
2. **Extension of Bid Submission End Date and Time (Three Packet)** –All bids with the bid submission end date from 4th November, 2015 upto 7th November, 2015 needs to extend the bid submission end date by 7 working days. The end date as mentioned above should be changed in the SRM system by the bid creator before 03:00 p.m. on 03.11.2015.
3. **Extension of Bid Start Date (e-quotation & unstar tenders)** – For all e-quotation and unstar tenders having bid submission end date from 03-11-2015 after 4.00 pm to 04-11-2015 before 4.00 pm, the start date of all e-quotations and unstar tenders must be changed to 03.11.2015 as the SRM system will not be available from 5:00 pm on 3rd November 2015 up to 10:00 am on 4th November 2015. The start date as mentioned above should be changed in the SRM system by the bid creator before 03:00 p.m. on 03.11.2015.
4. The concerned department releasing the tender has to take cognizance of these dates and issue the Corrigendum on MCGM Portal. Necessary procedure/formalities as applicable be completed accordingly.

All Head of the Departments, Deans, Assistant Commissioners are hereby directed to note and give suitable instructions to all concerned Officers/staff working under their control to follow the instructions scrupulously.


Director(IT)


C.A. (Finance)


A.M.C.(E.S.)

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Copy to _____ (with _____ more copies) for information and necessary action please.

For Chief Accountant(Finance)