

CODIFIED REQUIREMENTS OF ROOF TOP SERVING AREA

It is responsibility of owner/occupier to comply following codified requirements before actual commencement of the trade activities. Asstt. Commissioner shall ensure that trade activity is commenced only after all approvals (i.e. issuance of compliance certificate from this department and trade license).

- 1) Circular no. H0/25201 /C dated 10-11-2017 of Public Health Department shall be strictly followed with additional following requirements.
- 2) The said terrace shall be always kept open to sky. No side or top covering shall be allowed on the terrace.
- 3) The Terrace shall be kept open at entrance / exit. i.e. It shall not be kept under Lock and Key & the entrance / exit to the terrace shall be kept unobstructed at all the time.
- 4) Roof-top Serving Area policy shall not be made applicable where part terrace is provided.
- 5) Terrace proposed for Roof-top Serving Area shall have access from minimum two staircases.
- 6) No cooking, heating, open/ naked flame of any kind shall be permitted anywhere on terrace.
- 7) Flooring of the terrace shall be non-combustible i.e. without provision of any synthetic flooring, wooden flooring, carpet etc.
- 8) Furniture if any shall be of non-combustible material.
- 9) If the building is provided with Fixed fire fighting installations, a hydrant outlet with first aid hose reel shall be provided at terrace level or mid-landing level of top floor and terrace.
- 10) Two dry chemical powder (Class ABC) type Fire Extinguisher having 06 kgs. capacity and ISI mark shall be kept for every 100 sq. mtrs. area.
- 11) The parapet wall / railings of the terrace shall be as per sound engineering practice and it shall be verified by A.E. (B & F).
- 12) Occupant load in respect of number of staircases / lift shall be verified by A. E. (B&F) as per N.B.C. / D.C.R.
- 13) Electrical safety:
 - a. The entire electric wiring shall be laid as per prevailing Electricity Act & Rules & the compliance certificate to that effect from Govt. Approved electrician / agency shall be submitted along with the application.
 - b. No combustible storage of any kind shall be done within the radius of one meter from any electric wiring and/or electric installations including lamps and switches.
 - c. Electric mains shall be switched off daily before closing the activity.
 - d. All electric heating appliances shall be provided with a thermostatic control valve and ELCB/MCB shall be incorporated in the circuit.
- 14) The compliance of the Fire safety measures/ requirements which is mandatory from fire safety point of view, shall indemnify and in case of default, the user is liable for prosecution.

- 15) Owner/Occupier must appoint Fire Marshal / Fire warden /fire safety officer from amongst his employees who is acquainted with evacuation procedure. He should have designated uniform such as fluorescent jacket / Arm band, cap & badge easily identifiable by citizen/users. He should also possess a whistle to alert customers/guest in case of emergency. Owner/Occupier must ensure that Fire Marshal / Fire warden /fire safety officer is present all the time during working hours. His name/s & contact details must be submitted to this department.
- 16) Staff shall be well acquainted with fire-fighting equipment.
- 17) Evacuation plan shall be displayed conspicuously at the prominent location.
- 18) At any time premises shall not be overcrowded beyond occupant load certified by Architect.
- 19) Before every renewal of Trade License the party shall obtain compliance from this department.

Note:-

1. **These remarks are offered from fire risk point of view only, without prejudice to legal matters pending in the court of law, if any & are valid subject to necessary permission/clearance under section 394/390 of M.M.C. Act and other permissions by concerned ward authorities, Environment Authority, etc. as per rules applicable, are obtained from concerned departments/authority. Also the authenticity & status of the structure including loft/mezzanine floor if any & complete area of the premises shall be verified by Ward Authorities, before issuing permissions for commencement of the said activity.**
2. **Any additional fire safety requirements if necessary, will be suggested by Inspecting officer after inspection, depending upon the type of structure, trade area & other hazard, etc..**
3. **Fire Brigade dept. reserves the right to change/alter/add/delete the terms and condition of these fire safety remarks as per the situation permits with prior intimation to the occupier.**